

STANDARD OPERATING PROCEDURE Request for Biological Waste Removal on CEMS for Guest Users

Step 1: Go to Chemical Environmental Management System (CEMS) http://cems.uta.edu.



Step 2: Click on "Hazardous Waste":

	1S
My Profile Welcome Guest	Quick Links Search SDS Related Links Contact EH&S Documentation
 Hazardous Waste 	
request waste removal	

Issued 04/15/2020 Revised 02/02/2023 Step 3: Click on "request waste removal" link. The "Waste Record" form will open.

Fill out all required fields.

合 Dashboard	Waste Record		-	G	×
		Waste Record			•
	Request Date 2022-02-03	Pickup Date Disposal Date YYYY-MM-DD today YYYY-MM-DD today			
	Generator John Testman	ehsafety@uta.edu) open 🔽			ł
	other:				
	PI Elisabeth Rowl other:	ett (rowlett@uta.edu)			
	Department				
	Environmental other:	Health & Safety			
	Pick-up Loca Environmental	tion Health & Safety 111			
	other:				-

ATTENTION:

- Stericycle Boxes DO NOT need Waste Tags. Leave "tag" window blank.
- Sharps containers DO NOT need Waste Tags. Leave "tag" window blank.
- Liquid Bio-Hazardous Waste Containers need filled out Waste Tags attached. Enter 5-digit number of the Waste Tag into "tag" column.

tag	waste description	#	size	unit	other
	Stericycle boxes (biohazardous waste)	2	10	lb	
	Sharps container (non-biohazardous)	1	2	lb	
	Sharps container (biohazardous)	1	2	lb	
23456	Liquid Bio-hazardous waste	1	10	1	

Step 4: Click on "submit" on the bottom of the form.

EH&S personnel will pick up the bio-hazardous waste within the next three working days.

Issued 04/15/2020 Revised 02/02/2023