1. Log on to UT Arlington’s MyMav site ([http://www.uta.edu/mymav](http://www.uta.edu/mymav)). Click the **Sign In** button.

2. Click the **Yes** button.

3. Click the **Student Center** link.

4. Click the **Yes** button.

5. Click the **Degree Progress** link.

6. Click the **Report Type** list.

7. Click the list.

8. Click the **Go** link.

9. The undergraduate student viewing the **UMAP** will see the Summary Page first. This page gives a capsule look at student statistics such as GPA, total credits, units In-Progress, test scores, academic plans, etc.

10. Next, you will see an explanation of the MAP and an Advising Transcript.

    If there is a requirement that has not been completed, the plan will display the areas that have not been completed in **bold** type and will include the words **Requirements Not Satisfied**.

11. Then, you will see the Advising Transcript, which lists all courses taken.

12. The University **CORE** is the 44 units of general education courses required by the Coordinating Board for Texas Public Institutions. The **CORE** can vary according to the academic college. A course may be used in the **CORE** and again in the major but will still only be counted once toward total units.

    If there is a requirement that has not been completed, the plan will display the areas that have not been completed in **bold** type and will include the words **Requirements Not Satisfied**.

13. **COURSES NOT ALLOCATED** is a section listing courses that have not been applied to a particular requirement. It is also the section that gathers the elective credits sufficient to meet the total hours for the degree.

14. Finally, you will see the plan(s) that you are coded for. This could be a major only; major and a minor; or several majors, etc.

    If there is a requirement that has not been completed, the plan will display the areas that have not been completed in **bold** type and will include the words **Requirements Not Satisfied**.

15. If you have questions after viewing your **MAP** report, print out a copy and take to your next advising appointment. To print this report, use your browser print button/icon.

    Remember all requirements that have not been completed or are not in-progress will be displayed in **bold** print. If you have not been admitted to a major, contact your academic advisor for more information.

**End of Procedure.**