Dear COMM Mavericks,

The UTA Department of Communication looks forward to beginning the fall 2020 semester with a full schedule of courses. Your health and safety, and the health and safety of our faculty and staff, is our highest priority. We are working to provide you with course options that will allow you to successfully continue your studies at UTA whether virtually or in-person.

Courses in our department are currently planned in one of three modalities (forms):

- **online asynchronous** (recorded; no expectation for live class meetings)
- **online synchronous** (live, online class meetings as scheduled in MyMav)
- **hybrid** (a combination of scheduled face-to-face meetings on campus and online meetings/activities as scheduled in MyMav; these courses are listed in **bold, red** on the attached course list)

Although the University has provided a Master List of all classes being offered at UTA, please find the **most up-to-date list of courses being offered by the Department of Communication** (ADVT, BCMN, COMM, COMS, CTEC, JOUR, PREL, PCOM) **attached to this email**. The University list of other classes and the **Course Modality README (PDF)** which explains the modality definitions can be found here: [list of fall courses](#).

Please keep in mind that both our departmental list and UTA’s Master lists are preliminary. There may be some changes as we work with our faculty, determine your needs, and assess guidance from local, state, and federal health agencies. A **final list of classes, with instructors and classrooms, will be posted in MyMav at the start of July**.

If you are unable or do not wish to return in-person to campus this fall, you will have the option of taking classes virtually. Please note that **not all classes will be available in this format**. Please assess how your choices will impact your path to graduation. I encourage you to discuss any such plans with our advisors who are available to speak to you by phone, via email, or in a virtual meeting. [https://www.uta.edu/communication/undergraduates/advising.php](https://www.uta.edu/communication/undergraduates/advising.php)

I also encourage you to enroll in your classes early, allowing us to continue our planning to accommodate all of you safely. In addition, please bookmark and check these online UTA resources for updated information:

- [Coronavirus and Fall 2020 Semester Information](#)
- [Student Resources](#)
- [A Community That Cares](#)
- [Online Academic Success Guide](#)
- You may also contact the Student Success Help Desk at [studentsuccess@uta.edu](mailto:studentsuccess@uta.edu) for assistance.
A successful return will be dependent on all of us, as members of the Maverick family, doing our part. This includes wearing masks inside all buildings, disinfecting classrooms, observing social distancing and adopting the full range of safety and prevention protocols we are putting in place. These measures include:

- Allowing for approximately 25% capacity of classrooms. Signs will indicate which desks and chairs can be used to support safe social distancing.
- Disinfecting classrooms, labs and other facilities.
- Increased training for faculty on remote technologies for online teaching.
- In person, on-campus classes ending November 24. Students will not return to campus after Thanksgiving, instead completing their course work and final exams online after the holiday.

The Department of Communication and its faculty and staff are committed to making the best decisions for your education. Effective communicators are able to analyze situations, adapt, and succeed. I appreciate your flexibility, perseverance, and support during these unusual times.

With best regards,

[Signature]

Charla L. Markham Shaw, Ph.D.
Department Chair, Associate Professor
UTA Department of Communication
markham@uta.edu