The University of Texas at Arlington

ATHLETIC TRAINING EDUCATION PROGRAM

POLICIES & PROCEDURES HANDBOOK FOR UNDERGRADUATE AND GRADUATE ATHLETIC TRAINING STUDENTS

2015-2016 (Revised August 2015)
The University of Texas at Arlington
Athletic Training Education Program

Policies and Procedures Handbook

**Historical Overview: The University of Texas at Arlington Athletic Training Education Program**

During the spring semester of 2000, The University of Texas at Arlington gained approval for a new undergraduate major in athletic training. This major became the third undergraduate program to be offered through the Department of Kinesiology, which was housed in the School of Education (now the College of Education and Health Professions - COEHP). The other two programs include physical education teacher education (PETE) pedagogy and exercise science (EXSS). Dr. Lou Fincher was hired in August 2000 to become the Director for the newly created undergraduate Athletic Training Education Program.

The program received JRC-AT Candidacy status in September of 2000 and CAAHEP Accreditation in October of 2003. Since receiving initial accreditation, the UT Arlington ATEP has grown and evolved into a well-respected program with a reputation for producing quality entry-level professionals. During this time, the program has benefited greatly from the addition of two new faculty members. Dr. Cindy Trowbridge was hired in September of 2004 when the Clinical Education Coordinator position was transitioned from a clinical faculty line to a tenure-track appointment. With a doctorate degree in physical medicine and rehabilitation from Brigham Young University, and ten years of athletic training clinical practice in the collegiate setting, Dr. Trowbridge has played a vital role in the program’s continued growth and development. In addition to teaching, Associate Professor Trowbridge also directs the UT Arlington Therapeutic Interventions Laboratory. Dr. Paul Krawietz joined the Department of Kinesiology faculty in January of 2006, having previously served as the Clinical Education Coordinator of the California State University, Long Beach ATEP. Initially, Dr. Krawietz was hired as an adjunct instructor on a one-semester appointment, teaching both athletic training and health classes. Dr. Krawietz was hired as a full-time faculty member starting with the 2006 fall semester.

During the early 2000’s, there were several changes in the athletic training staff employed by the Department of Intercollegiate Athletics. A change in the position of Head Athletic Trainer in 2004 had a negative effect on the quality of on-campus clinical rotations for many of the ATEP students. Fortunately, in August of 2007, the university hired Roy Rudewick, a UT Arlington alumnus, to serve as the Head Athletic Trainer. Prior to taking this position, Roy had been the Co-Head Athletic Trainer at Arlington Bowie High School, where he had served as a clinical instructor for the ATEP for many years. Roy has brought great leadership to the UT Arlington Athletic Training Services department and a renewed enthusiasm in clinical education. Roy and his staff provide the UT Arlington athletic training students with quality clinical experiences and mentorship. Roy’s staff includes the following individuals: Jed Stratton, Assistant Athletic Trainer; Gina Giammanco, Assistant Athletic Trainer; Phillip Agtarap, Graduate Assistant Athletic Trainer and Bao Duong, Graduate Assistant Athletic Trainer.

In 2008, the UT Arlington ATEP underwent a self-study and site visit. The program maintained its accreditation and it was renewed for 10 years.
In 2009, Dr. Lou Fincher was promoted to the chair’s position of the Department of Kinesiology. Further, Dr. Krawietz became Program Director beginning in September 2009. In addition, to further meet the needs of Athletic Training Students, Dr. Jacob (Jake) Resch was hired in 2010. Dr. Resch earned his bachelor’s and master’s degree from South Dakota State University, and his doctorate from the University of Georgia while serving as a graduate research and teaching assistant in the UG ATP. He is an assistant professor and director of the UT Arlington Brain Injury Laboratory.

In the spring of 2014 Dr. Lou Fincher left UT Arlington to become the Dean of the College of Health Sciences at Emory and Henry University. Dr. Jake Resch also departed to become an Assistant Professor at the University of Virginia.

Also in the fall of 2014 Meredith Decker, MS, ATC, LAT was hired as a Clinical Assistant Professor. Ms. Decker earned her Bachelor of Science in Athletic Training degree from California University of Pennsylvania and her Master’s in Exercise Physiology with a Concentration in Athletic Training from Kent State University. Meredith became Clinical Education Coordinator in January 2015.

The Department of Kinesiology and the Athletic Training Program transitioned into the UT Arlington College of Nursing on September 1, 2014. The new college adopted the name of the College of Health Innovation.

INTRODUCTION

This document contains the policies and procedures related to all aspects of the UT Arlington Athletic Training Education Program (ATEP). It is intended to be a reference for applicants, current undergraduate and graduate athletic training students, athletic training faculty and staff, clinical preceptors, and administrators. All persons involved in any aspect of the UT Arlington ATEP should read and be familiar with all parts of this handbook.

The UT Arlington ATEP, and thus the athletic training major (BS, BA, MS), is designed to prepare students to be successful entry-level athletic trainers. The student who envisions a career in the allied health profession of athletic training must accept certain responsibilities beyond those associated with successful academic performance and clinical proficiency. Students within the UT Arlington ATEP are expected to possess and demonstrate appropriate professional behaviors throughout all phases of the education program, and to uphold the ethical standards outlined in the National Athletic Trainers’ Association Code of Professional Ethics (http://www.nata.org). Failure to uphold these ethical standards can result in dismissal from the UT Arlington ATEP.
UNIVERSITY OF TEXAS AT ARLINGTON
BACHELOR/MASTER OF SCIENCE IN ATHLETIC TRAINING PROGRAM
POLICIES AND PROCEDURES
ACKNOWLEDGEMENT (Program Copy)

I, _________________________________ (printed name), hereby acknowledge that I have read and understand all of the policies and procedures contained within the 2014-2015 (Updated January 2015) ATEP Policies & Procedures Handbook. I understand that these policies and procedures govern all aspects of the academic and clinical components of the UT Arlington ATEP.

I further understand that failure to abide by these written policies and procedures may result in my dismissal from the UT Arlington ATEP and the academic degree.

_____________________________________
AT Student Signature

_____________________________________
Date

_____________________________________
Witness Printed Name

_____________________________________
Witness Signature

_____________________________________
Date Witnessed

_____________________________________
AT Faculty Signature

_____________________________________
Date
I, _________________________________ (printed name), hereby acknowledge that I have read and understand all of the policies and procedures contained within the 2014-2015 ATEP Policies & Procedures Handbook. I understand that these policies and procedures govern all aspects of the academic and clinical components of the UT Arlington ATEP.

I further understand that failure to abide by these written policies and procedures may result in my dismissal from the UT Arlington ATEP and the academic degree.

_______________________________________
Athletic Training Student Signature

_______________________________________
Date

_______________________________________
Witness Signature

_______________________________________
Date
GENERAL PROGRAM INFORMATION

The University of Texas at Arlington

MISSION:

The University of Texas at Arlington is a comprehensive research, teaching, and public service institution whose mission is the advancement of knowledge and the pursuit of excellence. The University is committed to the promotion of lifelong learning through its academic and continuing education programs and to the formation of good citizenship through its community service learning programs. The diverse student body shares a wide range of cultural values and the University community fosters unity of purpose and cultivates mutual respect.

ATHLETIC TRAINING EDUCATION PROGRAM

MISSION STATEMENT

The mission of the Athletic Training Education Program (ATEP) is to provide an active learning environment for students to acquire and master the knowledge, skills, clinical proficiencies, and attitudes necessary for success as an Entry-Level Athletic Trainer.

ATEP PROGRAM GOALS

1. Prepare students to pass the BOC Certification Exam.
2. Prepare students to pass the Texas Advisory Board of Athletic Trainers State Licensure Exam.
3. Develop athletic training knowledge, skills, and interpersonal abilities necessary to be successful as a practicing athletic trainer.
4. Develop critical-thinking and decision-making skills for success in the ever-changing profession of athletic training.
5. Instill the value of professionalism.
6. Teach students the value of becoming involved in their professional associations through service work.
7. Facilitate students’ efforts in locating and securing an athletic training job or placement in a graduate school.

PROGRAM SUMMARY

The UT Arlington ATEP is accredited by the Commission on Accreditation of Athletic Training Education (CAATE).

At the undergraduate level, the UT Arlington ATEP is divided into four levels. Students enter as Level 1’s and progress through the three remaining levels each academic year.
Completion of ATEP requires a minimum of six semesters (depending on the specific degree plan chosen).

At the graduate level, the program is divided up into two levels. Students enter as a Year 1 MSAT student and progress to Year 2. Both programs incorporates didactic (classroom), laboratory, and clinical education components structured around the 5th edition of the *Athletic Training Educational Competencies* published by the National Athletic Trainers’ Association Education Council (NATA-EC) and the *Role Delineation Study* conducted and published by the Board of Certification (BOC). Completion of the ATEP prepares students for success on the Texas Advisory Board of Athletic Trainers’ (TABAT) State Licensure Exam and the BOC Certification Exam. (NOTE: Endorsement to sit for these exams requires the completion of all aspects of the ATEP *(including a score or 75% or greater on the UT Arlington Capstone Exam)*. Students who do not score 75% or greater on the capstone, must undergo remediation with a faculty member and sit for the exam upon approval of that faculty member (see procedures below). If the student does not pass the capstone he/she may retake the exam a second time. If the score is higher than the first attempt (but not at 75%) the student may retake one third and final time. Upon passing the capstone exam, students must apply to take the BOC exam within 6 months. If the student fails to take the exam during this time period, the ATEP program may require the student to repeat a capstone exam before granting permission to sit for the BOC exam.

**Capstone Retake Procedures:**
1. **Meet with Meredith Decker for domain diagnostic evaluation**
2. Develop remediation plan for all domains less than 75%
   a. **Complete Plan of Action Form and study calendar**
3. **Meet with faculty member who teaches domain content; faculty member signs Plan of Action Form after meeting**
4. **Student must pass domain specific assessment (quiz, exam, etc); Pass 75% or above**
5. **Schedule capstone exam retake with Meredith Decker**

**Standardized Patient (SP) Exam**
All ATS will be required to participate in two SP sessions each semester (as the “Athletic Trainer”, and also as the SP). Note: Students will be required to submit a flash drive to the SP Coordinator before the session. Sequence of events:
1. SP session is schedule by SP Coordinator and ATS
2. ATS arrives at appointed time to PEB 203 (SP Lab)
3. ATS and SP will be filmed
4. At completion of session, ATS will retrieve copy of session from SP coordinator
5. SP Coordinator and ATS will establish follow up appointment date (within one week)
6. ATS completes SP Self-Assessment Form
7. ATS meets with SP Coordinator to go review recorded session together for feedback

**Mock LAT Exam- SP Lab/Recording**

The procedures listed above will also be followed for students enrolled in KINE 4132 and KINE 5150. All students are required to undergo this one one-time formative assessment.
Additional Student Costs- Undergraduates

Athletic Training major students will incur the following costs associated with the clinical portion of the Athletic Training Education Program.

**LEVEL I (Spring semester)**

Khaki pants and shorts variable
White- or Gray-based tennis shoes variable
Physical Exam $25 *
Hepatitis B Immunization (series of 3 shots) $50/shot *
First Aid/CPR with AED certifications $55†
Transportation costs to off-campus clinical sites (gas) variable

**LEVELS II – IV**

TB Test (for some off-campus clinical sites) $10*
Transportation costs to off-campus clinical sites (gas) variable
NATA Student Membership (to access A-Track) variable (based on month joined)

*These figures reflect the costs of a physical exam and immunizations at the UT Arlington Student Health Center. Students may also complete their physical exam and/or immunizations with their family physician or off-campus medical facility.

†This figure reflects the combined costs of these two certifications when completed through Dunn CPR in Arlington, TX. Students may obtain these certifications through any American Heart Association or American Red Cross training center.

If current or prospective students have any questions about these additional costs, they should contact Dr. Paul Krawietz at 817-272-7290 or pkrawietz@uta.edu.
The University of Texas at Arlington
Department of Kinesiology

ATHLETIC TRAINING EDUCATION PROGRAM

Additional Student Costs- Graduates

MSAT students will incur the following costs associated with the clinical portion of the program.

Khaki pants and shorts
-- variable

White- or Gray-based tennis shoes
-- variable

Physical Exam
-- $25*

Hepatitis B Immunization (series of 3 shots)
-- $50/shot*

First Aid/CPR with AED certifications (Healthcare Provider or equivalent required)
-- $55†

Transportation costs to off-campus clinical sites (gas)
-- variable

Student Liability Insurance
-- $5 per semester as part of clinical practicum course

TB Test (for some off-campus clinical sites)
-- $10*

NATA Student Membership
-- ($35 Sept. 1 - Dec. 31) and ($75 annual renewal) [these figures are subject to change]

*These figures reflect the costs of a physical exam and immunizations at the UT Arlington Student Health Center. Students may also complete their physical exam and/or immunizations with their family physician or off-campus medical facility.

†This figure reflects the combined costs of these two certifications when completed through Dunn CPR in Arlington, TX. Students may obtain these certifications through any American Heart Association or American Red Cross training center.
UNDERGRADUATE PHASE OF STUDY- LEVEL 1

Level 1 is open to any student interested in pursuing a degree in Athletic Training. This phase of study is typically completed during the student’s spring semester of the freshmen year at UT Arlington and includes one semester of formal classroom and laboratory instruction, as well as clinical education experiences in a variety of athletic training settings. This phase provides students with the opportunity to gain both knowledge and practical experience working in the athletic training clinical environment. The purposes of this phase of the program are to help students gain a better understanding of the roles and responsibilities of the athletic trainer and to develop the foundational knowledge and skills necessary for successful continuance in the program. The Level 1 Phase also gives the student concrete information for deciding whether or not they wish to pursue a career in athletic training.

Admission Criteria- Level 1

1. Admission to UT Arlington
2. Completion of the UT Arlington ATEP Application form. Found at: http://www.uta.edu/coehp/kinesiology/atep/
3. Sincere interest in pursuing a career in the athletic training profession
4. Documented ability to meet the technical standards for admission to the ATEP (Note: changes in student health status requires an updated technical standards form and signature).
5. Completion of a medical history and physical exam by an appropriate healthcare professional (MD, DO) (examining physician also signs a technical standards form)
6. Overall GPA of 2.5 or higher
7. Completion of an advising meeting with the ATEP Program Director
8. Current First Aid/CPR/AED certification
9. Provide Immunization records; including Hepatitis B* shot series (3)
10. Completion of: contact information form, policies and procedures acknowledgement form, confidentiality form, completion of blood borne pathogen training, completion of media release form, completion of acknowledgement of continuance form; Submission of two reference forms (to be provided)
11. Completion of a personal interview with the ATEP Admission Committee (made up of the Program Director, the Clinical Education Coordinator, the Head Athletic Trainer, at least one Assistant Athletic Trainer, and at least one upper level athletic training student. Continuance in the UT Arlington ATEP is competitive and selective.
12. A criminal background check will be required through a local independent school district once your clinical assignment has been made.

* The hepatitis B (HBV) series of immunizations can be started upon arrival to UT Arlington. The series requires 3 shots: one initially, a second one month later and a third six months later. Documentation of the first shot is required before placement in the clinical setting.

**Clinical Placement Prerequisites - all ATEP students**

Documentation of the following prerequisites is required before a student can be placed in the clinical setting for directed clinical experience:

1. Current certification in CPR/AED and First Aid (may be done through American Red Cross, American Heart Association, etc.)
2. Completion of blood-borne pathogen training (to be completed by a UT Arlington ATEP faculty member)
3. Proof of immunization against measles, rubella, diphtheria, tetanus, and hepatitis B
4. Policies & Procedures Acknowledgement Form
5. Signed confidentiality form and Media release form
6. Membership in NATA (Student Member status)- which will allow access to A-Track (on online clinical education management system)
7. A criminal background check will be required through a local independent school district once your clinical assignment has been made (once the assignment has been made by Dr. Trowbridge, go to the school district website and complete the criminal background check). This will be due at the beginning of each semester.

**Level 1 Program Requirements (Spring Semester)**

- KINE 2420 Introduction to Athletic Training (4 credit hours) [Grade of B or better]
- KINE 2130 Clinical Practica I (1 credit hour) [Grade of B or better]
- Completion/documentation of a minimum of 120 hours of directed clinical experience under the supervision of a Texas Licensed and/or BOC Certified Athletic Trainer in the UT Arlington athletic training room(s) and other approved clinical education sites. 

- Successful completion/documentation of required competencies and clinical proficiencies with a score of 80% or better.

1. Placement in the clinical setting for directed clinical experience requires the completion of the clinical placement prerequisites.

2. Transfer students may complete the Level I coursework and clinical experience hours at their current junior or senior college or complete them upon arrival to UT Arlington.
Transferred students are advised to contact Dr. Paul Krawietz the ATEP Program Director, to determine what courses will be accepted for transfer credit.

**Level I Clinical Education Experience**

*Spring Semester*

During the spring semester Level I students will spend approximately 10-12 hours per week in the UT Arlington Athletic Training Room and associated clinical athletic training rooms in association with KINE 2130 Clinical Practicum I. These hours are to be documented by the student weekly. The student’s supervising clinical preceptor will approve his/her hours.

Students will be assigned to two rotations (6 weeks each). Students will complete one off-campus clinical rotation (at an area high school) and one on-campus clinical rotation (UTA Athletics). **For this reason, students are encouraged to have some form of transportation (car, motorcycle, etc.).**

Preceding the spring semester (September through December), students will formally apply for admission to the UT Arlington ATEP. All students meeting the admission requirements (see pg. 3) will be scheduled for a meeting with the ATEP Program Director for advising.

Note: **Those students continuing to the Level II Phase of the program are required to take BIOL 2457 Anatomy & Physiology I and BIOL 2458 Anatomy & Physiology II during the summer semesters. These two courses are prerequisites for Level II courses.**
Technical Standards
Physical Examination Documentation

STUDENT NAME__________________________________________

I certify that I have performed a physical examination of the above named student and found the following to be true:

_____ he/she is in good health and appears to meet the attached minimum technical standards (i.e., he/she does not have any physical limitations that might prevent him/her from working as an athletic health care provider).

_____ he/she has one or more physical limitations that might prevent him/her from working as an athletic health care provider.

____________________________________  ___________________
Signature of Physician                     Date
The University of Texas at Arlington

ATHLETIC TRAINING EDUCATION PROGRAM

TECHNICAL STANDARDS FOR ADMISSION

Physician Version

The Athletic Training Education Program at The University of Texas at Arlington is a rigorous and intense program that places specific requirements and demands on the students enrolled in the program. An objective of this program is to prepare graduates to enter a variety of employment settings and to render care to a wide spectrum of individuals engaged in physical activity. The technical standards set forth by the Athletic Training Education Program establish the essential qualities considered necessary for students admitted to this program to achieve the knowledge, skills, and competencies of an entry-level athletic trainer, as well as meet the expectations of the program's accrediting agency (Commission on Accreditation of Athletic Training Education Programs [CAATE]). All students admitted to the Athletic Training Education Program must meet the abilities and expectations outlined below. In the event a student is unable to fulfill these technical standards, with or without reasonable accommodation, the student will not be admitted into the program (Note: changes in student health status requires an updated technical standards form and signature).

Candidates for selection to The University of Texas at Arlington Athletic Training Education Program must demonstrate:

SENSORY CAPACITY
1. sufficient visual ability to observe events occurring in the classroom, laboratory, and clinical settings;
2. sufficient hearing ability and tactile sensation to perform appropriate patient assessments;

INTELECTUAL CAPACITY
1. the mental ability to acquire and retain knowledge;
2. the ability to analyze concepts and theoretical principles and integrate them into clinical practice;
3. the ability to develop problem-solving and decision-making skills to formulate assessment and therapeutic judgments and to be able to distinguish deviations from the norm;

POSTURAL AND NEUROMUSCULAR CONTROL
1. sufficient motor coordination to perform appropriate patient assessments using standard evaluation techniques;
2. sufficient motor coordination to safely, accurately, and efficiently use equipment and materials required during the assessment and treatment of patients;
3. sufficient motor coordination to maneuver within and between classroom, laboratory, and clinical settings.
4. sufficient motor coordination and endurance to withstand extended periods of sitting or standing;
5. sufficient motor coordination and strength to carry appropriate medical or hydration equipment and perform patient transfers, which might require the lifting of a patient;

COMMUNICATION
1. the ability to communicate effectively and sensitively with patients and colleagues, including individuals from different cultural and social backgrounds;
2. the ability to establish a rapport with patients, peers, and clinical instructors in order to communicate judgments and treatment information effectively;
3. the ability to understand, speak, and write the English language at a level consistent with competent professional practice;
4. the ability to record the physical examination results and treatment plans clearly and accurately;

SOCIAL/AFFECTIVE
1. the capacity to maintain composure and continue to function well during periods of high stress;
2. the perseverance, diligence and commitment to complete the athletic training education program as outlined and sequenced.
3. the ability to adjust to changing situations and the uncertainty of a dynamic clinical setting;
4. the affective skills and appropriate demeanor and rapport that relate to professional education and quality patient care.
The University of Texas at Arlington

ATHLETIC TRAINING EDUCATION PROGRAM

TECHNICAL STANDARDS FOR ADMISSION

Student Version

The Athletic Training Education Program at The University of Texas at Arlington is a rigorous and intense program that places specific requirements and demands on the students enrolled in the program. An objective of this program is to prepare graduates to enter a variety of employment settings and to render care to a wide spectrum of individuals engaged in physical activity. The technical standards set forth by the Athletic Training Education Program establish the essential qualities considered necessary for students admitted to this program to achieve the knowledge, skills, and competencies of an entry-level athletic trainer, as well as meet the expectations of the program's accrediting agency (Commission on Accreditation of Athletic Training Education Programs [CAATE]). All students admitted to the Athletic Training Education Program must meet the abilities and expectations outlined below. In the event a student is unable to fulfill these technical standards, with or without reasonable accommodation, the student will not be admitted into the program (Note: changes in student health status requires an updated technical standards form and signature).

Candidates for selection to The University of Texas at Arlington Athletic Training Education Program must demonstrate:

SENSORY CAPACITY

1. sufficient visual ability to observe events occurring in the classroom, laboratory, and clinical settings;
2. sufficient hearing ability and tactile sensation to perform appropriate patient assessments;

INTELECTUAL CAPACITY

1. the mental ability to acquire and retain knowledge;
2. the ability to analyze concepts and theoretical principles and integrate them into clinical practice;
3. the ability to develop problem-solving and decision-making skills to formulate assessment and therapeutic judgments and to be able to distinguish deviations from the norm;

POSTURAL AND NEUROMUSCULAR CONTROL

1. sufficient motor coordination to perform appropriate patient assessments using standard evaluation techniques;
2. sufficient motor coordination to safely, accurately, and efficiently use equipment and materials required during the assessment and treatment of patients;
3. sufficient motor coordination to maneuver within and between classroom, laboratory, and clinical settings.
4. sufficient motor coordination and endurance to withstand extended periods of sitting or standing;
5. sufficient motor coordination and strength to carry appropriate medical or hydration equipment and perform patient transfers, which might require the lifting of a patient;

COMMUNICATION

1. the ability to communicate effectively and sensitively with patients and colleagues, including individuals from different cultural and social backgrounds;
2. the ability to establish a rapport with patients, peers, and clinical instructors in order to communicate judgments and treatment information effectively;
3. the ability to understand, speak, and write the English language at a level consistent with competent professional practice;
4. the ability to record the physical examination results and treatment plans clearly and accurately;

SOCIAL/AFFECTIVE

1. the capacity to maintain composure and continue to function well during periods of high stress;
2. the perseverance, diligence and commitment to complete the athletic training education program as outlined and sequenced.
3. the ability to adjust to changing situations and the uncertainty of a dynamic clinical setting;
4. the affective skills and appropriate demeanor and rapport that relate to professional education and quality patient care.

Candidates for selection to the athletic training education program are required to verify they understand and meet these technical standards or that they believe that, with certain accommodations, they can meet the standards.

The Office for Students with Disabilities will evaluate a student who states he/she could meet the program’s technical standards with accommodation and confirm that the stated condition qualifies as a disability under applicable laws.

If a student states he/she can meet the technical standards with accommodation, then the University will determine whether it agrees that the student can meet the technical standards with reasonable accommodation; this includes a review as to whether the accommodations requested are reasonable, taking into account whether accommodation would jeopardize clinician/patient safety, or the educational process of the student or the institution, including all coursework, clinical experiences and internships deemed essential to graduation.

INSTRUCTIONS: After reading the technical standards presented on page 1 of this document, please sign the ONE statement below that corresponds to your ability to meet the technical standards.

I certify that I have read and understand the technical standards for selection listed on the previous page, and I believe to the best of my knowledge that I meet each of these standards without accommodation. I understand that if I am unable to meet these standards I will not be admitted into the program.

_________________________________________  _______________________
Signature of Applicant                                        Date

-or-

I certify that I have read and understand the technical standards of selection listed on the previous page and I believe to the best of my knowledge that I can meet each of these standards with certain accommodations. I will contact the Office for Students with Disabilities to determine what accommodations may be available. I understand that if I am unable to meet these standards with or without accommodations, I will not be admitted into the program.

_________________________________________  _______________________
Signature of Applicant                                        Date
# DIRECTED CLINICAL EDUCATION EXPERIENCE LOG SHEET

Name: _________________________________________  Semester/Year: _________________

Athletic Training Room: _____________________________________________________________

Week: ____/____/____ - ____/____/____

<table>
<thead>
<tr>
<th>DAY / DATE</th>
<th>Description of Experience (sport, event, etc.)</th>
<th>In / Out</th>
<th>Daily Total/Weekly Total</th>
<th>CI’s or ATS’ Initials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td><strong><strong>/</strong></strong>/____</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuesday</td>
<td><strong><strong>/</strong></strong>/____</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wednesday</td>
<td><strong><strong>/</strong></strong>/____</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thursday</td>
<td><strong><strong>/</strong></strong>/____</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Friday</td>
<td><strong><strong>/</strong></strong>/____</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Saturday</td>
<td><strong><strong>/</strong></strong>/____</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sunday</td>
<td><strong><strong>/</strong></strong>/____</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I certify that the above record of clinical experience hours is correct and accurate.

_________________________________  __________________
Athletic Training Student’s Signature  Date
Levels II through IV of the ATEP require a minimum of five semesters of classroom study and structured clinical education experience. It is during these phases of the program, that students learn the theoretical concepts and advanced skills related to the profession of athletic training. Completion of the program requirements will enable students to be eligible for the Board of Certification (BOC) Exam and the Texas Advisory Board of Athletic Trainers Licensing (TABAT) Exam.

**Criteria for Retention and Continuance in the UT Arlington ATEP***

*Note: Students undergo a critical evaluation for continuance into the Level II through IV phases.*

1. Successful completion of all previous Level requirements
2. Overall GPA of 2.5 or higher*
3. Academic Advising appointment with Program Director
4. Current CPR/AED- Healthcare Provider (AHA) or equivalent; Current First Aid
5. Membership in NATA (Student Member status)- which will allow access to A-Track (on online clinical education management system)

For both admission and continuance, UT Arlington ATEP, students must meet the following academic requirements to remain in the program:

1. maintain a cumulative GPA of 2.5 or higher*
2. maintain a 3.0 GPA or higher in the athletic training core courses
3. earn a C or better in all 3000 and 4000 level athletic training courses **(athletic training courses with an earned grade of D or lower must be repeated)**

* If a student fails to maintain a cumulative GPA of 2.5 or an athletic training GPA of 3.0, the student will be placed on probation. A student will be afforded two semesters, at most, to satisfy the GPA requirements. During the first probationary semester, the student will be allowed to continue accruing clinical experience hours; however, he/she will be required to attend mandatory study hall (approximately 4-6 hrs/week). Should a second probationary semester be necessary, the student will be removed from the clinical aspect of the program, preventing him/her from accruing any clinical experience hours. This change will be made to help the student focus their time on improving their academic performance. Should the student fail to raise their GPA during the second probationary semester, he/she will be removed from the ATEP.
ATHLETIC TRAINING MAJOR

The University of Texas at Arlington offers a major in athletic training through the Department of Kinesiology, which is housed within the College of Education and Health Professions (COEHP).

**Academic Major Options**

Students admitted to the UT Arlington ATEP are able to choose between three possible degree plans:

- BS in Athletic Training with All Level Teaching Certificate
- BS in Athletic Training (non teaching)
- BA in Athletic Training (non-teaching)

**Equal Opportunity Policy**


It is the policy of The University of Texas at Arlington that to the extent provided by these applicable laws no person shall, on the basis of race, color, national origin, religion, age, sex, disabilities or veteran status, be denied employment or admission, be excluded from participation in, be denied the benefits of or subject to discrimination under, any program or activity that it sponsors or conducts. It is also the University’s policy to maintain an environment free from discrimination on the basis of sexual orientation.

Inquiries concerning the application of this policy and complaints of discrimination should be directed to the Office of Equal Opportunity Services, 710 S. Davis Drive, Office and Classroom Building (OCB), 817-272-2106. E-mail: eoaa@uta.edu. Web site: www.uta.edu/eos.

**Academic Advising**

All athletic training majors and pre-majors and MSAT students will receive academic advising from Dr. Paul Krawietz, ATEP Director. Advising sessions will be conducted once each semester beginning approximately one month prior to open registration. All students will have an “Academic Advising” service indicator (hold) placed on their MyMAV account before registration. Students must attend an advising session for the service indicator to be removed. Athletic Training Students are allowed to register on the first day of open registration each semester. Therefore, students are highly encouraged to sign up for an advising appointment early.
ATHLETIC TRAINING MAJOR- UNDERGRADUATE

**Athletic Training Core Courses**

The following courses make up the Academic Core of the Undergraduate Athletic Training Major:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINE 1400</td>
<td>Intro to Exercise Science (lecture and lab)</td>
<td>4 hrs</td>
</tr>
<tr>
<td>KINE 2420</td>
<td>Introduction to Athletic Training (lecture and lab)</td>
<td>4 hrs</td>
</tr>
<tr>
<td>KINE 3300</td>
<td>Functional Anatomy</td>
<td>3 hrs</td>
</tr>
<tr>
<td>KINE 3301</td>
<td>Biomechanics of Human Movement</td>
<td>3 hrs</td>
</tr>
<tr>
<td>KINE 3315</td>
<td>Physiology of Exercise</td>
<td>3 hrs</td>
</tr>
<tr>
<td>KINE 3320</td>
<td>Lower Extremity Evaluation</td>
<td>3 hrs</td>
</tr>
<tr>
<td>KINE 3324</td>
<td>Upper Extremity Evaluation</td>
<td>3 hrs</td>
</tr>
<tr>
<td>KINE 3330</td>
<td>Pathology and Pharmacology</td>
<td>3 hrs</td>
</tr>
<tr>
<td>KINE 3333</td>
<td>Therapeutic Modalities</td>
<td>3 hrs</td>
</tr>
<tr>
<td>KINE 4233</td>
<td>Organization and Administration</td>
<td>3 hrs</td>
</tr>
<tr>
<td>KINE 4336</td>
<td>Musculoskeletal Rehabilitation</td>
<td>3 hrs</td>
</tr>
<tr>
<td>KINE 4293</td>
<td>Seminar in Athletic Training</td>
<td>2 hrs</td>
</tr>
<tr>
<td>KINE 2130</td>
<td>Clinical Practicum I</td>
<td>1 hr</td>
</tr>
<tr>
<td>KINE 3130</td>
<td>Clinical Practicum II</td>
<td>1 hr</td>
</tr>
<tr>
<td>KINE 3131</td>
<td>Clinical Practicum III</td>
<td>1 hr</td>
</tr>
<tr>
<td>KINE 4130</td>
<td>Clinical Practicum IV</td>
<td>1 hr</td>
</tr>
<tr>
<td>KINE 4131</td>
<td>Clinical Practicum V</td>
<td>1 hr</td>
</tr>
<tr>
<td>KINE 4132</td>
<td>Clinical Practicum VI</td>
<td>1 hr</td>
</tr>
</tbody>
</table>

Total Hours for Major Core Curriculum in Athletic Training: **42 hours**

- Classes used to calculate AT GPA

**Additional Coursework**

The following related courses are also required within each of the three Athletic Training degree plans:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 1441</td>
<td>Cellular and Molecular Biology</td>
<td>4 hrs</td>
</tr>
<tr>
<td>BIOL 2457</td>
<td>Anatomy and Physiology I</td>
<td>4 hrs</td>
</tr>
<tr>
<td>BIOL 2458</td>
<td>Anatomy and Physiology II</td>
<td>4 hrs</td>
</tr>
<tr>
<td>KINE 3325</td>
<td>Research Methods</td>
<td>3 hrs</td>
</tr>
<tr>
<td>KINE 4329</td>
<td>Strength &amp; Conditioning</td>
<td>3 hrs</td>
</tr>
<tr>
<td>HEED 3301</td>
<td>Sports Nutrition</td>
<td>3 hrs</td>
</tr>
</tbody>
</table>

The remaining coursework for each of the three Athletic Training degree plans varies depending upon the actual degree (i.e., Bachelor of Arts or Bachelor of Science; with or without All-Level Teacher Certification).
### RECOMMENDED COURSE SEQUENCE - UNDERGRADUATE

#### LEVEL I

<table>
<thead>
<tr>
<th>Fall (A)</th>
<th>Spring (B)</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINE 1400 Intro to Exercise Science</td>
<td>KINE 2420 Intro to Athletic Training Lecture and Lab</td>
</tr>
<tr>
<td>+ 9 hrs University Core Courses (i.e., ENGL, HIST, etc.)</td>
<td>KINE 2130 Clinical Practicum I (120 clinical hours)</td>
</tr>
<tr>
<td></td>
<td>BIOL 1441 Cellular and Molecular Biology</td>
</tr>
<tr>
<td></td>
<td>+3 hrs University Core Courses</td>
</tr>
<tr>
<td><strong>Summer 1</strong></td>
<td><strong>Summer 2</strong></td>
</tr>
<tr>
<td>BIOL 2457 Anatomy &amp; Physiology I*</td>
<td>BIOL 2458 Anatomy &amp; Physiology II*</td>
</tr>
</tbody>
</table>

#### LEVEL II

<table>
<thead>
<tr>
<th>Fall (A)</th>
<th>Spring (B)</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINE 3320 Lower Extremity Evaluation</td>
<td>KINE 3324 Upper Extremity Evaluation</td>
</tr>
<tr>
<td>KINE 3130 Clinical Practicum II (250 clinical hrs)</td>
<td>KINE 3131 Clinical Practicum III (250 clinical hrs)</td>
</tr>
<tr>
<td>KINE 3300 Functional Anatomy</td>
<td>KINE 3330 Pathology and Pharmacology</td>
</tr>
<tr>
<td>+6 hrs of University Core Courses</td>
<td>KINE 3301 Biomechanics of Human Movement</td>
</tr>
<tr>
<td><strong>Teacher Certification Students</strong></td>
<td>+3 hrs of University Core Courses</td>
</tr>
<tr>
<td>KINE 2301 Teaching Games for Understanding</td>
<td></td>
</tr>
<tr>
<td><strong>Summer</strong></td>
<td><strong>As needed to complete university core courses or other MAJOR courses</strong></td>
</tr>
</tbody>
</table>

#### LEVEL III

<table>
<thead>
<tr>
<th>Fall (A)</th>
<th>Spring (B)</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINE 4336 Musculoskeletal Rehabilitation</td>
<td>KINE 3333 Therapeutic Modalities</td>
</tr>
<tr>
<td>(formerly Therapeutic Exercise)</td>
<td>KINE 4131 Clinical Practicum V (250 clinical hrs)</td>
</tr>
<tr>
<td>KINE 4130 Clinical Practicum IV (250 clinical hrs)</td>
<td>KINE 4329 Strength &amp; Conditioning</td>
</tr>
<tr>
<td>KINE 3315 Exercise Physiology</td>
<td></td>
</tr>
<tr>
<td>+6 hrs of remaining University Core Courses, other MAJOR courses, or COED prerequisites (teacher certification students only)</td>
<td>KINE 4321 Elementary Teaching Methods in PE</td>
</tr>
<tr>
<td><strong>Teacher Certification Students</strong></td>
<td>EDML 4300 Pre-Adolescent/Adolescent Growth &amp; Development</td>
</tr>
<tr>
<td>KINE 2301 Teaching Games for Understanding</td>
<td></td>
</tr>
<tr>
<td><strong>Non-Teaching Students</strong></td>
<td>+6 hrs of remaining University Core Courses or other MAJOR course requirements</td>
</tr>
<tr>
<td><strong>Summer</strong></td>
<td><strong>As needed to complete university core courses or other MAJOR course requirements</strong></td>
</tr>
</tbody>
</table>
**LEVEL IV**

<table>
<thead>
<tr>
<th>Fall (A)</th>
<th>Spring (B)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>KINE 4233 Organization &amp; Administration</strong></td>
<td><strong>KINE 4293 Seminar in Athletic Training</strong> (190 clinical hrs)</td>
</tr>
<tr>
<td><strong>KINE 4132 Clinical Practicum VI</strong> (190 clinical hrs)</td>
<td><strong>Teacher Certification Students</strong></td>
</tr>
<tr>
<td>KINE 3325 Research Methods</td>
<td>KINE 4667 Residency (student teaching)</td>
</tr>
<tr>
<td><strong>Teacher Certification Students</strong></td>
<td><strong>Non-Teaching Students</strong></td>
</tr>
<tr>
<td>KINE 4320 Secondary Teaching Methods in PE</td>
<td>+ remaining MAJOR courses</td>
</tr>
<tr>
<td>EDUC 4352 Diversity in Education</td>
<td></td>
</tr>
<tr>
<td>LIST 4343 Content Area Reading &amp; Writing</td>
<td></td>
</tr>
<tr>
<td><strong>Non-Teaching Students</strong></td>
<td></td>
</tr>
<tr>
<td>+ remaining MAJOR courses</td>
<td></td>
</tr>
<tr>
<td><strong>TABAT State Licensure Exam (December)</strong></td>
<td><strong>BOC Certification Exam (April)</strong></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Anatomy courses may be taken at a junior college and transferred to UT Arlington

**Bold** courses represent upper-level athletic training major courses and must be taken at UT Arlington.
I. Master of Science in Athletic Training: Overview

A. Job Market Need

Based on data from the National Athletic Trainers’ Association (NATA), approximately 70 percent of athletic trainers possess at least a master's degree. Some athletic training work settings (e.g., colleges and universities) specifically require a master's degree for employment.

Traditionally, athletic trainers have been predominately employed in high schools, universities and professional sports settings. More recently, athletic trainers have expanded their work settings to include sports medicine clinics, hospitals, physician’s offices, industrial and occupational settings, military, performing arts, and public safety.

A search of the NATA online Career Center yielded a total of 284 open positions available on 1/25/2012, with 15 of these jobs located in Texas (www.nata.org). An additional search of the Texas State Athletic Trainers’ Association (TSATA) Job Postings Board yielded a total of 45 open positions available on 1/25/2012. These positions were divided among the clinical/professional, college/university, and high school settings (www.TSATA.com). It is important to note that these job posting numbers do not accurately reflect the typical annual numbers, as peak job postings, both nationally and in Texas, typically occur in May through August.

Employment opportunities for athletic trainers are projected to increase 37 percent from 2008 to 2018. This projected growth exceeds the average for all other occupations, and is based on the athletic trainers’ role in preventing injuries and reducing healthcare costs. As athletic trainers continue to expand their services, more employers are expected to hire athletic trainers to reduce overall healthcare costs through the prevention of work-related injuries. (Bureau of Labor Statistics: http://www.bls.gov/oes/current/oes299091.htm)

The national median salary for athletic trainers is $41,600; however, Texas ranks fourth in the country for top paying salaries for athletic trainers, with a mean salary of $50,460. In 2011, US News and World Report included athletic training in their list of 50 best careers (http://money.usnews.com/money/careers/articles/2010/12/06/best-careers-2011-athletic-trainer)

B. Student Demand

Student interest in an entry-level master’s degree in athletic training has been fairly significant since the initial development of the UT Arlington undergraduate athletic training degree program in 2000. There is no other entry-level MS in Athletic Training program in the DFW area.
The Program Director for the UT Arlington ATEP consistently received phone calls and e-mail inquiries about the possibility of earning an entry-level graduate degree in athletic training. These inquiries typically come from individuals who already hold a bachelor’s degree but would like to change careers, or from individuals who are very close to finishing their undergraduate degree, but now realize that they want to pursue a career in athletic training. At least 10-15 prospective students are referred to other entry-level master’s programs each year. Also, there are six students currently enrolled in the UT Arlington ATEP who already hold a BS degree. These students’ first choice would have been an entry-level master’s program; however, since UT Arlington did not offer this option, they chose to earn a second undergraduate degree rather than have to relocate outside of the DFW area.
## RECOMMENDED COURSE SEQUENCE: UNDERGRADUATE

**Master of Science in Athletic Training (MSAT)**  
52 Semester Credit Hours (SCH)  
Curricular Plan

### MSAT Year 1

#### MSAT Year 1A- Summer [11 Week] (7sch)

- *KINE 5420 Concepts in Athletic Training (3-2)
- *KINE 5220 Preventative and Acute Care Technologies in Athletic Training (0-6)
- *KINE 5120 Clinical Athletic Training I (0-12)

#### MSAT Year 1A- Fall (9 sch)

- *KINE 5430 Orthopedic Assessment I (3-2) [to be cross-listed with KINE 3320 & KINE 3130]
- *KINE 5433 Therapeutic Interventions I (3-2) [to be cross-listed with KINE 4336 & KINE 4130]
- *KINE 5130 Clinical Athletic Training II (0-12)

#### MSAT Year 1B- Spring (13 sch)

- *KINE 5431 Orthopedic Assessment II (3-2) [to be cross-listed with KINE 3324 & KINE 3131]
- *KINE 5432 Pathophysiology and Pharmacology (3-2) [to be cross-listed with KINE 3330]
- *KINE 5434 Therapeutic Interventions II (3-2) [to be cross listed with KINE 3333 & KINE 4131]
- *KINE 5140 Clinical Athletic Training III (0-12)

### MSAT Year 2

#### MSAT Year 2A- Summer II Session, [5 Week] (3 sch)

- *KINE 5329 Functional Assessment and Corrective Exercise (3-0)

#### MSAT Year 2A- Fall (10 sch)

- KINE 5300 Research Methods in Kinesiology (3-0)
- KINE 5305 Applied Statistical Principles in Kinesiology (3-0)
- *KINE 5333 Health Care Administration (2-1) [to be cross-listed with KINE 4233]
- *KINE 5150 Clinical Athletic Training IV (0-12) [to be cross-listed with KINE 4132]

#### MSAT Year 2B- Spring (10 sch)

- *KINE 5334 Seminar in Athletic Training (3-0) [to be cross-listed with KINE 4293]
- *KINE 5160 Clinical Athletic Training V (0-12)
- KINE Electives (6 hours)
CLINICAL EDUCATION POLICIES

The University of Texas at Arlington
ATHLETIC TRAINING EDUCATION PROGRAM
Clinical Education Requirements: Guidelines and Standards- Undergraduate

The clinical education portion of the UT Arlington ATEP consists of seven semesters of clinical education coursework and clinical experience rotations (see Table 1 on next page).

Students must be enrolled in a clinical education course in order to be assigned to a clinical experience rotation. This also means that students must be enrolled in a clinical education course to earn clinical education hours (see Clinical Hour Policy).

The completion requirements for each clinical education course are outlined within each of the clinical course syllabi. The first five clinical courses (KINE 2130, 3130, 3131, 4130, and 4131) involve the formal instruction and evaluation of specific clinical skills (psychomotor competencies). Once students have demonstrated competency (80%) with a specific skill, they may begin using that skill in their clinical education rotation(s).

Clinical proficiencies represent the integration of both knowledge and clinical skills into the students’ daily clinical practice in such a way as to include clinical decision-making. With the exception of KINE 2130, all clinical courses involve the formal evaluation of specific clinical proficiencies.

The UT Arlington ATEP follows the learning over time model which requires students to progress from skill acquisition (psychomotor skills) to skill application to skill integration (proficiencies). Following this model, students’ clinical proficiencies are always evaluated the semester after the associated psychomotor skills are evaluated.

Example:

Level II fall semester: students learn, and are evaluated on, knee special tests (i.e. Lachman, Apley’s compression, etc.) in KINE 3130 Clinical Practicum II

Level II spring semester: students are evaluated on their ability to perform a thorough knee evaluation in their clinical education rotation through KINE 3131 Clinical Practicum III

Ideally, the clinical proficiencies are best evaluated in “live”, “real-world” injury situations. Since it is not likely that you will encounter every possible injury or illness during the course of your clinical rotations at UT Arlington, your Clinical Preceptor may choose to evaluate certain clinical proficiencies using “mock” patient scenarios. It is your responsibility to capitalize on opportunities to demonstrate your proficiencies in real patient encounters.
<table>
<thead>
<tr>
<th>Level</th>
<th>Semester</th>
<th>Clinical Course</th>
<th>Clinical Hours</th>
<th>Clinical Experience Rotation</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Spring</td>
<td>KINE 2130</td>
<td>120</td>
<td>On-campus rotations (60-120); may include an Off-campus rotation (60-120)</td>
</tr>
<tr>
<td>II</td>
<td>Fall</td>
<td>KINE 3130</td>
<td>250</td>
<td>On-campus assignment in UE/LE rotation AND High school football assignment OR Off-campus assignment in high school setting</td>
</tr>
<tr>
<td></td>
<td>Spring</td>
<td>KINE 3131</td>
<td>250</td>
<td>On-campus assignment in UE/LE rotation OR Off-campus assignment in high school setting (if on in Fall semester, then off in spring semester and visa versa)</td>
</tr>
<tr>
<td>III</td>
<td>Fall</td>
<td>KINE 4130</td>
<td>250</td>
<td>On-campus assignment in UE/LE rotation AND Football assignment (high school or SMU) OR Off-campus career specific assignment (high school, clinic, SMU) AND General medical assignment (20 hrs in UT Arlington Health Center or other gen med physician’s office)</td>
</tr>
<tr>
<td></td>
<td>Spring</td>
<td>KINE 4131</td>
<td>250</td>
<td>On-campus assignment in UE, LE, or LTR rotation OR Off-campus career specific assignment (high school, clinic, SMU, physician’s office, prof. sports) AND General medical assignment (20 hrs in UT Arlington Health Center or other gen med physician’s office) if not completed in fall semester</td>
</tr>
<tr>
<td>IV</td>
<td>Fall</td>
<td>KINE 4132</td>
<td>190</td>
<td>On-campus assignment in UE, LE, or LTR rotation OR Off-campus career specific assignment (high school, clinic, SMU, physician’s office, prof. sports)</td>
</tr>
<tr>
<td></td>
<td>Spring</td>
<td>KINE 4293</td>
<td>190</td>
<td>On-campus assignment in UE, LE, or LTR rotation OR Off-campus career specific assignment (high school, clinic, SMU, physician’s office, prof. sports)</td>
</tr>
</tbody>
</table>
Clinical Hour Policy - Undergraduate
Students must earn a total of 1500 clinical education hours in order to meet the program completion and graduation requirements of the UT Arlington ATEP. These 1500 hours are spread across seven clinical education courses. Students are expected to follow the weekly clinical hour averages listed below to stay on track for completing the total clinical hour requirement.

Recommended weekly clinical hour schedules and Minimum - Maximum hours
- **Level I:** approximately 10-12 hours/week (Minimum = 120; Maximum =150)
- **Level II:** approximately 15-20 hours/week (Minimum = 220; Maximum =320)
- **Level III:** approximately 15-20 hours/week (Minimum = 220; Maximum =320)
- **Level IV:** approximately 12-20 hours/week (Minimum = 220; Maximum =320)

Clinical Hour Policy - Graduate
Students must earn a total of 1100 clinical education hours in order to meet the program completion and graduation requirements of the UT Arlington ATEP. These 1100 hours are spread across 5 clinical education courses. Students are expected to follow the weekly clinical hour averages listed below to stay on track for completing the total clinical hour requirement. It is expected that students earn an average of 300 hours in the fall, and 250 in the spring.

Recommended weekly clinical hour schedules and Minimum - Maximum hours
- **Year IA:** approximately 10-12 hours/week (Minimum = 120; Maximum =150)
- **Year IB:** approximately 15-20 hours/week (Minimum = 220; Maximum =320)
- **Year IIA:** approximately 15-20 hours/week (Minimum = 220; Maximum =320)
- **Year IIB:** approximately 12-20 hours/week (Minimum = 220; Maximum =320)

It is believed that averaging more than 20 hours/week may interfere with a student’s academic requirements. However, there will be times when it is necessary to log more than 20 hours a week, but the student should not consistently be earning more than 20 hours a week as this may interfere with the delicate balance between academic and clinical work.

Athletic training education students are provided with a summary of their clinical hours at the beginning of each semester. If students fall behind in their clinical hours accumulation, they will be notified and a plan will be established to get the student back on track for completion of 1500 or 1100 hours prior to graduation. If it is determined that the athletic training student is logging an excess of hours with a clinical rotation, the Clinical Education Coordinator will contact the Clinical Preceptor (CP) for that clinical rotation and develop a plan so the student can maintain a balance between clinical hours and academics.

**Logging of Clinical Hours**
Students are required to log their clinical hours on a weekly basis in ATRACK. Once students’ hours have been entered, CPs will access the weekly hour submissions to approve them. **Students are recommended to print and keep a copy of each weekly hour report after it has been approved.** It is the student’s responsibility to maintain up to date clinical hour records.

**Outside Employment Policy**
The UT Arlington ATEP understands that some students must obtain a part-time job to fulfill financial responsibilities, but students must also meet the requirements of the clinical courses. Therefore, the athletic training student’s clinical education experience takes precedence over any outside employment. Students are allowed to hold part-time jobs provided they do not interfere with the clinical aspect of the program. Clinical experiences take place primarily during the afternoons from approximately 1:00 pm to 6:00 pm. However, some practice schedules take place in the morning before courses are offered and many games/competitions take place on evenings and weekends.

UT Arlington ATEP/MSAT students are also required to volunteer for one or more university hosted cross country/track meets and volleyball/baseball/softball tournaments. These additional clinical education opportunities provide students with exposure to the organization and health care delivery issues related to large, multi-team sporting events. The dates for these events are provided at the beginning of each semester. It is the student’s responsibility to work cooperatively with their employer and CP in the establishment of a work schedule that will accommodate their clinical experience. All game/competition schedules are posted prior to the beginning of the season and most practice schedules are set up on a month to month basis. Be proactive and establish an outside employment schedule that allows you to accomplish your financial goals but does not jeopardize your ability to complete your clinical hours.

Clinical Relief Policy
Every athletic training student should be scheduled for at least one day off per week (Relief Day) from his/her clinical education rotation. At the beginning of a clinical rotation, the CP and the athletic training student will meet and discuss their schedule for the duration of the clinical rotation.

The athletic training student also has the opportunity to ask for time off when they have an exam, group project, or large assignment due. The student MUST ask for the time off from their CP two to three days in advance so other athletic training students can be rescheduled.

Remember there are many times when more than one day off may be available when clinical experience opportunities are light. However, this does not mean that you should not be practicing and refining your clinical skills. The Athletic Training Education Laboratory remains open until 5 pm or later (depending on faculty schedules) and can be used for student learning.
Clinical Supervision Policy

While earning clinical education hours within an assigned clinical education rotation, Athletic Training Students are directly supervised by a Clinical Preceptor (CP). During training for CP’s, the Clinical Education Coordinator (CEC) emphasizes the importance of direct supervision and explains that this policy must be implemented at each clinical site for the UT Arlington to remain in compliance with the CAATE Standards and Guidelines. Specifically, the CEC reviews the policies, which state:

- The CP will be physically present and have the ability to intervene on behalf of the athletic training student to provide on-going and consistent clinical education
- The CP will consistently interact with the athletic training student at the site of the clinical experience
- There will be regular planned communication between the Athletic Training Program and the CP
- The number of students assigned to CP in the clinical experience component will be maintained at a ratio that will ensure effective education and will not exceed a ratio of eight students per clinical preceptor in any clinical setting.

In addition, CPs are instructed that clinical supervision provides a safe environment for students to apply their clinical skills and develop the necessary clinical decision-making and confidence required for success in the athletic training profession.

As AT students progress in their level of knowledge and clinical skills, the level of clinical supervision provided by the CP adjusts accordingly. The level of supervision is based on each student’s developmental level (MSAT Year 1A Summer, 1A Fall, 1B Spring; Year 2A Summer, 2A Fall, and 2B Spring) (Undergraduate Level I, II Fall, II Spring, III Fall, III Spring, IV Fall, IV Spring) and each student’s performance in their clinical education rotations. Following this model of clinical supervision, student’s progress from a position of close supervision to one of “guided autonomy”. This progression of clinical supervision requires that students actively engage in their clinical education rotation, and this is emphasized to each student each semester.
Students are expected and instructed to be proactive in integrating their knowledge and skills learned in class/lab into day-to-day athletic training operations.

**CLINICAL PLACEMENT PREREQUISITES**

To remain eligible for placement in a clinical education or field experience rotation, athletic training students (Undergraduate: Levels I - IV) (MSAT Year 1 through Year 2) must meet the following criteria:

- maintain current certification in First Aid and CPR/AED
- have documentation for the completion of all three Hepatitis B vaccinations
- complete annual bloodborne pathogen (BBP) training
- complete annual ATEP in-service programs
- be in good standing with all program retention requirements
THE UNIVERSITY OF TEXAS AT ARLINGTON
ATHLETIC TRAINING EDUCATION PROGRAM
BLOOD-BORNE PATHOGENS EXPOSURE CONTROL PLAN

Purpose

The purpose of the Blood-Borne Pathogens Exposure Control Plan is to:

• Comply with the Occupational Safety and Health Administration (OSHA) Bloodborne Pathogens Standard, 29 Code of Federal Regulations (CFR) 1910.1030.
• Eliminate or minimize occupational exposure to blood or certain other body fluids.

This policy is subject to updates as new knowledge is acquired.

Definitions


**Bloodborne Pathogens** means pathogenic microorganisms that are present in human blood and can cause disease in humans. These pathogens include, but are not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV).

**Contaminated** means the presence or the reasonably anticipated presence of blood or other potentially infectious materials on an item or surface.

**Personal Protective Equipment (PPE)** is specialized clothing or equipment worn by an employee for protection against a hazard (e.g., gloves, CPR barrier).

**Universal Precautions** is an approach to infection control. According to the concept of Universal Precautions, all human blood and certain human body fluids are treated as if known to be infectious for HIV, HBV, and other bloodborne pathogens. Potentially infectious body fluids include: semen, vaginal secretions, cerebrospinal fluid, synovial fluid, saliva in dental procedures, any body fluid visibly contaminated with blood, all body fluids in situations where it is difficult or impossible to differentiate between body fluids.

Personal Protection

A. **Universal Precaution Procedures**

Athletic trainers and athletic training students will perform their duties with the understanding that body fluids and medical waste may be infectious. Please adhere to the following Universal Precaution procedures:

1. Treat all situations involving potential contact with blood, body fluids or medical waste with caution. Use Personal Protective Equipment (PPE) including gloves and micro-shields for CPR.
   a. Gloves should be carried at all practice and game situations and are readily available in the Stadium Athletic Training Room, Texas Hall Athletic Training Room, and the Athletic Training Education Laboratory.
      i. The gloves must be replaced if torn, punctured, contaminated, or if their ability to function as a barrier is compromised.
   b. Pocket masks or micro-shields are is located in each athletic training kit and in the Stadium Athletic Training Room, Texas Hall Athletic Training Room, and the Athletic Training Education Laboratory. They are also located along with portable AED units.
2. Wash hands after contact with any bodily substance or articles contaminated with a bodily substance. Use liquid soap from a dispenser, not bar soap. Athletic trainers and athletic training students must have immediate access to cleaning supplies and must not be required to wait for appropriate washing.
3. When unanticipated exposure occurs, remove contaminated substances by avoiding contact with the outer surface and washing hands and other skin surfaces immediately and thoroughly. If splashed in eyes, nose or mouth, flush with water immediately.
B. Disposal

1. A sharps box will be located in each athletic training facility for disposal of all blades, needles and glass products used for treatment of injuries of laboratory experiments. Following use, all needles will be placed in a sharps container without recapping or removing from the syringe. Scalpel blades will be removed with tweezers and discarded in a sharps box. The tweezers and scalpel handle will then be disinfected by procedure. Following injections by physicians, glass ampules will be discarded in a sharps box.

2. Blood contaminated soft goods (ie. bandages, bandaids, cotton tip applicators, gauze, towels, etc.) will be placed in biohazard bags/bins located in each athletic training facility. Bags are red and will be in an enclosed container marked with a Biohazard sticker. All used gloves should be placed in these containers.

3. When sharps boxes or biohazard bags are full it will be the responsibility of the athletic trainer in charge of the facility to contact the UT Arlington Environmental Safety Office (PH: (817) 272-2185 FX: (817) 272-2144 EMAIL: ehsafety@uta.edu) for removal and disposal.

C. Disinfection

1. Tables and work areas will be disinfected with medical grade cleaning solution rated to eliminate blood-borne pathogens (i.e., Iso-Quin or Cavicide) at the end of each treatment session and at the end of the working day. Use PPE while cleaning.
   i. For specific spills of bloody fluids, the medical grade solution will be placed on the area and allowed to sit for 10 minutes. The fluid will then be absorbed using paper towels. The person performing this duty will wear gloves. The gloves and towel(s) will then be placed in the Biohazard container.

2. Instruments will be disinfected by the following procedures. Following use instrument will be placed in the designated disinfection tray. At the end of the day all used instruments will be soaked thoroughly, rinsed and the instruments then placed back into the original instrument tray.

D. Vaccination

1. All athletic training students need to obtain or provide proof of previous vaccination for the hepatitis B virus (HBV). Staff athletic trainers will be offered a vaccination for the hepatitis B virus (HBV) as per OSHA rules.

2. However, if an athletic training student declines vaccination, the student must sign a waiver form (Attachment B).

E. Training

1. Training will be conducted at the beginning of each academic year in August at the Athletic Training Education Program In-service. The program will be conducted by the Program Director, Clinical Coordinator, and Staff Athletic trainers and will consist of demonstration of the above procedures and review of UT Arlington policies.

F. Medical Records

1. Medical records (see post exposure record sheet) will be kept and post exposure care should be obtained at the Student Health Center or the Care Facility chosen by exposed individual. The exposed individual is responsible for all charges associated with treatment.
G. Post Exposure Evaluation and Follow-up
   1. Should an exposure incident occur, contact your Clinical Preceptor. Do not delay evaluation/care. Seek medical assistance and report the incident to the clinical instructor as soon as is feasible. Fill out Post exposure form (Attachment A) and return to Cindy Trowbridge, PhD, ATC, LAT in MAC 228.

GENERAL INFORMATION ABOUT HEPATITIS B

A. What is Hepatitis B?
   a. By basic definition, Hepatitis is an inflammation of the liver. The liver cells are damaged and gradually replaced by scar tissue. It is usually accompanied by the following clinical symptoms: Fever, Fatigue, Jaundice, Vomiting, Enlarged Liver, Dark-colored Urine, Malaise, and Anorexia.\(^1\)
   b. Incubation period is 15 - 50 days with the norm being 28 - 30 days.\(^1\) The disease is caused by a virus and some people can be carriers without actively having the disease. Approximately 8% of the persons exposed become carriers of the disease. Of these 8%, 25% will develop chronic active Hepatitis.

B. Facts About Hepatitis B
   a. Fourteen people die each day from Hepatitis B related illnesses, such as cirrhosis and liver cancer.\(^2\)
   b. 60,000 persons are infected yearly.\(^2\)
   c. Highest rate of disease occurs in 20-49-year-olds.\(^2\)
   d. The Hepatitis B virus has been detected up to 7 days after the carriers blood or body fluids have dried on a counter top or other surface.\(^2\)
   e. The virus is inactivated quickly after being exposed to medical grade cleaning agents (i.e., Cavicide) or household bleach (1:10 ratio).
   f. A vaccine is available for health care workers and others at risk to immunize against the virus. If a worker is exposed routinely to body fluids and/or blood, they are required to be immunized against the virus, sign a statement as to their wish not to be immunized, or show that they have the antibody present in their blood stream. The vaccine is given in a 3 treatment regimen. The 2nd injection follows the first by 1 month with the 3rd 6 months later.
   g. The Hepatitis B virus is far more widespread throughout the world than HIV and is 300 times more contagious.\(^2\)

References:
   1. Taber's Medical Dictionary
   2. Center for Disease Control (http://www.cdc.gov/vaccines/vpd-vac/hepb/default.htm)
Attachment A

EXPOSURE INCIDENT REPORT - Athletic Training Education Program

Please Print

Employee’s Name _________________________________              Date ____/____/_______
Date of Birth ____/___ /______
Telephone (Home) _________________________ (Work) _________________________
Job Title ____________________________________________________
Date of Exposure ____/____/______                 Time of Exposure _________ AM___PM____
Hepatitis B Vaccination Status ________________________________
Location of Incident ___________________________________________
Describe what job duties you were performing when the exposure incident occurred:
_________________________________________________________________________
____________________________________________________________________________
Describe the circumstances under which the exposure incident occurred:
____________________________________________________________________________
____________________________________________________________________________
Name the body fluids, if any, that you were exposed to:
____________________________________________________________________________
Describe the route of exposure (mucosal contact, contact with non-intact skin, percutaneous):
____________________________________________________________________________
Describe any personal protective equipment (PPE) in use at time of exposure incident:
____________________________________________________________________________
Did PPE fail? ____________ If yes, how? __________________________________________
____________________________________________________________________________
Identification of source individual(s) name(s):
____________________________________________________________________________
Other pertinent information:
____________________________________________________________________________

Complete this form and return to Cindy Trowbridge PhD, ATC, LAT, Clinical Education Coordinator Athletic Training Education Program in PEB 112D (817-272-3134). This record is to be kept for the duration of the individual’s term at UT Arlington plus 7 years.
Attachment B

Hepatitis B Vaccine Declination Form

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk of acquiring hepatitis B virus (HBV) infection. However, I decline hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring hepatitis B.

__________________________________________________________________________
Athletic Training Student Signature

__________________________________________________________________________
Witness Signature

__________________________________________________________________________
Name (Printed)

__________________________________________________________________________
Name (Printed)

__________________________________________________________________________
Date

__________________________________________________________________________
Date
**CLINICAL EDUCATION ROTATIONS**

While working under the supervision of their CP, students will gain experience working with athletes and patients within several different clinical settings. Students will complete a minimum of two clinical rotations per academic year. A special emphasis will be placed on ensuring that every student’s clinical education experiences include each the following:

- upper extremity intensive sport (baseball, softball, volleyball)
- lower extremity intensive sport (track/cross country, basketball)
- equipment intensive sport (football, hockey)
- general medical setting (physician’s office, university health center, or similar setting)
- high school setting
- sports medicine clinic setting

When possible, additional clinical field experiences will be provided based on the career interests of the individual student.

**DOCUMENTATION OF HOURS**

Each clinical practicum course requires the completion of clinical education experience hours under the supervision of a Clinical Preceptor (CP). Level IV B students, although not enrolled in a clinical practicum course, are required to complete clinical education experience hours through KINE 4293 Seminar in Athletic Training.

**Texas LAT Exam Requirements:** A minimum of 1500 clock hours, distributed over a minimum of five semesters, is required for eligibility to take the Texas Advisory Board of Athletic Trainers State Licensure Exam. In order to meet the 1500 hour minimum, students will need to average 250 hours per semester (18 – 20/week) in the professional program. It is the student’s responsibility to complete the documentation of clinical education experience hours each week in ATRACK. The weekly clinical education experience hours must be approved online by your CP.
**JOB DESCRIPTION POLICY**

As stated within the CAATE Standards and Guidelines, athletic training students should not perform skills in the athletic training setting prior to receiving formal instruction in those skills. This standard is required for the protection of the patient and the athletic training student.

The UT Arlington ATEP is designed to progress students through four developmental levels of clinical competency and proficiency. These developmental levels are described below:

**Level I – (Spring semester only)**

Students are introduced to the profession of athletic training.

Students receive formal instruction in the basic skills related to prevention, immediate care of sport-related injuries, and taping and wrapping.

**Level II A & II B**

Students receive formal instruction in the areas of upper and lower extremity evaluation as well as the evaluation of general medical conditions.

Students refine and integrate the Level I skills into their daily clinical practice.

**Level III A & III B**

Students receive formal instruction in the areas of rehabilitation and therapeutic modalities.

Students refine and integrate the Level II skills.

Students continue to use and further refine the Level I skills.

**Level IV A & IV B**

Students receive formal instruction in the areas of organization and administration, professional development, and psychosocial intervention.

Students refine and integrate the Level III skills.

Students continue to use and further refine the Level I – II skills.

Students prepare for the Texas Advisory Board of Athletic Trainers (TABAT) State Licensure Exam and the BOC Certification Exam.

These developmental levels have been further delineated into specific job descriptions for athletic training students to follow when completing clinical education rotations. These job descriptions have been provided within the next five pages.
The University of Texas at Arlington
ATHLETIC TRAINING EDUCATION PROGRAM

JOB DESCRIPTION- UNDERGRADUATE

LEVEL I Athletic Training Student

Using the knowledge and skills gained through CPR and First Aid Certification, the Level I Athletic Training Student is able to perform the following tasks during their directed clinical experience rotations:

1. Determine level of care needed – ambulance vs. basic first aid (RICE)
2. Wound care
3. Emergency splinting
4. CPR

During this spring semester, Level I students will be taking KINE 2420 Introduction to Athletic Training Lecture and Lab, and KINE 2130 Clinical Practicum I. As the students progress through these classes and demonstrate competency in the required knowledge and skills, they may begin practicing the following skills within their directed clinical experience rotations under the supervision of a clinical preceptor:

5. Prophylactic bracing, taping, wrapping and padding
6. Athlete stretching and warm up
7. Set-up and application of superficial cooling and heating modalities (cryotherapy, hydrocollator, paraffin bath, whirlpool)
8. Acute care of musculoskeletal injuries (splinting, RICE, etc).
LEVEL II A Athletic Training Student

Level IIA athletic training students will have completed the following coursework:

- KINE 2420 Introduction to Athletic Training
- KINE 2420 Introduction to Athletic Training Lab
- KINE 2130 Clinical Practicum I (Taping & Wrapping)

This coursework, coupled with the previous clinical practicum experiences, have prepared the Level IIA students to perform the following tasks and responsibilities under the supervision of their clinical preceptor:

1. Practice and game set up
2. Wound care
3. Paperwork – (filing, treatment logs, record rehabilitations, review medical history)
4. Work on SportsWare cataloguing athletic information and injuries
5. General taping and wrapping
6. CPR & emergency first aid
7. Bracing and protective equipment fitting
8. Athlete stretching and warm up
9. Splinting and crutch-fitting
10. Monitor student athlete rehabilitation programs
11. Set-up and application of superficial cooling and heating modalities (cryotherapy, hydrocollator, paraffin bath, whirlpool)

During this academic semester, Level IIA students will be taking the following courses:

- KINE 3320 Lower Extremity Evaluation
- KINE 3130 Clinical Practicum II (LE Eval Lab)

As the students progress through these courses and demonstrate competency with the required knowledge and skills, they may begin practicing the following tasks within their clinical assignments under the supervision of their approved clinical preceptor:

12. Evaluation and management of lower extremity injuries
THE UNIVERSITY OF TEXAS AT ARLINGTON
ATHLETIC TRAINING EDUCATION PROGRAM

JOB DESCRIPTION

LEVEL II B Athletic Training Student

Level IIB athletic training students will have completed the following coursework:

- KINE 2420 Introduction to Athletic Training
- KINE 2420 Introduction to Athletic Training Lab
- KINE 2130 Clinical Practicum I (Taping & Wrapping)
- KINE 3320 Lower Extremity Evaluation
- KINE 3130 Clinical Practicum II (LE Eval Lab)

This coursework, coupled with the previous clinical practicum experiences, have prepared the Level IIB students to perform the following tasks and responsibilities under the supervision of their clinical preceptor:

1. Practice and game set up
2. Wound care
3. Paperwork – (filing, treatment logs, record rehabilitations, review medical history)
4. Work on SportsWare cataloguing athletic information and injuries
5. General taping and wrapping
6. CPR & emergency first aid
7. Bracing and protective equipment fitting
8. Athlete stretching and warm up
9. Splinting and crutch-fitting
10. Monitor student athlete rehabilitation programs
11. Set-up and application of superficial cooling and heating modalities (cryotherapy, hydrocollator, paraffin bath, whirlpool)
12. Evaluation and management of lower extremity injuries

During this academic semester, Level IIB students will be taking the following courses:

- KINE 3324 Upper Extremity Evaluation
- KINE 3131 Clinical Practicum III (UE Eval Lab)
- KINE 3330 Pathology and Pharmacology

As the students progress through these courses and demonstrate competency with the required knowledge and skills, they will begin practicing the following tasks within their clinical assignments under the supervision of their clinical preceptor:

13. Evaluation and management of upper extremity injuries
14. Evaluation and management of general medical conditions and illnesses
The University of Texas at Arlington
ATHLETIC TRAINING EDUCATION PROGRAM

JOB DESCRIPTION

LEVEL IIIA Athletic Training Student

Level IIIA athletic training students will have completed the following coursework:

- KINE 2420 Introduction to Athletic Training
- KINE 2420 Introduction to Athletic Training Lab
- KINE 2130 Clinical Practicum I (Taping & Wrapping)
- KINE 3320 Lower Extremity Evaluation
- KINE 3130 Clinical Practicum II (LE Eval Lab)
- KINE 3324 Upper Extremity Evaluation
- KINE 3131 Clinical Practicum III (UE Eval Lab)
- KINE 3330 Pathology and Pharmacology

This coursework, coupled with the previous clinical practicum experiences, have prepared the Level IIIA students to perform the following tasks and responsibilities under the supervision of their clinical preceptor:

1. Practice and game set up
2. Wound care
3. Paperwork – (filing, treatment logs, record rehabilitations, review medical history)
4. Work on SportsWare cataloguing athletic information and injuries
5. General taping and wrapping
6. CPR & emergency first aid
7. Bracing and protective equipment fitting
8. Athlete stretching and warm up
9. Splinting and crutch-fitting
10. Monitor student athlete rehabilitation programs
11. Set-up and application of superficial cooling and heating modalities (cryotherapy, hydrocollator, paraffin bath, whirlpool)
12. Evaluation and management of upper and lower extremity injuries
13. Evaluation and management of general medical conditions and illnesses

During this academic semester, Level IIIA students will be taking KINE 4336 Musculoskeletal Rehabilitation and KINE 4130 Clinical Practicum IV. As the students progress through these classes and demonstrate competency with the required knowledge and skills, they may begin practicing the following tasks within their clinical assignments under the supervision of their clinical preceptor:

14. Develop rehabilitation programs, initiate progression, and monitor progress.
THE UNIVERSITY OF TEXAS AT ARLINGTON
ATHLETIC TRAINING EDUCATION PROGRAM

JOB DESCRIPTION
LEVEL III B Athletic Training Student

Level IIIB athletic training students will have completed the following coursework:

- KINE 2420 Introduction to Athletic Training
- KINE 2420 Introduction to Athletic Training Lab
- KINE 2130 Clinical Practicum I
- KINE 3320 Lower Extremity Evaluation
- KINE 3130 Clinical Practicum II
- KINE 3324 Upper Extremity Evaluation
- KINE 3131 Clinical Practicum III
- KINE 3330 Pathology and Pharmacology
- KINE 4336 Therapeutic Exercise
- KINE 4130 Clinical Practicum IV
- KINE 3333 Therapeutic Modalities
- KINE 4131 Clinical Practicum V

This coursework, coupled with the previous clinical practicum experiences, have prepared the Level IIIB students to perform the following tasks and responsibilities under the supervision of their clinical preceptor:

1. Practice and game set up
2. Wound care
3. Paperwork – (filing, treatment logs, record rehabilitations, review medical history)
4. Work on SportsWare cataloguing athletic information and injuries
5. General taping and wrapping
6. CPR & emergency first aid
7. Bracing and protective equipment fitting
8. Athlete stretching and warm up
9. Splinting and crutch-fitting
10. Monitor student athlete rehabilitation programs
11. Set-up and application of superficial cooling and heating modalities (cryotherapy, hydrocollator, paraffin bath, whirlpool)
12. Evaluation and management of upper and lower extremity injuries
13. Evaluation and management of general medical conditions and illnesses
14. Develop rehabilitation programs, initiate progression, and monitor progress

During this academic semester, Level IIIB students will be taking KINE 3333 Therapeutic Modalities and KINE 4131 Clinical Practicum V. As the students progress through these classes and demonstrate mastery of the required knowledge and skills, they will begin practicing the following tasks within their clinical assignments under the supervision of their clinical preceptor:

15. Select, set up, and apply all modalities under supervision of a certified and/or licensed athletic trainer
The University of Texas at Arlington
ATHLETIC TRAINING EDUCATION PROGRAM

JOB DESCRIPTION

LEVEL IV Athletic Training Student

Level IV athletic training students will have completed the following coursework:

- KINE 2420 Introduction to Athletic Training
- KINE 2420 Intro. to Athletic Training Lab
- KINE 2130 Clinical Practicum I
- KINE 3320 Lower Extremity Evaluation
- KINE 3130 Clinical Practicum II
- KINE 3324 Upper Extremity Evaluation
- KINE 3130 Clinical Practicum II
- KINE 3330 Pathology and Pharmacology
- KINE 4336 Therapeutic Exercise
- KINE 3320 Lower Extremity Evaluation
- KINE 4333 Therapeutic Modalities
- KINE 4130 Clinical Practicum IV
- KINE 4131 Clinical Practicum V

This coursework, coupled with the previous clinical practicum experiences, have prepared the Level IV students to perform the following tasks and responsibilities under the supervision of their clinical preceptor:

1. Practice and game set up
2. Wound care
3. Paperwork – (filing, treatment logs, record rehabilitations, review medical history)
4. Work on SportsWare cataloguing athletic information and injuries
5. General taping and wrapping
6. CPR & emergency first aid
7. Bracing and protective equipment fitting
8. Athlete stretching and warm up
9. Splinting and crutch-fitting
10. Monitor student athlete rehabilitation programs
11. Evaluation and management of upper and lower extremity injuries
12. Evaluation and management of general medical conditions and illnesses
13. Select, set up, and apply all modalities
14. Develop rehabilitation programs, initiate progression, and monitor progress

During this academic year, Level IV students will be taking KINE 4233 Organization and Administration, KINE 4132 Clinical Practicum IV and KINE 4293 Seminar in Athletic Training. As the students progress through these classes and demonstrate mastery of the required knowledge and skills, they will begin practicing the following tasks with their clinical preceptor:

15. Assist supervising athletic trainers with insurance filing and associated paperwork
16. Demonstrates appropriate communication skills to effectively communicate and work with physicians, EMTs, allied health care professionals, and family members.

17. Demonstrates the ability to use ethnic and cultural sensitivity in communicating with diverse community populations.

18. Demonstrates an understanding of facility design concepts.

19. Demonstrates an understanding of administrative plans.

20. Develops and implements psychosocial techniques for athletes and others involved in physical activity in regards to injury management, stress reduction, and substance abuse intervention.
The University of Texas at Arlington
ATHLETIC TRAINING EDUCATION PROGRAM

JOB DESCRIPTION

First Responder

Using the knowledge and skills gained through CPR and First Aid Certification, the First Responder Student is able to perform the following tasks:

1. Determine level of care needed – ambulance vs. basic first aid (RICE)
2. Wound care
3. Practice and game set up
4. Emergency splinting
5. CPR
6. Prophylactic bracing, taping, wrapping and padding
7. Athlete stretching and warm
THE UNIVERSITY OF TEXAS AT ARLINGTON
Athletic Training Education Program

JOB DESCRIPTION

LEVEL IA MASTER SCIENCE ATHLETIC TRAINING STUDENT

Level IA Entry Level Masters (ELM) athletic training students will have completed the following coursework:

- KINE 5420 Concepts of Athletic Training
- KINE 5220 Preventative and Acute Care Techniques in Athletic Training
- KINE 5120 Clinical Athletic Training I

This coursework, coupled with the previous clinical practicum experiences, have prepared the ELM Level IA students to perform the following tasks and responsibilities under the supervision of their clinical preceptor:

1. Practice and game set up
2. Wound care/Universal precautions
3. Paperwork (filing, treatment logs, record rehabilitations, review medical history)
4. General taping and wrapping of upper and lower extremity
5. CPR & emergency first aid
6. Bracing and protective equipment fitting
7. Athlete stretching and warm up
8. Splinting and crutch-fitting
9. Monitor student athlete rehabilitation programs
10. Nutrition and hydration techniques for athletes before, during, and after practices and games
11. Assessment of environment and awareness of precautions or actions necessary for safe participation
12. Set-up and application of superficial cooling and heating modalities (cryotherapy, hydrocollator, paraffin bath, whirlpool, skin preparations (Biofreeze))

During this academic semester, ELM Level IA students will be taking the following courses:

- KINE 5430 Orthopedic Assessment I
- KINE 5433 Therapeutic Interventions I
- KINE 5130 Clinical Athletic Training II

As the students progress through these courses and demonstrate mastery of the required knowledge and skills, they will begin practicing the following tasks within their clinical assignments under the supervision of their approved clinical instructor:

13. Evaluation and management of lower extremity injuries

14. Set-up and application of manual therapy techniques including massage, joint mobilizations, and muscle energy
15. Evidence based research of best practices in athletic training related to superficial cooling and heating modalities (cryotherapy, hydrocollator, paraffin bath, whirlpool, skin preparations (Biofreeze)) and lower extremity special tests.
THE UNIVERSITY OF TEXAS AT ARLINGTON
Athletic Training Education Program

JOB DESCRIPTION

LEVEL IB MASTER SCIENCE ATHLETIC TRAINING STUDENT

Level IB Entry Level Masters (ELM) athletic training students will have completed the following coursework:

- KINE 5420 Concepts of Athletic Training
- KINE 5220 Preventative and Acute Care Techniques in Athletic Training
- KINE 5120 Clinical Athletic Training I
- KINE 5430 Orthopedic Assessment I
- KINE 5433 Therapeutic Interventions I
- KINE 5130 Clinical Athletic Training II

This coursework, coupled with the previous clinical practicum experiences, have prepared the ELM Level IB students to perform the following tasks and responsibilities under the supervision of their clinical preceptor:

1. Practice and game set up
2. Wound care/Universal precautions
3. Paperwork (filing, treatment logs, record rehabilitations, review medical history)
4. General taping and wrapping of upper and lower extremity
5. CPR & emergency first aid
6. Bracing and protective equipment fitting
7. Athlete stretching and warm up
8. Splinting and crutch-fitting
9. Monitor student athlete rehabilitation programs
10. Nutrition and hydration techniques for athletes before, during, and after practices and games
11. Assessment of environment and awareness of precautions or actions necessary for safe participation
12. Set-up and application of superficial cooling and heating modalities (cryotherapy, hydrocollator, paraffin bath, whirlpool, skin preparations (Biofreeze))
13. Evaluation and management of lower extremity injuries
14. Set-up and application of manual therapy techniques including massage, joint mobilizations, and muscle energy
15. Evidence based research of best practices in athletic training related to superficial cooling and heating modalities (cryotherapy, hydrocollator, paraffin bath, whirlpool, skin preparations (Biofreeze)) and lower extremity special tests.

During this academic semester, ELM Level IB students will be taking the following courses:

- KINE 5431 Orthopedic Assessment II
- KINE 5434 Therapeutic Interventions II
- KINE 5432 Pathophysiology and Pharmacology
- KINE 5140 Clinical Athletic Training III

As the students progress through these courses and demonstrate mastery of the required knowledge and skills, they will begin practicing the following tasks within their clinical assignments under the supervision of their approved clinical instructor:
16. Evaluation and management of upper extremity, low back, head, facial, and thoracic spine injuries
17. Evaluation and management of general medical conditions and illnesses
18. Set-up and application of electrotherapy, ultrasound therapy, diathermy, and laser/light modalities
19. Evidence based research of best practices in athletic training related to electrical modalities and upper extremity, head injuries, and low back special tests.
Level IIA Entry Level Masters (ELM) athletic training students will have completed the following coursework:

- KINE 5420 Concepts of Athletic Training
- KINE 5220 Preventative and Acute Care Techniques in Athletic Training
- KINE 5120 Clinical Athletic Training I
- KINE 5430 Orthopedic Assessment I
- KINE 5130 Clinical Athletic Training II
- KINE 5432 Pathophysiology and Pharmacology
- KINE 5140 Clinical Athletic Training III
- KINE 5431 Orthopedic Assessment II
- KINE 5433 Therapeutic Interventions I
- KINE 5434 Therapeutic Interventions II
- KINE 5140 Clinical Athletic Training III

This coursework, coupled with the previous clinical practicum experiences, have prepared the ELM Level IB students to perform the following tasks and responsibilities under the supervision of their clinical preceptor:

1. Practice and game set up
2. Wound care/Universal precautions
3. Paperwork (filing, treatment logs, record rehabilitations, review medical history)
4. General taping and wrapping of upper and lower extremity
5. CPR & emergency first aid
6. Bracing and protective equipment fitting
7. Athlete stretching and warm up
8. Splinting and crutch-fitting
9. Monitor student athlete rehabilitation programs
10. Nutrition and hydration techniques for athletes before, during, and after practices and games
11. Assessment of environment and awareness of precautions or actions necessary for safe participation
12. Set-up and application of superficial cooling and heating modalities (cryotherapy, hydrocollator, paraffin bath, whirlpool, skin preparations (Biofreeze))
13. Evaluation and management of lower extremity injuries, upper extremity, head, facial, low back, and thoracic spine injuries
14. Evaluation and management of general medical conditions and illnesses
15. Set-up, select and apply all therapeutic modalities
16. Evidence based research of best practices in athletic training related to the domains of athletic training

During this academic semester, ELM Level IIA students will be taking the following courses:
- KINE 5300 Research Methods in Kinesiology
- KINE 5305 Applied Statistical Principles in Kinesiology
KINE 5333 Health Care Administration
KINE 5150 Clinical Athletic Training IV

As the students progress through these courses and demonstrate mastery of the required knowledge and skills, they will begin practicing the following tasks within their clinical assignments under the supervision of their approved clinical instructor:

17. Assist supervising athletic trainers with insurance filing and associated paperwork

18. Demonstrates appropriate communication skills to effectively communicate and work with physicians, EMTs, allied health care professionals, and family members

19. Demonstrates the ability to use ethnic and cultural sensitivity in communicating with diverse community populations

20. Demonstrates an understanding of facility design concepts

21. Demonstrates an understanding of administrative plans

22. Develops and implements psychosocial techniques for athletes and others involved in physical activity in regards to injury management, stress reduction, disordered eating, and substance abuse intervention
THE UNIVERSITY OF TEXAS AT ARLINGTON
Athletic Training Education Program

JOB DESCRIPTION

LEVEL IIB MASTER SCIENCE ATHLETIC TRAINING STUDENT

Level IIB Entry Level Masters (ELM) athletic training students will have completed the following coursework:

- KINE 5420 Concepts of Athletic Training
- KINE 5220 Preventative and Acute Care Techniques in Athletic Training
- KINE 5120 Clinical Athletic Training I
- KINE 5430 Orthopedic Assessment I
- KINE 5130 Clinical Athletic Training II
- KINE 5432 Pathophysiology and Pharmacology
- KINE 5300 Research Methods in Kinesiology
- KINE 5305 Applied Statistical Principles in Kinesiology
- KINE 5333 Health Care Administration
- KINE 5150 Clinical Athletic Training IV

This coursework, coupled with the previous clinical practicum experiences, have prepared the ELM Level IB students to perform the following tasks and responsibilities under the supervision of their clinical preceptor:

1. Practice and game set up
2. Wound care/Universal precautions
3. Paperwork (filing, treatment logs, record rehabilitations, review medical history)
4. General taping and wrapping of upper and lower extremity
5. CPR & emergency first aid
6. Bracing and protective equipment fitting
7. Athlete stretching and warm up
8. Splinting and crutch-fitting
9. Monitor student athlete rehabilitation programs
10. Nutrition and hydration techniques for athletes before, during, and after practices and games
11. Assessment of environment and awareness of precautions or actions necessary for safe participation
12. Set-up and application of superficial cooling and heating modalities (cryotherapy, hydrocollator, paraffin bath, whirlpool, skin preparations (Biofreeze))
13. Evaluation and management of lower extremity injuries, upper extremity, head, facial, low back, and thoracic spine injuries
14. Evaluation and management of general medical conditions and illnesses

15. Set-up, select and apply all therapeutic modalities

16. Evidence based research of best practices in athletic training related to the domains of athletic training
17. Assist supervising athletic trainers with insurance filing and associated paperwork

18. Demonstrates appropriate communication skills to effectively communicate and work with physicians, EMTs, allied health care professionals, and family members

19. Demonstrates the ability to use ethnic and cultural sensitivity in communicating with diverse community populations

20. Demonstrates an understanding of facility design concepts

21. Demonstrates an understanding of administrative plans

22. Develops and implements psychosocial techniques for athletes and others involved in physical activity in regards to injury management, stress reduction, disordered eating, and substance abuse intervention

During this academic semester, ELM Level IIB students will be taking the following courses:
KINE 5334 Seminar in Athletic Training
KINE 5160 Clinical Athletic Training V

As the students progress through these courses and demonstrate mastery of the required knowledge and skills, they will begin practicing the following tasks within their clinical assignments under the supervision of their approved clinical instructor:

23. Case study preparation and presentation

24. Resume preparation and job interviewing skills

25. Professionalism through the attendance at continuing education units and conferences (national and regional)
General Program Policies

ATTENDANCE REQUIREMENTS

Class:
Each athletic training student is expected to perform to the best of his/her ability in the classroom. The theoretical concepts and clinical skills learned in class provide the foundation for growth and development as an athletic trainer. All athletic training students are expected to attend class regularly, turn in assignments, and take exams on schedule. Points will be deducted from your athletic training class grades for unexcused absences. If you know you will miss class due to your athletic training clinical assignment, notify your instructor in advance. Also, if you know you will miss class for any reason, it is your responsibility to contact your instructor.

Remember, you have chosen Athletic Training as your profession and your career. Strive for excellence! Everything you learn will improve the care you are able to give your athletes and patients.

Clinical Education:
The hours you spend in the UT Arlington athletic training facilities or other clinical settings are just as important as those spent in the classroom. While completing clinical education rotations in the UT Arlington athletic training facilities, students are expected to follow the policies and procedures established by the UT Arlington Department of Athletics Athletic Training Program. While completing off-campus clinical education rotations students are expected to follow the policies and procedures established by that particular clinical facility (i.e., dress, assignment schedule, etc.).

You are expected to arrive on time wearing the designated clinical uniform and behave in a professional manner as described by the NATA Code of Ethics. If you know you will be absent or late to your clinical assignment, you are expected to call your clinical preceptor. Remember, your clinical experience gives you the opportunity to apply what you have learned in the classroom toward the actual care of patients and athletes, while also developing clinical decision-making skills. Take advantage of every opportunity for learning. Be proactive in your quest for knowledge. Don’t be afraid to ask questions.
**Distinguished Lecture Series in Sports Medicine:**

Each semester, several presentations will be scheduled on various topics related to the subject matter areas of athletic training. These programs will be presented by athletic trainers, physicians, or other allied health professionals who are local, regional, or nationally recognized experts in their particular area of specialty. The schedule of lectures will be posted early each semester. All students within the ATEP/MSAT are expected to attend these presentations unless they have a class or clinical assignment conflict. If you will be unable to attend, please notify the Program Director in advance of the lecture.

**Other Scheduled Clinical Education Experiences:**

Occasionally, you will be given the opportunity to volunteer for additional clinical assignments (important dates) within the UT Arlington athletic training facilities or other clinical settings. These experiences are designed to give you additional opportunities for experiential learning and will provide a great opportunity to earn additional hours toward the clinical hour requirement.
STUDENT HEALTHCARE POLICY

The following policies are designed to protect both the athletic training student and the student-athlete or patient from the spread of communicable diseases.

1. Athletic training students with contagious or potentially contagious illnesses should avoid direct patient contact, regardless of the clinical setting.
   a. Students suffering from a cold, sore throat, respiratory illness, intestinal illness, or other condition with an oral temperature of 101° or greater should report to the student health center.
   b. If a student must miss a class or clinical assignment due to illness, they should contact their instructor prior to their absence. If unable to contact their instructor prior to class, students should contact him/her as soon as possible after the conclusion of their class.
   c. Upon returning to their class or clinical assignment, students should submit a note from the student health center documenting their illness.

2. Athletic training students should always practice sound prevention techniques when working in the healthcare environment (i.e., regular hand washing, secretion and cough management, wearing of gloves when appropriate, etc.).

3. Athletic training students should always cover all open wounds or cuts before treating a student-athlete or patient.

4. If an athletic training student suspects that he/she has a medical condition that may impact the safety of the student or patient, the student must inform the clinical instructor and the Clinical Education Coordinator as soon as possible.
STUDY HALL POLICY

Athletic training students who are currently on probation or are at risk of being on probation will be required to attend mandatory study hall sessions arranged through the Program Director. For the purpose of this policy, “at risk of being on probation” is defined as any student who is at risk of not earning a semester and/or cumulative GPA of 2.5 or not earning an overall GPA of 3.0 in athletic training core coursework.

The number of study hall hours required each week will be assigned on a case-by-case basis, although the average assignment usually requires six hours per week. A student’s unwillingness to follow this study hall policy will result in suspension from the ATEP/MSAT program until such time that they either agree to abide by the policy or are no longer considered an at risk student.
STUDENT GRIEVANCE POLICY

The UT Arlington student grievance policies are utilized for any grievances involving athletic training students or faculty.

Grievances Related to Grades

It is the student’s obligation to attempt to resolve the matter with the individual with whom the grievance originated. Individual course instructors retain primary responsibility for assigning grades. The instructor’s judgment is final unless compelling evidence shows discrimination, preferential treatment or procedural irregularities. If an athletic training student wishes to appeal, their request must be submitted in writing – to the department chair or associate department chair. The student has one calendar year from the date the grade is assigned to initiate the grievance. The normal academic channels are program director, department chair, academic dean, and the provost. However, before considering a grievance, the department chair or dean will refer the issue to a departmental or school committee of faculty. If the committee cannot reach a decision that is acceptable to all parties involved, the matter will follow the remaining academic channels. The decision of the provost is final.

Grievances Other Than Grades

It is the student’s obligation to attempt to resolve the matter with the individual with whom the grievance originated. Grievances involving clinical education matters other than grades are appealed to the clinical education coordinator, program director, the department chair, the academic dean if appropriate, then to the senior vice president for finance and administration or the executive vice president for academic affairs and provost. If the matter remains unresolved at this level, the student may make a final appeal to the president. Appeals to the executive vice president for academic affairs and provost must be submitted in writing on an appeal form available in academic departments or the Office of the Registrar.
When completing clinical education rotations in an assigned clinical setting, athletic training students are expected to wear the appropriate practicum uniform. Athletic Training Students are expected to display the type of personal appearance and attire reflective of a professional. Your attire must reflect consideration of image, safety, and infection control.

When assigned to the UT Arlington Athletic Training Facilities, the UT Arlington Athletic Training Program’s dress policy is to be followed. When assigned to an off-campus clinical setting, students will follow the dress policy of that particular facility. If the facility does not have a dress policy, athletic training students will follow the UT Arlington ATEP’s policy (see below)

Clothing:
- Should fit appropriately, be clean, wrinkle-free and without holes or frayed areas. Clothing which is too revealing, suggestive, or tight fitting is not acceptable.
- Nametags: Athletic Training Students are expected to wear their nametags. If a nametag is lost, it is the student’s responsibility to replace it (Accent Awards)

Footwear:
- Shoes should be kept clean, in good repair, and appropriate for professional attire.

Grooming:
- Personal cleanliness/hygiene reflects professional standards (clean and neat).
- Hair is to be clean, neatly arranged and should not interfere with clinical practicum functions. Hair should not be extreme in color or styling.
- Face should be shaved or mustache/beards/sideburns, etc., if worn, are to be neatly trimmed, clean, and appropriate for business appearance.

Jewelry:
- Selection of jewelry for the clinical practicum should reflect a concern for professionalism, safety and infection control precautions. Women should limit earrings to one/two per ear and men should remove all earrings. Tattoos or non-ear piercings should be kept out of sight during the clinical practicum work hours.

Nails:
- Men and women fingernails should be short and clean (no longer than about ¼” beyond the fingertip) (in hospital settings OSHA policies do not allow for acrylic nails- for the purpose of infection control).
UT Arlington ATEP/MSAT Dress Policy
Khaki pants or shorts
Windpants (Wednesday)
UT Arlington athletic training t-shirt or polo (shirt must be worn tucked in)
UT Arlington ATEP Name Tag
Brown or black belt
White-based tennis shoes
UTA hats or visors only
PROFESSIONAL CONDUCT & CONFIDENTIALITY POLICY

As an UT Arlington Athletic Training Student (ATS), you will be expected to conduct yourself professionally at all times. This includes your appearance, timeliness, and overall actions and behaviors. In addition, at your clinical educational sites, you are expected to conduct yourself professionally and politely by addressing athletes, parents, athletic trainers, physicians, administrators, and others with respect. Remember that all the information you obtain through your clinical experience interaction is CONFIDENTIAL and should not be repeated. By being a member of the UT Arlington ATP you assume the responsibility of acting as a health care professional and agree to abide by:

- All policies listed in this document
- Applicable policies for students enforced by the University of Texas at Arlington, including the UT Arlington Honor Code
- The NATA Code of Ethics, the BOC Standards of Practice, and Texas Advisory Board of Athletic Trainers
- Applicable policies of the Texas Advisory Board of Athletic Trainers Athletic Trainers Act
- Policies listed on course syllabi
- Policies identified at each specific affiliated site

In addition, UT Arlington Athletic Training Students are expected to:

- Document clinical hours regularly by using ATRACK, and complete all clinical proficiencies and clinical requirements before or by the identified deadline each semester. The clinical preceptor must approve both hours and proficiencies.
- Realize that the clinical preceptor will complete a performance evaluation at midterm and at the conclusion of the rotation; Problematic areas related to professionalism identified by the clinical preceptor are subject to remediation, probation, suspension or dismissal from the ATP.
- Commit to a schedule of attendance at the clinical site and to be accountable (i.e. “I will be there when I say I will be there”). Communicate your schedule. Communicate immediately if an issue arises.
- Be on time. If an emergency causes one to be late, it is the student’s responsibility to contact the clinical preceptor and make him/her aware of the situation. Find out how your CP wants you to contact them (phone call, text, email, etc.).
- Be proactive at the clinical site (i.e. learn what can be done without being told or reminded). Anticipate the needs of your clinical preceptor. Learn where equipment is kept. Review EAPS and ask about protocols if you are uncertain.
• Refrain from giving unsolicited advice to physicians, coaches, staff athletic trainers, or others who have more training. Students are expected to participate in meaningful conversations with the sports medicine staff pertinent to athletic training (eg discuss management, rehab, taping, etc. of injuries that occur).

• Refrain from using vulgar and obscene language or offensive social colloquialisms (e.g. cussing, inappropriate slang, etc.). Talk as a professional would talk!

• Follow the UT Arlington Dress Code, to be groomed, and to dress professionally (clean, ironed, and appropriate garments) at clinical sites, when attending continuing education programs, or representing the UT Arlington ATP. See grooming and dress code for further details. Groom and dress like a professional would!

• Romantic relationships with high school students are prohibited. Also avoid gossip and refrain from sharing one’s personal life with any high school students (including on Facebook and other forms of social media); Do not “friend” high school students on Facebook or other forms of social media;

• Romantic relationships between ATS and athletes/patients at settings other than high schools are highly discouraged in any setting due to the potential conflict of interest but not prohibited. However, if an athletic training student does begin a relationship (with a college age or older) patient or athlete, the MSAT student shall notify the Clinical Education Coordinator for a clinical reassignment. Again, relationships with high school students are forbidden and are grounds for immediate removal from the ATP.

• Always practice ethical behavior including confidentiality (federal law prohibits students from discussing medical issues with anyone other than appropriate medical personnel). If in doubt ask the clinical preceptor or a UTA ATP Faculty member.

• Recognize that the ATP educational facilities and other associated labs are professional health care and teaching venues. ATS are responsible for keeping it clean and are to avoid bringing food or lid-less drinks into the facility. (Use student lounge is in PEB 308 for food). Pitch in and keep your lounge clean- it is your facility and its use is a privilege.
Management of Student Conduct Violations

Athletic Training Students represent the UT Arlington ATP and the profession as a whole. As future healthcare professionals, ATS are held to a high standard of professionalism. Any violation of professional conduct may result in a digression report. The violation(s) may result in probation, suspension, or permanent dismissal from the AT program and degree.

3 Digression Rule: In regards to violations of professional conduct that result in digression reports the ATP has adopted a “three digression for removal policy.” Once a student has accumulated three digression reports then it will be determined how the violation will be managed (ATP and/or Office of Student Conduct) and the student’s status within the program (improvement plan, probation, suspension, or dismissal from the program and degree).

Immediate Removal: However, in the event of a major, gross violation of the ATP’s Policies and Procedures (e.g. dating a high school student, breech of confidentiality, etc.), procedures will be made to remove the student immediately. The student and the Office of Student Conduct will be contacted immediately for the removal process to commence.

Appeals: Decision appeals may be made first to the Department chair. A second appeal may be made to the College of Nursing and Health Innovation dean for a final decision.
CONFIDENTIALITY STATEMENT
for
ATHLETIC TRAINING STUDENTS

I ________________________________________________, understand that information in the offices of the UT Arlington Athletic Training Room and other approved clinical sites is confidential and may not be divulged to anyone except the person who owns the information, those faculty, staff, or administrators who have need to know and those individuals or agencies who fulfill the requirements under the Federal Educational Rights and Privacy Act of 1974, as amended (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA). If I release confidential information or discuss confidential information outside of the office, I understand that I will be immediately discharged from my clinical education rotation and possibly from the Athletic Training Education Program.

I have read the above statement and agree to maintain the confidentiality of all information that I have access to through this office.

_________________________________________          ____________________________
Athletic Training Student Signature            Date

_________________________________________          ____________________________
Witness Printed Name                         Date

_________________________________________          ____________________________
Witness Signature                            Date