GRADUATION & COMMENCEMENT

WHAT YOU NEED TO KNOW TO GET YOUR DIPLOMA AND WALK ACROSS THE STAGE

Prepared by the CONHI Commencement Committee
CONGRATULATIONS!

You’ve made it this far, and things are getting exciting now that you’re in your last semester of academic work. We hope you finish strong!

There are important things you need to do if you want to get a diploma and walk across the stage:

- APPLY TO GRADUATE
- RSVP FOR CONHI COMMENCEMENT

These are separate and must be handled independently.

Let’s take a moment to go over them.
**APPLY TO GRADUATE**

**Graduation** is the **formal process of receiving your degree.**

**YOU** must let the University know you are **finishing your academic program** (in your final semester) and you will be eligible to receive your degree and your physical diploma.

- The Registrar has instructions for Applying to Graduate here:
  - Deadlines: [http://www.uta.edu/records/graduation/deadlines.php](http://www.uta.edu/records/graduation/deadlines.php)

**Deadlines to apply to graduate are EARLY in the semester – take care of this ASAP!**

**What happens next?**

- You’ll pass your final classes, pay all outstanding bills and fees, and settle all remaining holds.
- After final grades post, your degree plan will be reviewed to ensure you met all requirements.
- Your academic transcript will be updated to show that your degree was conferred.
- Your diploma will be mailed to you 6-8 weeks after your degree was conferred.

- **Check your status via MyMav, and keep an eye out for official emails to your UTA email until you have your diploma in hand.**
RSVP FOR COMMENCEMENT

The College of Nursing and Health Innovation Commencement Ceremony is the largest at UTA. The earlier you make your intent for attending Commencement known, the better!

RSVP For Commencement:

• The CONHI Commencement page, including the RSVP Form, can be found at this link: [http://www.uta.edu/conhi/students/graduation/commencement.php](http://www.uta.edu/conhi/students/graduation/commencement.php)
• We request that all students RSVP. If you aren’t attending, we still want to hear from you!

What happens next?

• You and your guests need tickets to attend Commencement! Stay on top of this!
• Ticketing for Commencement is communicated VIA YOUR MAVS EMAIL.
• If you are attending Commencement, check your UTA email daily, especially Junk and Clutter folders.
• Check the link above for updated information about Ticket Offer dates and times.
• Put reminders on your calendar to remember to you claim your tickets the first day they are made available. Do not rely on receiving email reminders.
• You are responsible for contacting the UTA Bookstore and ordering your commencement regalia! Take care of this as soon as possible. There is a deadline to place your order.
• Graduation candidates must bring their regalia to participate in commencement.
OTHER CEREMONIES

See the CONHI Commencement webpage for information regarding other ceremonies planned around graduation: [http://www.uta.edu/conhi/students/graduation/commencement.php](http://www.uta.edu/conhi/students/graduation/commencement.php)

- BSN Pinning Ceremonies
- Master’s Hooding & Advanced Certificate Ceremony

Other commencement and graduation events may be posted – check the websites and Blackboard, and check in with your instructors and classmates.
QUESTIONS AND CONCERNS

If you have questions about **graduation** (finishing your degree plan and officially earning your degree), please **contact your academic advisor**.

If you have questions about **commencement** (walking across the stage) and your question has not been addressed by this PowerPoint or the CONHI Commencement webpage, please contact Ms. Sandra Golightly,  
[sgolightly@uta.edu](mailto:sgolightly@uta.edu)

CONHI Commencement webpage:
[http://www.uta.edu/conhi/students/graduation/commencement.php](http://www.uta.edu/conhi/students/graduation/commencement.php)