College of Nursing and Health Innovation (CONHI) Campus-Based BSN Applicant Checklist

Thank you for your interest in the Campus-Based BSN program. For requirements to apply to the upper-division BSN program, read this document carefully. This document serves as a guide through the minimum requirements to apply to the BSN program. It is not a substitute for formal advising by a CONHI Academic Advisor. In addition to the minimum requirements below, applicants are responsible for ensuring they meet all requirements listed on the BSN Admission Brochure, and comply with CONHI policies. Direct any questions to your assigned CONHI Academic Advisor.

BSN Application Deadline:
Fall start: January 15th
Spring start: June 1st

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Have you been admitted to UT Arlington?
• Applicants must apply and be admitted to UT Arlington for the semester in which the BSN application is due.
• All steps necessary to complete admission to UT Arlington (i.e. submitting transcripts, paying fees) must be completed in order to be admitted to UT Arlington. Admission to UT Arlington is dependent on receipt of official transcripts from outside institutions. Allow at least four (4) weeks for the admission process.

Have you completed the minimum number of courses to apply?
• 12 of the 16 natural science course hours must be complete by the BSN application deadline.
• Applicants must provide a plan to complete all prerequisite courses marked with an asterisk (*) on the BSN Admission Brochure prior to their anticipated start date of the upper-division BSN program. (Note: Applicants accepted for the spring term must have required coursework completed prior to winter intersession.)

Do you meet the minimum GPA criteria?
• By the BSN application deadline, an applicant must have a minimum 2.75 in their natural science courses GPA and their overall prerequisite courses GPA.
• The grades of the required BSN prerequisite courses that are earned by the BSN application deadline (either at UT Arlington or another approved institution) are used to calculate the two GPAs.

Have you taken and passed the HESI A2 admissions test?
• By the BSN application deadline, an applicant must complete the Math, Grammar, Vocabulary, Reading Comprehension sections of the HESI A2 test with a minimum score of 75% in each section. Personality & Learning Styles section is also required, but these sections are not scored.

Have you submitted all official transcripts to UT Arlington’s Office of Admissions?
• For any coursework taken outside of UT Arlington, applicants must submit the official transcripts to UT Arlington’s Office of Admissions. Applicants are responsible for confirming that transcripts are received and evaluated by the university via their MyMav account. To confirm transcripts were received:
  o Login into the MyMav system
  o From the student center, select My Academics,
  o Select View Transfer Credit.
• The transfer credit report contains all transcripts submitted to and evaluated by UT Arlington’s Office of Admissions. If courses are not listed, it means either 1) the Office of Admissions at UT Arlington did not receive the transcript, or 2) the Office of Admissions has not evaluated the transcript. Please contact the Office of Admissions at UT Arlington to confirm that the transcript has been received and evaluated.

If you meet all the requirements above, you are ready to submit an application to the upper-division Campus-Based BSN program
• A completed application for the upper-division BSN program, HESI A2 scores, and English Language documentation must be received no later than the BSN application deadline listed above. Late BSN applications are not accepted.
• BSN application and HESI A2 scores must be submitted through UT Arlington’s MyMav system. An electronic copy (Adobe PDF file) of the scores must be submitted with the BSN application if the HESI A2 test was taken outside of UT Arlington.

English Language Requirement

College of Nursing and Health Innovation students are held to a more stringent TOEFL standard than that of UT Arlington. As a CONHI student, you may be required to submit English Language Documentation or TOEFL test scores. Students who have met one of the criteria below are not required to provide English Language documentation or take the TOEFL test:
  o Graduated from high school in the United States, or
  o Earned a bachelor’s degree or higher in the United States
Students who have not met one of the criteria above are required to contact their CONHI Academic Advisor to confirm the necessary steps to fulfill the English Language requirement before starting courses at UT Arlington.
Criminal Background Check

A student with a positive criminal background check will not be admitted into the upper-division BSN program without a Declaratory Order from the Texas Board of Nursing stating that the individual has been granted eligibility for a Registered Nurse (RN) licensure.

The Declaratory Order (DO) process permits the Texas Board of Nursing (BON) to make decisions regarding petitioner’s eligibility for licensure prior to entering the nursing program. A student accepted to the upper-division nursing program must prove eligibility for Registered Nurse (RN) licensure before beginning the program. For additional information refer to the Texas Board of Nursing website: www.bon.state.tx.us

Ability to Conduct Clinical Rotations

In consideration of the preparation of a general practitioner, all individuals who apply for admission and are enrolled in the undergraduate program must be able to perform the essential functions required of a registered nurse. To view the standards, visit www.uta.edu/conhi/_doc/bsn-performance-standards.pdf

Request for Accommodations

The College of Nursing and Health Innovation is committed to ensuring that qualified students with disabilities are given equal access to its programs through reasonable accommodations. The College of Nursing and Health Innovation works closely with the UT Arlington Office for Students with Disabilities (OSD) to provide necessary reasonable accommodations. A student with a disability is responsible for requesting accommodations through the Office for Students with Disabilities (OSD). The College of Nursing and Health Innovation is not required to provide requested accommodations that would alter patient and/or student safety in the clinical setting. Students who desire more information or wish to request reasonable accommodations may contact the UT Arlington OSD at www.uta.edu/disability/

Helpful Links

UT Arlington Admissions: www.uta.edu/admissions
BSN Application: www.uta.edu/conhi/admissions/nursing-undergrad/bsn-instructions.php
HESI A2 Test Information: www.uta.edu/conhi/admissions/nursing-undergrad/hesi.php
English Language Requirement: www.uta.edu/nursing/files/BSN/EnglishLanguageRequirement.pdf
CONHI Academic Advisors: www.uta.edu/conhi/students/advising/index.php

UT Arlington BSN Application and Admissions Process

• Upon successful submission of your BSN application, you will receive a confirmation e-mail to your UT Arlington MavMail address within one (1) business day.
• All correspondence during the BSN admissions ranking process takes place via your official UT Arlington MavMail address. You are required to check your official UT Arlington e-mail regularly. If the CONHI needs any additional information to process your BSN application, you will have five (5) business days to respond. Failure to respond in five business days will result in your application being denied.
• Each ranking is independent. The results of one ranking are not taken into consideration in subsequent rankings, and preference is not received in subsequent rankings. If you would like to apply for the next semester’s admission, you must submit a new BSN application.
• Upper-division BSN admission decision results will be sent to your UT Arlington Mav e-mail address. Admission results will be sent by the following dates:
  Fall admission: April
  Spring admission: September
• Response forms will be included for applicants that are accepted or waitlisted for the BSN program. The response form must be returned to the CONHI by the requested date noting your acceptance or declination of the spot in the BSN program.
• Clinical clearance requirements (proof of insurance, medical and immunization records, etc.) will be provided after returning response letter to the CONHI. Registration for nursing courses will not take place until after attending BSN orientation and completing clinical clearance requirements.