College of Nursing and Health Innovation (CONHI) Campus-Based BSN Applicant Checklist

Thank you for your interest in the Campus-Based BSN program. For requirements to apply to the upper-division BSN program, read this document carefully. This document serves as a guide through the minimum requirements to apply to the BSN program. It is not a substitute for formal advising by a BSN Academic Advisor. In addition to the minimum requirements below, applicants are responsible for ensuring they meet all requirements listed on the BSN Admission Brochure, and comply with CONHI policies. Direct any questions to the BSN Academic Advising team.

**BSN Application Deadline:**
- Fall start: January 15th
- Spring start: June 1st

- Have you been admitted to UT Arlington?
  - Applicants must apply and be admitted to UT Arlington for the semester in which the BSN application is due.
  - All steps necessary to complete admission to UT Arlington (i.e. submitting transcripts, paying fees) must be completed in order to be admitted to UT Arlington. Admission to UT Arlington is dependent on receipt of official transcripts from outside institutions. Allow at least four (4) weeks for the admission process.

- Have you completed the minimum number of courses to apply?
  - 12 of the 16 natural science course hours must be complete by the BSN application deadline.
  - Applicants must provide a plan to complete all prerequisite courses marked with an asterisk (*) on the BSN Admission Brochure prior to their anticipated start date of the upper-division BSN program. (Note: Applicants accepted for the spring term must have required coursework completed prior to winter intersession.)

- Do you meet the minimum GPA criteria?
  - By the BSN application deadline, an applicant must have a minimum 2.75 in their natural science courses GPA and their overall prerequisite courses GPA.
  - The grades of the required BSN prerequisite courses that are earned by the BSN application deadline (either at UT Arlington or another approved institution) are used to calculate the two GPAs.

- Have you taken and passed the TEAS exam?
  - By the BSN application deadline, an applicant must complete the Reading, Math, Science, and English and Language Usage sections of the TEAS exam with a minimum score of 70 in each section.
  - Students admitted to UT Arlington prior to fall 2017 may take either the HESI A2 exam or the TEAS exam. Students admitted to UT Arlington fall 2017 and after are required to take the TEAS exam.

- Have you submitted all official transcripts to UT Arlington’s Office of Admissions?
  - For any coursework taken outside of UT Arlington, applicants must submit the official transcripts to UT Arlington’s Office of Admissions. Applicants are responsible for confirming that transcripts are received and evaluated by the university via their MyMav account. To confirm transcripts were received:
    - Login into the MyMav system
    - From the student center, select My Academics,
    - Select View Transfer Credit.
  - The transfer credit report contains all transcripts submitted to and evaluated by UT Arlington’s Office of Admissions. If courses are not listed, it means either 1) the Office of Admissions at UT Arlington did not receive the transcript, or 2) the Office of Admissions has not evaluated the transcript. Please contact the Office of Admissions at UT Arlington to confirm that the transcript has been received and evaluated.

If you meet all the requirements above, you are ready to submit an application to the upper-division Campus-Based BSN program

- A completed application for the upper-division BSN program and TEAS exam scores must be submitted no later than the BSN application deadline listed above. **Late BSN applications are not accepted.**

**English Language Requirement**

College of Nursing and Health Innovation students are held to a more stringent TOEFL standard than that of UT Arlington. As a CONHI student, you may be required to submit English Language Documentation or TOEFL test scores. Students who have met one of the criteria below are not required to provide English Language documentation or take the TOEFL test:
  - Graduated from high school in the United States, or
  - Earned a bachelor’s degree or higher in the United States

Students who have not met one of the criteria above are required to contact the BSN Academic Advising team to confirm the necessary steps to fulfill the English Language requirement before starting courses at UT Arlington.
Criminal Background Check

A student with a positive criminal background check will not be admitted into the upper-division BSN program without a Declaratory Order from the Texas Board of Nursing stating that the individual has been granted eligibility for a Registered Nurse (RN) licensure.

The Declaratory Order (DO) process permits the Texas Board of Nursing (BON) to make decisions regarding petitioner’s eligibility for licensure prior to entering the nursing program. A student accepted to the upper-division nursing program must prove eligibility for Registered Nurse (RN) licensure before beginning the program. For additional information refer to the Texas Board of Nursing website: www.bon.state.tx.us

Ability to Conduct Clinical Rotations

In consideration of the preparation of a general practitioner, all individuals who apply for admission and are enrolled in the undergraduate program must be able to perform the essential functions required of a registered nurse. To view the standards, visit www.uta.edu/conhi/_doc/bsn-performance-standards.pdf

Request for Accommodations

The College of Nursing and Health Innovation is committed to ensuring that qualified students with disabilities are given equal access to its programs through reasonable accommodations. The College of Nursing and Health Innovation works closely with the UT Arlington Office for Students with Disabilities (OSD) to provide necessary reasonable accommodations. A student with a disability is responsible for requesting accommodations through the Office for Students with Disabilities (OSD). The College of Nursing and Health Innovation is not required to provide requested accommodations that would alter patient and/or student safety in the clinical setting. Students who desire more information or wish to request reasonable accommodations may contact the UT Arlington OSD at www.uta.edu/disability/

Helpful Links

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<tr>
<td>BSN Academic Advising Team</td>
<td><a href="mailto:bsnadvising@uta.edu">bsnadvising@uta.edu</a></td>
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UT Arlington BSN Application and Admissions Process

- Upon successful submission of your BSN application, you will receive a confirmation e-mail to your UT Arlington MavMail address within one (1) business day.
- All correspondence during the BSN admissions ranking process takes place via your official UT Arlington MavMail address. You are required to check your official UT Arlington e-mail regularly. If the CONHI needs any additional information to process your BSN application, you will have five (5) business days to respond. Failure to respond in five business days will result in your application being denied.
- Each selection process is independent. The results of one selection process are not taken into consideration in subsequent selection processes, and preference is not received in subsequent selection processes. If you would like to apply for the next semester’s admission, you must submit a new BSN application.
- Upper-division BSN admission decision results will be sent to your UT Arlington Mavs e-mail address. Admission results will be sent by the following dates:
  - Fall admission: April
  - Spring admission: October
- Response forms will be included for applicants that are accepted or waitlisted for the BSN program. The response form must be returned to the CONHI by the requested date noting your acceptance or declination of the spot in the BSN program.
- Clinical clearance requirements (proof of insurance, medical and immunization records, etc.) will be provided after returning response letter to the CONHI. Registration for nursing courses will not take place until after attending BSN orientation and completing clinical clearance requirements.