

## **Instructions for Application for Candidacy and Final Program of Work**

**Note:** This is a fillable form that eliminates the need to print-out and write-in your answers. You can simply fill-out the form electronically, and then print-out the results. This fillable capability however does not allow you to save the information that you have electronically filled-in.

1. Complete form. You may either type your information or write it (legibly) in ink.
2. List only past and current course work that is needed to satisfy your degree requirements. Do not list courses in which you earned an X, R, or grade lower than a C.
3. Print (make two copies, one for processing, one for your records), sign your name and have one copy of the form signed by the following persons:
  - Chairperson of the Committee on Graduate Studies (required)
  - Graduate Advisor (required)
  - Major Professor and Committee Members
4. Arrange to have the signed copy delivered to the Graduate School.

**Reminder:** Make sure you retain a copy for your records. You must print the document and mail it in or bring it to the UTA Graduate School office at the address below.

Graduate School  
Room 333 Davis Hall  
PO Box 19167  
Arlington, TX 76019-0167

