



Dear Students:

As we move through the Spring 2012 semester, we are once again offering the **Allan Saxe Disabled Student Scholarship**. This prestigious scholarship is awarded each fall and spring semester to a student with a disability who excels academically at The University of Texas at Arlington as well as in community/leadership activities.

Minimum qualifications are as follows:

1. All applicants must be a first-time undergraduate student at UT Arlington.
2. All applicants must have completed at least 12 hours at UT Arlington to be eligible for this scholarship.
3. All applicants must have at least a 2.5 GPA for a minimum of 12 hours completed at UT Arlington.
4. All applicants must be enrolled in a full load of classes (full time status is defined as at least 12 hours or more) and must maintain full-time status for the duration of the scholarship period.
5. All applicants must be in good standing with UT Arlington (e.g. not on probationary status).
6. Your application must be accompanied by two letters of recommendation from UT Arlington faculty and/or staff (see recommendation requirements form).
7. Your application must include a **500 word essay** (see application for specific topic).
8. For disability verification purposes, all applicants must be registered in The Office for Students with Disabilities.

Applications are available in the Office for Students with Disabilities (OSD) for your convenience or you can access information on our website at www.uta.edu/disability. If you experience difficulty, give us a call at 817-272-3364 and we will mail a copy to you. In addition, OSD will secure a copy of your transcript once we have reviewed your application for its completeness. **All application materials and letters of recommendation must be in our office by 5:00 PM, Monday, Feb. 27, 2012 for your application to be considered complete.** The committee plans to award the \$500.00 (five hundred dollars) scholarship by the end of the spring 2012 semester. If you have any questions, please contact our office at 817-272-3364.

Sincerely,

Penny Acrey, LMSW
Director, Office for Students with Disabilities

**ALLAN SAXE DISABLED STUDENT SCHOLARSHIP
APPLICATION FORM**

Application for Spring 2012 semester (Please Type)

Date: _____

Name: _____ UTA SID# _____

Last First MI

Mailing Address: _____

Street Address

City

State

Zip Code

Telephone:(_____) _____

Anticipated Graduation Date: _____

Are you related to any member of the U.T. System Board of Regents? _____

If yes, please identify the Board member and the relationship _____

I. Please list any special honors or awards you have received:

II. Please list your academic and/or career goals:

III. List any extra-curricular activities you are involved in (this may also include community activities):

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IV. Please list any leadership positions and/or activities you have participated in at UT Arlington:

Additional Information:

V. Please list the nature of your disability:

Estimate your budget/expenses for the period of this scholarship (Spring 2012):

VI. Any unusual expenses:

VII. Transportation costs:

VIII. Insurance costs:

IX. Current medical needs:

X. Debt repayments (specify medical, supplies, education, other):

XI. Other (specify):

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XII. Please provide a written essay which must be typed, doubled spaced and a maximum of 500 words. This essay should explain to the scholarship committee **what you see as your contribution to the UT Arlington community and/or your local community and why you are deserving of this special recognition. (Please use additional paper if necessary)**

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Applicant's statement and checklist:

1. I am requesting a transcript to be secured by the Office for Students with Disabilities.
2. I have provided two letters of recommendation using the form provided by OSD supporting my academic record to the Office for Students with Disabilities.
3. I have provided a typed, double spaced essay that is a maximum of 500 words (see application for specific topic).
4. I will be a full-time student (12 hours) while participating under this program.
5. I will use the proceeds of the scholarship for the payment of tuition and required fees, board and room, and/or related education expenses.
6. I am registered in The Office for Students with Disabilities and hereby allow OSD to share information regarding my disability with the scholarship committee.
7. I hereby acknowledge that the information submitted herewith is true and correct.

Applicant's Signature

Date

Return your completed scholarship application and supporting documents by 5:00 pm, **Monday, Feb. 27, 2012** to:

UT Arlington
Office for Students with Disabilities
University Hall, Rm. 102
Box 19510
601 S. Nedderman Drive
Arlington, Texas 76019
Phone (817) 272-3364
Fax (817) 272-1447

ALLAN SAXE DISABLED STUDENT SCHOLARSHIP
Requirements for Letters of Recommendation

- I. When requesting a letter of recommendation from UT Arlington faculty and/or staff, you should seek individuals who are familiar with your academic achievement and/or activities at UT Arlington and in the community.
- II. Recommendations must be typed and preferably on the letterhead stationery of the person sending the recommendation.
- III. Applicants should provide the following list of questions to each recommender for them to address when writing their recommendation:
 - a. How long and in what capacity have you known the applicant?
 - b. What is your judgment of the applicant's maturity, academic accomplishments and community contributions?
 - c. What is your evaluation of the applicant's capabilities within a higher education setting?
 - d. Identify areas such as work performance, workload management abilities, leadership ability, and personal characteristics that make them worth of receiving The Allan Saxe Disabled Scholarship.
 - e. Other comments
- IV. Completed recommendations must include the name of the student and should be either delivered by the applicant in a sealed envelope with the signature across the seal or mailed directly to The Office for Students with Disabilities.
- V. Please be advised that if your recommendations are not received by the stipulated deadline, your application will be considered incomplete and ineligible for the scholarship.