Educational Technology Support Services Classroom Training Manual

Standard Classrooms
Fall 2013
Accessing the Classroom Control Panel

- Log on to the classroom computer to access the control screen below
Turning the Projector On

- Click the “Power On” button to start projector
- Projector will beep, screen image appears in ~20 seconds

Note: The PC is the default video source
Turning the Projector Off

• When class is over please turn off the projector by clicking the “Power Off” button
Using the Document Camera & Laptop

- Click on the “Doc Cam/Laptop” button to select device
- Use the INT/EXT button on the Doc Cam to switch between the Doc Cam and Laptop
Playing Videos

• Click on the “Video” button to play a video
Audio Controls

• Click the appropriate button to achieve your desired audio level
Hiding Video Feed

- To hide video in favor of another source click the “Hide Video” button.
- Click the button again to return to the video feed.
Technical & Emergency Assistance

• If you need technical or emergency assistance during class click on the “Help” button
• Please Note: the video will automatically mute when you request “Help”
Technical & Emergency Assistance

For technical assistance, please contact Educational Technology Support Services at classroomsupport@uta.edu or 817-272-1449.

Thank you!

To Contact UTA Police >>>>

BACK
Emergency Assistance

If you have an emergency, please press the button that best describes your situation. A police officer will immediately be dispatched to your location.

- Please dispatch a police officer. Medical Emergency
- Please dispatch a police officer. Non-Threatening
- Please dispatch a police officer - Threatening

RETURN TO MAIN MENU