

Name: _____
Program: Secondary

SID: _____ Date: _____
Degree/Content: _____

SECONDARY CERTIFICATION SEQUENCE

Pre-Internship Education courses

Taken with content once admitted to COED

- ____ EDTC 4301
 ____ EDML 4300
 ____ LIST 4343*
 ____ LIST 4326* (English majors, Fall only)

REMEMBER: Students must complete all basic courses, content courses and the above COED courses prior to entering Internship!

You must apply with the **Office of Professional Development** to be placed in a school for your Internship & Residency: (ossa.uta.edu/field.asp)

- Applications for **fall internships** are accepted between **Jan 2 - Mar 1**.
- Applications for **spring internships** are accepted between **Sep 1 - Oct 1**.

Internship – semester before graduating semester

6 hours a week in the classroom

- ____ EDUC 4341 *LIST 4343 or LIST 4326 may be
 ____ EDUC 4342 taken in the Internship semester in
 ____ EDUC 4352 order to maintain full-time status.

Residency – graduating semester

Full-time student teaching

- ____ EDUC 4647 Residency students are considered full-time.

If your advisor checks this box you are on Academic Warning. You need at least 2.5 semester GPA OR at least 2.0 cumulative GPA to avoid dismissal from the university.

All questions regarding field placement should be directed to the Office of Professional Development:
 817-272-2831, 323B Science Hall
www.uta.edu/coed/fieldexperience

You can contact an advisor with any questions at coedadvising@uta.edu. Please call 817-272-2956 to schedule your next appointment.

E-mail is an official means of communication used by UT Arlington. Please activate your student e-mail account: www.uta.edu/selfservice

Advisor Check List:

ACADEMIC STATUS:

- Overall or 'Last 60' GPA: _____ (min 2.75)
 College of Education GPA: _____ (min 2.75)

THEA SCORES

- Reading*: _____ (min 270)
 Writing: _____ (min 220)
 Math: _____ (min 230)

**The Reading THEA requirement for COED admission is higher than the standard passing score of 230.*

INTERNSHIP APPROVAL FORM

- On file with COED
- Need Internship Approval Form from content advisor
- Not applicable at this time

CLEARANCE

- Cleared for COED courses
- Not applicable at this time
- Request clearance online:
<http://www.uta.edu/coed/undergradadvising/clearance>

REFERRALS:

- Admissions, 817-272-6287, 110 Davis Hall
- Testing Services, 817-272-2362, 201 Davis Hall
- THEA website: www.thea.nesinc.com
- Bursar's Office, 817-272-2172, 1st Floor Davis Hall
- Counseling Services, 817-272-3671, 216 Davis Hall
- Financial Aid/Scholarships, 817-272-3561, 252 Davis Hall
- Office of Records, 817-272-3372, 129 Davis Hall
- University Advising Center, 817-272-3140, 241 Davis Hall
- SOAR Tutoring, 817-272-2617, 130 Hammond Hall
- Instructor _____
- Content Advisor _____
- Other _____

Please visit the Undergraduate Advising Portal for up-to-date advising information: <http://www.uta.edu/coed/undergradadvising/>

Sign up for the COED Listserv to receive important announcements and updates: <http://www.uta.edu/coed/undergradadvising/listserv>

Student Signature

Advisor Signature