

UNIVERSITY OF TEXAS AT ARLINGTON  
SYLLABUS: ENGLISH 0300  
DEVELOPMENTAL READING AND WRITING  
TR FALL 2009

INSTRUCTOR: Joan Goetz  
OFFICE: 610 Carlisle  
OFFICE HOURS: 9:00-10:00MWF and by appt  
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CLASS ROOM: TBA

### COURSE DESCRIPTION

English 0300 is a basic reading and writing course designed to prepare students for English 1301. In addition, English 0300 fulfills THEA requirements for development in reading and writing and provides instruction to assist students in passing the THEA test. Students will develop critical reading skills and master the basics of academic essay writing. In short, 0300 is a course designed to help students develop the fundamental reading and writing skills necessary for first year college work.

### STUDENT LEARNING OUTCOMES

Reading outcomes: To successfully complete this course, students should be able to:

1. Determine the meaning of words and phrases in context
2. Understand the main idea and supporting details of what they read
3. Identify the writers purpose, point of view, and intended meaning
4. Analyze the relationship among ideas in written material
5. Use critical reasoning skills to evaluate what they are reading
6. Apply study skills to reading assignments.

Writing Outcomes: To successfully complete this course, students should be able to:

1. Write an adequately formed essay that attempts to communicate a message to a specific audience
2. Have a clear focus and purpose in what they write
3. Develop supporting details for main points in writing
4. Write an essay that adequately organizes and sequences material at the within the essay and within paragraphs
5. Write acceptable English sentences although they may contain minor errors in sentence structure, usage, and word choice
6. Observe standard mechanical conventions such as spelling and punctuation.

Text

*Strategies for Successful Writing*. James A. Reinking and Robert von der Osten,

*MySkillsLab*

## EVALUATION

In this course you will earn a P, Z, or F. This course is designed in part to fulfill THEA (Texas Higher Education Assessment) requirements, and all students who have not achieved passing scores in reading, writing, and math are required to enroll in developmental education in their area(s) of deficiency. English 0300 fulfills the developmental requirement for both reading and writing. Evaluation in the course will be based on reading activities, quizzes, essays, in-class writing, and an exit essay/exam which includes both reading and writing.

You will earn a P in this course if you have completed assignments with an average of 70 or above AND if BOTH your exit essay and exit reading exam demonstrate your ability to produce work at the level of 70 or above. A (grade of) P will allow you to go on to first year composition (English 1301/1302). If you pass this course, you do not have to retake THEA. Passing Developmental satisfies THEA requirements.

You will earn a Z in this course if you have completed assignments with an average of 69 or below OR if your exit and exam scores are 69 or below. Students earning a Z in English 0300 will be required to retake the course. A Z grade will not affect students' GPA.

You will earn an F in this course if you do not attend class regularly, do not participate, AND/OR do not complete assigned work. Students earning an F in English 0300 will be required to retake the course, and the F grade will be averaged into their GPA.

Students who do not pass 0300 with a grade of Z or F may retake the THEA test, and if they pass, they have completed their THEA requirement. In this case, they do not have to retake 0300. If they do not pass the retake of the THEA test or if they choose not to retake the test, they will need to retake the course.

## IMPORTANT NOTE

Any student who passes the THEA test while enrolled in English 0300 will automatically receive a P grade for that portion of the test passed. Students must present THEA scores to the instructor. Any student who passes THEA after receiving a Z or F but before enrolling in a subsequent semester will not be required to re-enroll in 0300 if THEA scores are presented.

## NO DROPPING UNLESS

Students who are in the course in order to satisfy THEA cannot drop the course unless THEA requirements have been satisfied (for those enrolled for other reasons, the final drop date is November 3). Students may withdraw from all their courses and from the university, but they cannot drop Developmental without meeting THEA standards and still stay at UTA. If you wish to test out of the course, you can do so by retaking the THEA or other approved tests and receiving a passing grade on them. Contact Assessment Services for testing instruments, regulations, times, and costs (817-272-3670; [www.uta.edu/assessment](http://www.uta.edu/assessment)).

## GRADE BREAKDOWN

Reading Quizzes	40%
Labs/Summaries	20%
Essays/Summaries	40%
Total	100%

## ATTENDANCE

Attendance in 0300 is required. If you miss more than four (4) times, you will lose five points off of your final grade for each absence over four. If you pass the THEA test during the course of the semester, DO NOT stop coming to class without first presenting THEA scores to your instructor.

## ACADEMIC INTEGRITY

It is the philosophy of The University of Texas at Arlington that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University.

In a course such as this one that involves a major writing component, students may be tempted to plagiarize. Plagiarism is the act of "tak[ing] ideas or writing from another and offer[ing] them as one's own (*Webster's New World Dictionary* 456). Plagiarism is unacceptable at UTA, and any who plagiarizes will receive an F on the paper in question and may receive an F in the course and be referred for additional administrative action.

In addition, other sorts of dishonest behavior are not acceptable at UTA. "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair

advantage to a student or the attempt to commit such acts." (Regents' Rules and Regulations, Series 50101, Section 2.2)

## DISABILITY ACCOMMODATION

The University of Texas at Arlington is on record as being committed to both the spirit and letter of federal equal opportunity legislation; reference Public Law 92-112 - The Rehabilitation Act of 1973 as amended. With the passage of federal legislation entitled *Americans with Disabilities Act (ADA)*, pursuant to section 504 of the Rehabilitation Act, there is renewed focus on providing this population with the same opportunities enjoyed by all citizens.

As a faculty member, I am required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Student responsibility primarily rests with informing faculty of their need for accommodation and in providing authorized documentation through designated administrative channels. Information regarding specific diagnostic criteria and policies for obtaining academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability). Also, you may visit the Office for Students with Disabilities in room 102 of University Hall or call them at (817) 272-3364.

At UTA we are dedicated to assisting all students with disabilities. If you have a disability which requires specific accommodation, you must inform your instructor **IN WRITING AT THE BEGINNING OF THE SEMESTER** and register in the Office for Students with Disabilities. If you have a disability, please let your instructor know as soon as possible.

## STUDENT SUPPORT SERVICES AVAILABLE

The University of Texas at Arlington supports a variety of student success programs to help you connect with the University and achieve academic success. These programs include learning assistance, developmental education, advising and mentoring, admission and transition, and federally funded programs. Students requiring assistance academically, personally, or socially should contact the Office of Student Success Programs at 817-272-6107 for more information and appropriate referrals.

## CLASS RULES

1. Late papers will not be accepted unless arrangements have been made with the instructor during a previous class meeting. In case of a sudden emergency, leave a message for the instructor at 817-272-2692, and the instructor will return your call if available.
2. We have a lot to do in a limited amount of time, so please arrive on time. Arriving late or leaving early may be counted as an absence.

3. Turn off electronic devices before class (laptops, cell phones, MP3s and so forth) unless use approve beforehand.
4. Above all, help your instructor to maintain an atmosphere of mutual respect among all members of class.

Weekly Schedule  
(Subject to change if necessary)

Week One

- 25 Orientation; Syllabus
- 27 Assignments for MySkillsLab; Reading Diagnostic

Week Two

- 01 Reading Diagnostic Discussion; Writing Diagnostic
- 03 SSW: Chapters 2 and 15

Week Three

- 8 SSW: Chapter 5 (Narration); Essay One (Narration) Assignment
- 10 **Reading Quiz #1**/Follow-up Quiz Discussion; Diagnostic Writing Discussion

Week Four

- 15 **Essay One (Narration) Due**; Peer Review/Chapter 4 (Editing)
- 17 SSW: Chapter 6 (Description); Essay Two (Description) Assignment

Week Five

- 22 SSW: Chapter 7 (Process); **In-Class Summary/Response**
- 24 **Reading Quiz #2**/Follow-up Quiz Discussion; Narrative Essay Discussion

Week Six

- 29 **Essay Two (Description) Due;** SSW: Chapter 9 (Classification)  
01 **Reading Quiz #3;** Quiz Discussion; In-Class Summary/Response (Classification)

Week Seven

- 06 SSW: Chapter 10 (Comparison); Summary/Response Discussion  
08 Essay Three (Comparison) Assignment; SSW: Chapter 16

Week Eight

- 13 **Essay Three (Comparison) Due;** SSW: Chapter 17  
15 **Reading Quiz #4**

Week Nine

- 20 Essay Three (Comparison) Discussion; Reading Quiz #4 Discussion  
22 SSW: Chapter 11 (Cause-Effect); Essay Four (Cause-Effect) Assignment

Week Ten

- 27 Online Lab Day  
29 **Essay Four (Cause-Effect) Due; Reading Quiz #5**

Week Eleven

- 03 Essay Four (Cause-Effect) discussion; Reading Quiz #5 discussion  
05 SSW: Chapter 12 (Definition); Essay Five (Definition) Assignment

Week Twelve

- 10 **Essay Five (Definition) Due;** Peer Review  
12 **Reading Quiz #6**

Week Thirteen

17 SSW: Chapter 13 Argument

19 Argument Assignment/Reading

Week Fourteen

24 **Essay Six (Argument) Due**

26 Thanksgiving Holiday

Week Fifteen

01 Exit Test Preparation/Reading

03 Exit Test Preparation/Writing

Week Sixteen

08-10 Exit Essay and Exam at Scheduled Final Exam Time