Nomination and Selection
Summer 2018 Dissertation Fellowships

Conditions:

1) Dissertation Fellowships will be awarded for and paid in Summer 2018. The fellowship term is one semester and there will be no renewals or extensions.

2) Fellowship nominees must be currently enrolled students in good academic standing.

3) Nominees must have completed all formal course requirements.

4) Nominees must have an approved dissertation proposal or prospectus.

5) Nominees should have completed all or most of the research required for the dissertation and are expected to focus their efforts on writing and completing their degrees while holding the Dissertation Fellowship.

6) Applicants must present a feasible plan or completion schedule demonstrating that they can complete their dissertation and defend it before the last day to defend in Summer 2018 (see Academic Calendar for date).

7) Students may not hold other forms of paid employment while holding a Dissertation Fellowship.

8) Nominees must be enrolled in at least 3-hrs of 6X99 or in 7399 in Summer 2018. They may not be enrolled in other courses.

9) International students must have applied for OPT or H1B status to start within 60 days of the conferral of the doctorate or intend to leave the United States upon graduation.

Application Process:

Fellowship nominees must submit a complete nomination packet to the selection committee in their college or school. The packet must include:

1. Nomination Form
2. Copy of dissertation proposal
3. Memo of support from Supervising Professor
4. Schedule for completing all phases of the dissertation process and anticipated date of graduation with signed approval by advisor.

5. The Selection Committee shall take into account whether previous Fellows under the direction of the supporting supervising professor completed their degrees by the date of graduation that the faculty member approved when he or she signed their nomination forms.

6. Additional materials may be required by the College/School selection committee. Students should contact their Graduate Advisor for additional requirements and departmental deadlines.

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Nomination Form:

In nominating a student, the nominee, Supervising Professor, and Graduate Advisor indicate that they believe the nominee meets all requirements and agree that the proposed completion timeline is sensible and feasible. The Supervising Professor also agrees to carefully monitor the nominee’s progress with the intent of assuring that the nominee will be making appropriate progress toward completing the degree by the anticipated graduation date. The form and all required nomination materials must be sent to college or school selection committees.

Dissertation Proposal: Prospective Fellowship nominees must submit a copy of their dissertation proposal as it was approved by their supervising committee.

Completion Schedule: Prospective Fellowship nominees must submit a timeline for completing their dissertation, showing estimated dates by which sub-tasks will be completed and the planned date of graduation. This timeline must be reviewed and approved in writing by the Supervising Professor.

Memo from their Supervising Professor: A memo from the nominee’s Supervising Professor, describing the merits of the proposal, listing the names of all committee members and attesting that the proposal has been approved by a properly-constituted dissertation committee is required. The memo should include the supervising professor’s assessment of the following:

- The quality of the student’s scholarship
- The quality of the student’s writing skills
- The ability of the student to manage time effectively and work independently to meet deadlines
- Any other appropriate factors that denote excellence and likelihood of completing the dissertation this Summer
- The importance/impact of the subject of the dissertation

Selection of Fellows by Colleges and Schools:

1. The College or School selection committee will evaluate all nomination materials and select nominees and alternates as indicated on the current call for nominations. These nominees must be ranked according to their relative strengths and the likelihood that they will graduate by the end of the Summer 2018 Term. Care should be taken to select students who are well along in their dissertation work and who will be able to complete and successfully defend the dissertation and graduate in Summer 2018 if supported. Failure to complete as expected may require that the Fellowship be repaid, unless extraordinary events have befallen the student. Students working with faculty whose previous students failed to meet their expected graduation date at an unacceptably high rate should be given lower funding priorities than other students. The Office of Graduate Studies will review nominees submitted by the College or School selection committees and make the final funding decision. Higher ranked nominees will receive first consideration.

2. If the nominee is an international student the selection committee must require that he or she has applied for OPT to start after graduation or intends to leave the United States shortly after graduating in the summer term.

3. The College or School selection committee will submit PDF copies of their nominees’ forms and other supporting materials to graduate.studies@uta.edu, attention Brenda Davis.

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