



HONORS COLLEGE

The University of Texas at Arlington

HONORS CREDIT CONTRACT

Spring 2012 Deadlines for Signatures

Section A: Friday, February 17, 2012

Section B: Final Friday of Classes

Student Name: _____ UTA ID: _____

Email: _____ Phone: _____

Course for which Honors credit is requested: _____
Course number & title

Course Instructor: _____ Semester: _____

This course contract delineates the terms of the Independent Honors Project required to earn Honors credit for a non-Honors designated course.

INSTRUCTIONS

- Section A of this contract is due by the deadline listed above. Students shall return the contract to the Honors College for stamping and filing by the deadline. **No contracts will be accepted after the deadline above.** Students may make a copy of the contract for their own records. However, only the stamped copy of the contract is valid.
- Section B of this contract is due by the last day of class or earlier.
- **Only instructors who are full-time, tenured/tenure-track faculty members or full-time lecturers may supervise this contract.** Graduate students, part-time instructors and adjunct faculty members cannot supervise Honors contract course work.
- NOTE: The following courses are ineligible to receive Honors Credit: 1000 level English courses, 1000 and 2000 level Modern Language courses, all EXSA courses, all online courses, and all Intersession courses.

COURSE GUIDELINES

- The Honors College cannot determine what constitutes appropriate contract work for Honors credit. This should be at the discretion of the course instructor. However, the Honors College may refuse approval of Honors credit for work that is deemed applicable for any student in the class, such as *attending every class* or *receiving a specific grade in the class*.
- The student must complete regular course requirements with a grade of "A" or "B". Honors credit will not be granted for courses graded Pass/Fail without the consent of the curriculum committee.
- A faculty member is under no obligation to accept an Honors student's request for Honors credit for a course via contract work. Additionally, a faculty member who feels that the student's completed work is not sufficient for Honors credit is under no obligation to give their final approval for that credit.
- If the student chooses to withdraw from the Independent Honors Project, he or she must inform the instructor. Withdrawal will not affect the student's grade in the course.

[SEE REVERSE]

A. PROPOSAL SECTION: Provide a brief description of the proposed Honors Project or creative activity in the space below. Submit to the Honors College after this section is signed by the due date listed on the front side.

In an effort to provide students with an exceptional academic experience, the Honors College seeks to designate for Honors credit courses taught by some of the most rigorous faculty in the University. **Thus, only course instructors who are full-time, tenured/tenure-track faculty members or full-time lecturers may supervise this contract. Graduate students, part-time instructors and adjunct faculty members cannot supervise Honors contract course work.**

Faculty Name (please print)

Title

Faculty Signature

Email

I am a full-time, tenured/tenure-track faculty member or full-time lecturer.

Student Signature

Date

B. FINAL APPROVAL SECTION (Sign after student completes the work)

I acknowledge that the above student has successfully completed their assigned Independent Honors Project, thereby earning Honors credit for the designated course.

Faculty Signature

Date

Students are primarily responsible for returning the approval form to an advisor in Room 100, College Hall. Faculty may return the approval form via campus mail to the following address:

HONORS COLLEGE, BOX 19222

You may be entitled to know what information The University of Texas at Arlington (UT Arlington) collects concerning you. You may review and have UT Arlington correct this information according to procedures set forth in UTS 139. The law is found in sections 552.021, 552.023 and 559.004 of the Texas Government Code.