

Unit Effectiveness Plan for 2003-2004
Department(Unit): Office for Students with Disabilities Student Activities
College (Division): Vice President for Student Affairs

Unit Mission or Purpose:

The people and resources of the Division of Student Affairs at The University of Texas at Arlington are directed to developing the talents and potential of individual students and stimulating the growth of a lively and dynamic campus community. To achieve these ends, our students are encouraged to become active participants in campus activities and organizations, contributing citizens in their communities, and, eventually, dedicated and enthusiastic alumni.

Student Affairs is committed to physical and psychological wellness, offering specialized problem-solving services that allow students to concentrate on their studies. We promote the accessibility of every student to University facilities and programs. We welcome students from a variety of backgrounds because they strengthen and enhance the campus environment and provide insights into other cultures. Our out-of-class learning opportunities complement the formal curriculum and provide changes to acquire leadership skills and competencies, professional

Articulation of how unit mission/purpose relates to University mission:

The Office for Students with Disabilities (OSD) provides services necessary to fully include qualified students with disabilities in all programs and activities (academic, social and technological) offered by The University of Texas at Arlington. It provides accommodations and services for students with a wide range of disabilities including mobility, visual, learning, hearing and psychological impairments. The OSD provides consultation with faculty and staff, documentation and verification of disabilities, development of accommodation plans, counseling on disability related issues and administration of the Adaptive Resource Center (ARC). The ARC provides advanced technology which enables students to access class materials using non-traditional means. The OSD helps ensure that all students are able to participate in campus life.

Unit Functions:

Intended outcome	Related Institutional Goal/Objective/Strategy	Action Steps	Method of Assessment (Who, What, When)	Results of Assessment	Proposed Changes and Recommendations for Improvement	Resources Needed for Proposed Changes
I. Students seeking information and resources regarding disability services will report satisfaction with their initial (intake) visit with counselors in The Office	Strategy 1: Closing the Gap in Participation A. Recruitment and Retention: To recruit and retain highly qualified graduate and undergraduate	Develop and implement a student satisfaction survey. During the Fall of 2003 and Spring of 2004, a satisfaction survey will be distributed to all students who visit with an OSD	75% of students completing the student satisfaction survey will indicate overall satisfaction with access to academic material and the services provided by OSD.	Results of Survey: OSD received 37 responses back from students registering for OSD services	The individual who evaluated and made recommendations for improvement was the Director of The Office for	1) Dedication of time and staff (administrative support staff) to follow through on contacting students and

<p>for Students with Disabilities (OSD).</p> <p>Unit Functions:</p> <p>1) Facilitating the physical, mental, ethical and emotional well-being of the student community.</p> <p>2) Supporting a culture of student achievement by making programs and events accessible to all students.</p>	<p>students</p> <p>Initiative 5) Student Retention: Strengthen and increase student support programs and services as needed for all students.</p>	<p>counselor for the first time as part of the intake process.</p>		<p>during the intake process. Participation in the completion of the survey was voluntary and anonymous. 96% of those students completing the survey indicated overall satisfaction with access to academic material and those services provided by OSD.</p>	<p>Students with Disabilities:</p> <p>1) Include all students with disabilities receiving academic accommodations rather than just students who visited OSD the first time during the intake process.</p> <p>2) Track student's satisfaction with services after the intake process.</p>	<p>administering the survey.</p>
<p>II. Students registered and receiving accommodations through the Office for Students with Disabilities (OSD) who use the Adaptive Resource Center (ARC) will report satisfaction with their overall accommodations and access to academic material.</p> <p>Unit Functions:</p> <p>1) Supporting a culture of student achievement by making programs and events accessible to all</p>	<p>Strategy 1: Closing the Gap in Participation</p> <p>A. Recruitment and Retention: To recruit and retain highly qualified graduate and undergraduate students</p> <p>Initiative 8) Accessibility: Improve accessibility to academic offerings utilizing technological advancements in on-campus and off-campus courses.</p>	<p>Develop and implement a student satisfaction survey. During the Fall of 2003 and Spring of 2004, a satisfaction survey will be distributed to all students who utilize the Adaptive Resource Center.</p>	<p>75% of students completing the student satisfaction survey will indicate overall satisfaction with access to academic material and the services provided by The Adaptive Resource Center (ARC).</p>	<p>Results of Survey: The Adaptive Resource Center (ARC) received 32 responses back from students using the ARC services. Participation was voluntary and anonymous. 90% of those students completing the survey indicated overall satisfaction with academic material and</p>	<p>The individual who evaluated and made recommendations for improvement was the Director of The Office for Students with Disabilities:</p> <p>1) Encourage more participation of all students with disabilities using the Adaptive Resource Center.</p> <p>2) Track student's satisfaction with</p>	<p>1) Dedication of time for staff to follow through on contacting students and administering the survey.</p> <p>2) The merging of of administrative offices of OSD with the Adaptive Resource Center in the same building in order to better use administrative support staff.</p>

students				those services provided by the ARC.	services over time.	
2) Developing programs and strategies that encourage students to complete their degree programs and become enthusiastic alumni advocates for the University.						

[Click here to go back to Options Screen](#)