

# Banking Clinical Hours for NP Programs Criteria

Clinical hours can ONLY be banked between the final graded clinical course (N5425, N5431, N5434, N5436, N5444, or N5546) and the end of program practicum (NURS5331/5631).

The maximum number of hours that can be banked is 180 hours. The Director of a Program may specify more or less hours.

The following criteria must be met before a student is authorized to bank hours:

- ◆ All clinical hours must have been completed in prerequisite clinical course(s)
- ◆ All clinical hours and patients must have been entered in the E-logs
- ◆ The clinical evaluation for the prerequisite course (s) must have been completed and passed with a satisfactory grade.
- ◆ All major course requirements of the prerequisite of the course(s) must have been completed with satisfactory (passing) performance.
- ◆ The student must be in good standing – have an overall average of B (3.0) to progress to the final practicum.
  - A student may NOT bank if there is a possibility that the grade in the immediate prerequisite course will impact the overall GPA in a negative manner – ie the course grade would lower the overall GPA below 3.0 (B).
- ◆ The student MUST complete the official Banking Form found on the graduate web site.
  - The student must have approval of their clinical faculty.
  - The form must specify the specific days, times, and preceptor.
    - After the form is completed the student may not change days, times, and/or preceptor without notice to the faculty and completing a revised clinical banking form.
  - The form must indicate what faculty will be available for supervision during the specified clinical times.
  - The student must coordinate the clinical with the clinical coordinator.
  - The student is responsible for insuring that all of the appropriate preceptor materials are on file prior to doing clinical hours.
  - The faculty must sign the form.
  - A copy of the form should be given to the faculty and to the NP office PRIOR to any clinical hours.