UNIVERSITY OF TEXAS SYSTEM POLICE

DP Form #42

PERSONNEL COMPLAINT

DATE: _____

COMPLAINANT'S FULL NAME (PRINT OR TYPE)	COMPLAINANT'S ADDRESS	TELEPHONE NO.

DAY & DATE OF ALLEGED INCIDENT(S)	APPROXIMATE TIME OF ALLEGED INCIDENT(S)

LOCATION WHERE INCIDENT OCCURRED

IF A PERSON WAS ARRESTED PRINT NAME OF ARRESTED PERSON	ARRESTED PERSON'S ADDRESS	TELEPHONE NO.

INDICATE RELATIONSHIP OF ARRESTED PERSON TO COMPLAINANT

NAME OR OTHER IDENTIFYING INFORMATION RELATING TO THE EMPLOYEE AGAINST WHOM THE ALLEGATION(S) IS/ARE BEING MADE

-WITNESS OR WITNESSES (IF ANY)-

NAME OF WITNESS	ADDRESS OF WITNESS	TELEPHONE NO.

NATURE OF COMPLAINT(S)

CLEARLY INDICATE THE NATURE OF YOUR COMPLAINT. (USE REVERSE SIDE OF THE FORM IF MORE SPACE IS NEEDED.)

(USE REVERSE SIDE OF FORM, IF NEEDED)

(NATURE OF COMPLAINT – CONT'D)

COMPLAINANT SIGNATURE WITNESSED BY:

SIGNATURE OF COMPLAINANT DATE

COPY RECEIVED:

_____ COMPLAINANT REFUSED TO AFFIX SIGNATURE

_____ OTHER (EXPLAIN)

EMPLOYEE SIGNATURE DATE

RESPONSE WAIVED:

EMPLOYEE SIGNATURE DATE

GOVERNMENT CODE

SECTION 614.022. COMPLAINT TO BE IN WRITING AND SIGNED BY COMPLAINANT

TO BE CONSIDERED BY THE HEAD OF A STATE AGENCY OR BY THE HEAD OF A FIRE OR POLICE DEPARTMENT, THE COMPLAINT MUST BE:

(1) IN WRITING; AND

(2) SIGNED BY THE PERSON MAKING THE COMPLAINT.

SECTION 614.023. COPY OF COMPLAINT TO BE GIVEN TO OFFICER OR EMPLOYEE

(A) A COPY OF A SIGNED COMPLAINT AGAINST A LAW ENFORCEMENT OFFICER, FIRE FIGHTER, OR POLICE OFFICER SHALL BE GIVEN TO THE OFFICER OR EMPLOYEE WITHIN A REASONABLE TIME AFTER THE COMPLAINT IS FILED.

(B) DISCIPLINARY ACTION MAY NOT BE TAKEN AGAINST THE OFFICER OR EMPLOYEE UNLESS A COPY OF THE SIGNED COMPLAINT IS GIVEN TO THE OFFICER OR EMPLOYEE.

PENAL CODE

SECTION 37.02. PERJURY

(A) A PERSON COMMITS AN OFFENSE IF, WITH INTENT TO DECEIVE AND WITH KNOWLEDGE OF THE STATEMENT'S MEANING:

(1) HE MAKES A FALSE STATEMENT UNDER OATH OR SWEARS TO THE TRUTH OF A FALSE STATEMENT PREVIOUSLY MADE AND THE STATEMENT IS REQUIRED OR AUTHORIZED BY LAW TO BE MADE UNDER OATH; OR

(2) HE MAKES A FALSE UNSWORN DECLARATION UNDER CHAPTER 132, CIVIL PRACTICE AND REMEDIES CODE.

(B) AN OFFENSE UNDER THIS SECTION IS A CLASS A MISDEMEANOR.

SECTION 37.03. AGGRAVATED PERJURY

(A) A PERSON COMMITS AN OFFENSE IF HE COMMITS PERJURY AS DEFINED IN SECTION 37.02, AND THE FALSE STATEMENT:

(1) IS MADE DURING OR IN CONNECTION WITH AN OFFICIAL PROCEEDING; AND

(2) IS MATERIAL.

(B) AN OFFENSE UNDER THIS SECTION IS A FELONY OF THE THIRD DEGREE.