DEPARTMENT OF POLITICAL SCIENCE
MASTER’S GRADUATE TEACHING FELLOWS – FALL 2012

ELIGIBLE STUDENTS MUST BE UNCONDITIONALLY ADMITTED TO THE POLITICAL SCIENCE GRADUATE PROGRAM AND SUBMIT A COMPLETE APPLICATION BY MAY 27TH.

POSITION REQUIREMENTS
Applicants must be a Political Science graduate student to be considered. The minimum requirements are: 3.0 GPA in last 60 undergraduate hours and unconditional admission status. All GTAs must be enrolled full-time (at least 9-hrs) each fall and spring semester and must maintain a 3.25 overall GPA each year for renewal.

The Department expects to have funding for two types of positions. There will be positions for which only students entering the program for the first time in Fall 2012 will be eligible. We also expect that there will be a limited number of positions for current graduate students for this application cycle only.

Eligible students must meet the following minimum criteria:
▪ Applicants with coursework, teaching experience, and/or teaching potential in Political Science will be given preference in the selection process; higher undergraduate GPAs will also be preferred.
▪ Qualified Applicants may be required to have an oral interview with the Chair and/or the GTA Selection Committee.
▪ In accepting a graduate fellowship, students agree to devote their efforts to graduate studies and assistantship responsibilities; therefore, students should not have other paid employment in addition to the fellowship.
▪ Before being appointed to a fellowship at UT Arlington, a student whose native language is not English must demonstrate English proficiency. Please refer to the Graduate Catalog for more information on international student requirements for a teaching assistantship (http://www.uta.edu/gradcatalog/2012/general/regulations/#ga).
▪ Duties will include but are not limited to assisting faculty in teaching projects intended to enhance teaching effectiveness, administering examinations, and grading some assignments.
▪ GTAs will be evaluated each semester for academic status, contributions to teaching effectiveness, and workplace performance.

APPLICATIONS ARE DUE FRIDAY, MAY 27, 2012

COMPENSATION/WORK REQUIREMENTS
The fellowship packages for first-time graduate students include a 9-month stipend ($14,400) and full tuition remission for up to 9 hours. Fellowships are renewable over 2 years (non-thesis) or 3 years (thesis) in total. These are fellowships to fund graduate teaching assistants; thus, students must work as half-time GTAS (20 hours per week).

APPLICATION INSTRUCTIONS
The application should be addressed to the Political Science Graduate Teaching Fellowship Selection Committee. Please mail the application to The Department of Political Science, 601 S. Nedderman Drive, Box #19539, Arlington, TX 76019-0539. The department has transcript records and other graduate application materials that will be included in the evaluation of each applicant.

An application must include all these elements and be submitted no later than May 27, 2012:
▪ Letter of interest in the position
▪ Resume of previous educational attainments, work experiences, and skills
▪ 3 references, two of which should come from professors (names, email addresses, phone numbers)
▪ Availability (morning and afternoon hours)
▪ A signed FERPA (student confidentiality) consent form for examination of transcripts and graduate/undergraduate file information—this form is online at http://www.uta.edu/pols/grad.htm.
▪ Evidence of English proficiency (for teaching) if the native language is not English.

SUCCESSFUL APPLICANTS CAN EXPECT TO BE NOTIFIED BY JULY 1, 2012