

University Support Services

Admissions, Records and Registration, Office of

www.uta.edu/admissions

817.272.6287

beamaverick@uta.edu

Box 19114

129 Davis Hall

The Office of Admissions processes all undergraduate application materials. Specifically, the office applies UT Arlington Admission Standards and evaluates all college transcripts submitted by transfer applicants. They also coordinate and conduct university recruiting efforts.

www3.uta.edu/registrar

817.272.3372

records@uta.edu

Box 19088

129 Davis Hall

The Office of Records maintains all student records. Specifically the office processes withdrawals, graduation applications, address and name changes, student ID changes, and requests for transcripts. It also oversees and coordinates student requests to withhold information, instructor grade reports, class schedules, and registration.

Bursar Services

www.uta.edu/uta/tuition

817.272.2172

130 Davis Hall

Box 19649

The Bursar maintains student accounts. Payments of debts to the University are made and recorded at this office. The staff handles all billing questions on student accounts. Enrollment loan applications can be made at this office.

Campus Recreation

www.uta.edu/campusrec

817.272.3277

campusrec@uta.edu

Box 19268

100 Maverick Activities Center

This department provides recreational and leisure activities for students, faculty, and staff including team, individual and co-recreational events, scheduled throughout the year. Access to the Maverick Activities Building (MAC), as well as the swimming pools, is gained with a valid Mav ID card. Intramural competition, a Wellness program and Sports Clubs are also available through this department.

Community Service Learning, Center for

www2.uta.edu/ccsl

817.272.2124

B18 Davis Hall

Box 19124

The center (1) develops and supports opportunities for students and faculty to integrate academic study with community service; (2) helps faculty and students with service-learning placements, faculty development, curriculum development and assessment; (3) houses a service-learning resource library and a database of community agencies; and (4) administers faculty development grants, faculty and student service-learning awards and student service scholarships. Contact: Dr. Shirley Theriot, Executive Director, 817-272-2124.

Computer Help Desk - Office of Information Technology

www.uta.edu/oit/clientservices

817.272.2208

helpdesk@uta.edu

Box 19318

102A Central Library

The Help Desk services UT Arlington students, faculty, and staff in the effective development and delivery of information technology. This office assists students with a forgotten password to enter the registration system and in setting up a student computer account. A student computer account allows a student access to personal email, computer storage space, unlimited internet access, and creation of personal web pages. The Help Desk also assists faculty with computer issues. This office is open 7 days a week.

Computer Labs

The Office of Information Technology provides students with access to over 800 computers in computer labs across campus. Each computer lab is equipped with high-end PC and/or Macintosh computers, an abundant array of office and general productivity software, as well as discipline specific software, laser printing, and broadband Internet access. Labs are located in the Architecture Building, Business Building, Central Library, Engineering Building, Fine Arts Building, Maverick Activities Building, Nedderman Hall, and University Hall. In addition, wireless network access is available in most academic buildings on campus as well as the Central Library Mall and the University Center Mall.

Counseling Services

www.uta.edu/caacs/counseling

817.272.3671

216 Davis Hall

Box 19156

Counseling Services can help students with many concerns regarding academic, career, and personal problems. The goal is to provide confidential services that help students to succeed academically, in their careers, and in their personal lives. This office is focused on working with students who can benefit from a short-term counseling model. Some issues may require treatment and/or monitoring that is beyond the scope of what the office can accommodate. In these cases, referrals to appropriate services are provided.

Distance Education, Center for

distance.uta.edu

817.272.5727

info@distance.uta.edu

Box 19027

201A E. Abram Street

The Center for Distance Education (CDE) is a world-class site for the development and delivery of internet-based courses. It is the mission of the CDE to retool undergraduate and graduate courses for more flexible delivery to learners enrolled at UT Arlington. To this end, the CDE works to further the general missions of UT Arlington and the UT System. The CDE also serves as an information and coordination site for all distance education efforts at UT Arlington.

English Writing Center

www.uta.edu/owl/

Central Library, Room 411

817.272.2601

Box 19497

The Writing Center is dedicated to helping students write more effectively. Faculty, peer tutors and 22 micro-computers with word processing and grammar software are available. The Center is open 5 days a week and walk-ins are welcome. Papers may be submitted online through their website. All Writing Center services are free to UT Arlington students except for a minimal printing fee.

Financial Aid and Scholarships, Office of

www.uta.edu/fao

fao@uta.edu

schol@uta.edu

252 Davis Hall

General information 817. 272.3561

Scholarship information 817.272.2197

Box 19199

The UT Arlington Office of Financial Aid and Scholarships offers a wide variety of scholarships, grants, work, and loan programs to assist with funding the cost of college education for students of all income levels. Any interested student must apply for assistance each year, as eligibility can vary from one year to the next.

Health Services

www.uta.edu/health_services

healthservices@uta.edu

605 S. West Street

817.272.2771

Box 19329

UT Arlington Health Services (HS) is an outpatient facility whose mission is to provide quality care for optimum physical health and mental well being for UT Arlington students, faculty and staff. HS is staffed and equipped to care for most routine health needs. Many services are free; however, a reasonable fee is assessed for services such as gynecology exams, HIV/AIDS tests, laboratory tests, medications, mental health, and x-rays. Faculty/staff are eligible to use their UT Select insurance with the regular co-pay at the Health Center or pay a doctor visit fee if not covered by UT Select.

The Center for Substance Abuse Prevention is housed in the Health Center and is available to all students, faculty, and staff needing assistance to address alcohol, drug, or mental health issues.

Housing and Management Services, Department of

www.uta.edu/housing

housing@uta.edu

210 University Center

817.272.2791

Box 19349

A variety of Student Housing options are available within walking distance to campus. They include six residence halls and 20 apartment communities with one- and two-bedroom floor plans. Houses are available for families with dependent children.

The E.H. Hereford University Center (UC) provides a place for students to gather between or after classes. The UC houses an art gallery, mail service, bowling alley, convenience store, pool hall, lounges, meeting rooms, ballrooms and dining areas.

Intercollegiate Athletics

www.utamavs.com

817.272.2261

**Gilstrap Athletic Center
1309 W. Mitchell Street**

Box 19079

The UT Arlington Mavericks compete in Division I of the National Collegiate Athletic Association (NCAA) and the Southland Conference. Men's teams are fielded in baseball, basketball, cross country, golf, tennis, and track and field. Women's teams include basketball, cross country, softball, tennis, track and field, and volleyball. UT Arlington students with a valid Mav ID card are admitted without charge to all regular season home athletic contests. Events are held at Maverick Stadium, Texas Hall, Clay Gould Ballpark, Allan Saxe Field, and the Tennis Center.

International Education, Office of

www.uta.edu/oie

817.272.2355

international@uta.edu

Box 19028

Swift Center, 1022 UTA Blvd.

The Office of International Education provides assistance and counseling for international students. It also coordinates the UT Arlington Study Abroad Program and advises students wishing to study, work, or travel abroad.

Language Acquisition Center

langlab.uta.edu/lac

302 Trimble Hall

lac@uta.edu

817.272.5148

The Language Acquisition Center is a fully equipped audio, video, and computerized language laboratory. The Center is a great resource for students mastering a foreign language.

Math Clinic

www.uta.edu/math/clinic

817.272.5674

Pickard Hall, Room 314

The Math Clinic is open 7 days a week to help students with math homework. Peer tutors are available to assist students with all types of math problems. It is open to any UT Arlington student enrolled in MATH 0301, 0302, 1302, 1303, 1308, 1315, 1316, 1322, 1323, 1324, 1325, 1426, 2326, 2425, and 3319.

Multicultural Affairs

www.uta.edu/multicultural

817.272.2099

B150 University Center

Box 19353

Multicultural Affairs is composed of two complementary units: Multicultural Affairs and Multicultural Outreach. Together they offer cultural appreciation activities, diversity training workshops, and leadership development aimed at creating an environment of academic success and cultural awareness.

Police

www.uta.edu/police

700 South Davis

817.272.3381 (non-emergency)

817.272.3003 (emergency)

Box 19229

The University Police Department provides motorist assistance and patrols the campus 24 hours a day. The University Shuttle Bus Service, crime prevention programs, and campus escort services are maintained by this department. Parking decals, rules, and information are provided and enforced by this office. Officers also investigate traffic accidents and crimes and make arrests. Personal security escorts can be obtained 24 hours a day by dialing (817) 272-3381.

Science Education and Career Center

cos.uta.edu/slc

106 Life Science Building

817.272.2129

The Science Education and Career Center offers resource materials and study aids for students in Biology, Chemistry, Mathematics, Physics and Psychology classes. The materials available include sample tests, CD-ROMs, reading materials for selected courses, homework solutions, video tapes, lab notes and study guides. The Learning Center is open 6 days a week.

SOAR Learning Services

www.uta.edu/soar

132 Hammond Hall

817.272.3684

SOAR (Students Obtaining Academic Readiness) is an academic support department whose purpose is to assist students in achieving their academic goals at UT Arlington. The office is open Monday through Friday.

Student Support Services offers free academic support for qualifying students including tutoring, counseling, seminars, and a self-paced computer lab.

Cost Share Tutorial/Supplemental Instruction offers low cost services for all students including private tutoring, study groups, and algebra and THEA review sessions. Supplemental Instruction (SI) for difficult academic courses provides support for all enrolled students.

The McNair Scholars Program is a federal program to prepare undergraduates for graduate studies culminating in the Ph.D. The goal of the McNair Program is to assist promising students from low-income/first-generation or underrepresented backgrounds in becoming college or university professors.

Student Activities

www.uta.edu/stuact

stuact@uta.edu

Lower Level, University Center

817.272.2963

Box 19348

The Office of Student Activities coordinates out-of-class activities including Greek Life, Cheerleaders, spirit groups, student leadership programs, volunteer opportunities and EXCEL campus activities.

Student Governance and Organizations

www.uta.edu/studentgovernance
mavorgs@uta.edu

B210, University Center
817.272.2293

This office coordinates and oversees the various components of student government at UT Arlington. This includes Student Congress, UTA HOSTS, UTA Ambassadors, Constituency Councils, Leadership Commonwealth, Freshman Leaders on Campus, Graduate Student Senate and more than 260 registered student organizations.

Student Legal Services

www2.uta.edu/attorney
legalservices@uta.edu
B160 University Center

817.272.3771
Box 19355

Legal advice and counsel are available to currently enrolled students regarding legal issues and to assess their need for further legal advice. Students must call ahead for an appointment and present their Mav ID card for verification of enrollment.

Students with Disabilities, Office for

www.uta.edu/disability
osd@uta.edu
102 University Hall

817.272.3364
1-800-RELAY TX (735-2989)
Box 19510

The Office for Students with Disabilities offers a variety of services to the disabled student including pre-registration, personal, academic, and career counseling, wheelchair repair, note-copying, adaptive exercise and sport activities courses, wheelchair athletics, and agency interface. This office verifies all physical, emotional, and learning disabilities and specifies the appropriate accommodations and/or adaptations for students with faculty.

University Advising Center

www.uta.edu/uac
241 Davis Hall

817.272.3140
Box 19196

Services provided by the University Advising Center (UAC) include advising undergraduate undeclared students, conditionally admitted students, Gateway students, and UT Austin Coordinated Admission Program (CAP) students. Specifically these students are assisted by referrals to academic resources and support services, explanation of academic policies and procedures, information about resources for researching majors and careers and assistance with course scheduling and planning. Other services include probation, dismissal, and readmission advising for undeclared students or students wishing to change their major to undeclared. The UAC handles THEA advising for any student, including score retrieval, developmental course selection, and certification of developmental course completion and is responsible for *Potential for Academic Success Seminar* (PASS class).

Student Success Programs oversees the Year One @ UTA program, manages the Maverick Scholars program and the Maverick Stampede (Welcome Week). They serve as a liaison between students and the various academic support programs on campus.

Testing Services is also part of the UAC. It handles Admission Tests, THEA Test, Credit by Examination, and a variety of individual tests of aptitude, interests, and ability.

UT Arlington Career Services

careers.uta.edu
careers@uta.edu
216 Davis Hall

817.272.2932
Box 19695

UT Arlington Career Services has three locations around campus. University Career Services, 216 Davis Hall, offers internships and full-time degreed opportunities to graduating students and alumni in all degree programs. Services include Job Fairs, Career Events, Information Sessions, Mock Interviews, Workshops, Online Job Listing and On Campus Interviewing. Business Career Services, 106 Business Building, offers part-time, full-time and internship opportunities to students interested in Business careers. Student Employment Services, 140 University Center, offers non-degree required part-time and full-time positions to currently enrolled students in all degree programs.

YWCA Child Development Center

106 W. Sixth Street

817.272.1135

The YWCA Child Development Center is operated by the YWCA of Fort Worth and Tarrant County and offers full-time infant, toddler and preschool care. Part-time care can be scheduled for children of UT Arlington students. The center is open from 6:30 a.m. to 6 p.m. Some scholarships are available for children of UT Arlington students.