Navigation in MyMav for Commencement Inclusion

For students who want to continue to restrict directory information from release with the exception of name included in the commencement program:

- Go to your student center in MyMav and scroll to the third bar, Personal Information.
- Click on User Preferences link.
- Click on FERPA Restrictions
● Scroll down on page to green button “Edit FERPA/Directory Restrictions” and click button.
- This will take you to the privacy selection page.
- Scroll to the names section.
- Click on the Primary field.
- A link, “Release to Publication,” will pop up. Click that link.
- This will take you to this screen.
• Click on the drop down and select Commencement Booklet, then click OK.
● Scroll to the bottom of the page and click SAVE.
You will get a confirmation that the save was successful:
To confirm your name will be included in the commencement program, you may do a self-check: