



DISCIPLINE REFERRAL FOR SCHOLASTIC DISHONESTY

An instructor should use this form when a violation of University policies on scholastic dishonesty is suspected and (1) the student(s) cannot be reached to discuss the allegations(s), (2) the student(s) denies the allegation(s), or (3) the student(s) wishes to have the matter adjudicated by the Office of Student Conduct. If the student(s) does not dispute the allegation(s), waives the right to a hearing, and accepts the faculty member's decision regarding the grade penalty, the form Faculty Disposition of a Scholastic Dishonesty Case should be filed with the Office of Student Conduct instead. Furthermore, if the infraction is serious enough to warrant consideration of suspension or expulsion from the University, the instructor should refer the case to the Office of Student Conduct.

For additional clarification, contact the Office of Student Conduct at 817-272-2354, or go to www.uta.edu/studentaffairs/conduct.

This form must be completed and returned to the Office of Student Conduct (Box 19355) within 2 weeks of the discovery of the alleged violation.

1. I am referring the student listed below for allegedly violating University policies on scholastic dishonesty.

Student's Name _____
Last First Middle

Department _____ Student's ID _____

Faculty Member initiating allegation _____ Title _____

Course Name _____ Course Number _____

2. **Attach a report of the incident and supporting evidence of the violation:**
Please include the date of the alleged violation, your name and title, and relevant documents (or copies) such as crib notes, exams, or plagiarized materials.

Type of violation:

_____ Cheating on test/assignment _____ Plagiarism _____ Collusion

3. **The student should receive an incomplete grade until this matter is adjudicated.**

4. If the student is found responsible for scholastic dishonesty, the academic penalty will be assigned by the faculty member.