

**UTA Greek Life General
Membership Intake/ Recruitment Policies
Effective June 1, 2004**

The following policy was developed to ensure all Greek Life organizations and councils are following similar guidelines and meeting the requirements of the UTA Greek Life office policies. Each council, fraternity, and/or sorority is responsible for ensuring compliance with the policy with the help of the Greek Council and/or council advisor. The councils, fraternities and/or sororities may host a variety of recruitment events provided the basic requirements as outlined below are met and does not conflict with the following policies. All sanctions are suggestions and all sanctions will be addressed by the appropriate governing council's judiciary body. However, in extreme circumstances or in the absence of a judiciary body, the Greek or council advisor will take immediate action where appropriate.

- I. Dry Membership Intake/Recruitment
 - a. All membership intake/ recruitment functions will be alcohol free.
 - b. A *recruitment function*, for the purpose of this policy, is a gathering of people where potential members (non-initiated members) are in attendance with the intent of gaining membership into the fraternity or sorority it may include any or all of the following elements:
 - i. Is sponsored, planned, or promoted by a fraternity/sorority,
 - ii. Occurs on the organization's property,
 - iii. Has a significant number of the organization's members present (generally considered to be fifty (50) percent, although a smaller percentage could be considered an event under other circumstances),
 - iv. Is funded in any way by the organization,
 - v. Is actively or passively endorsed by members of the organization,
 - vi. Is discussed in any form at the organization's meeting,
 - vii. Is publicized in written form or by word of mouth as the organization's event and/or
 - viii. could be construed by a reasonable person as the organization's function.
 - c. Any recruitment event where alcohol is present with any potential members will be considered a violation. The first violation will result in an automatic fine of at least \$100.00 or an appropriate sanction as dictated by the respective council bylaws.
 - d. Recruitment events will not take place at an establishment where the primary purpose is the sale of alcohol (clubs, bars, etc).
- II. Greek Membership Intake/Recruitment Events
 - a. Each fraternity, sorority, and council shall be required to participate in the following events, which are coordinated and publicized by the organizations respective councils and the Greek Life Office.
 - i. Information/Orientation Session
 1. This shall be the kick-off event for the fall and spring semesters and will be held within the first three weeks of the beginning of classes. General information will be provided to all prospective members. Any UTA student wishing to be considered for membership in a fraternity or sorority **MUST** attend the information/orientation session held by each council. At this session potential members will be required to sign the grade release/information and no hazing agreement cards. Information will be distributed on the following: hazing information, information/interest session dates, recruitment event dates, contact information for the organization. The names of those in attendance will then be made readily available to each fraternity or sorority.

2. Any UTA student who is interested in joining a fraternity or sorority, but cannot attend the information session due to a schedule conflict (work, class, etc) may meet individually with the council advisor in order to be eligible for membership in a fraternity or sorority.
 3. All fraternities and sororities are required to participate, provide information, and be present for these sessions.
 4. Any fraternity or sorority initiating a new member who did not attend the information session or meet with the council advisor shall be subject to a \$50.00 fine for the first member and a \$100.00 for each subsequent member per semester.
- ii. Activities Fair Day
1. The date of this event is set by the Office of Student Governance & Organizations. Fraternities or sororities are encouraged to host information tables and may hand out only approved recruitment materials.
 2. Greek Life will sponsor a table at each Activity Fair Day. Each council will be responsible for having at least one representative present throughout the duration of the event.
- iii. Preview Days
1. Fraternities and sororities are encouraged to have tables at University Preview Days. The dates are set and the event is coordinated through the Office of Admissions.
 2. Greek Life will sponsor a table at each Preview Day. Each council will be responsible for having at least one representative present throughout the duration of the event.
- iv. Orientation (Summer concentrated)
1. The dates are set and the event is coordinated through the Office of Admissions. Greek Life will distribute a calendar including all the dates of the events. Fraternities and sororities are responsible for reserving a table for the Activity Fair Days of Orientation.
 2. Fraternities and sororities are encouraged to have tables during the Activity Fair Days of Orientation. Chapters should have no more than two (2) representatives at the event. No members should be in the area of the event with the purpose of recruitment. If a chapter signs up for activity fair days and fails to attend two (2) of the days they signed up for, the organization will not be allowed to participate in any more of the activity fair days for the remainder of summer orientation.
 3. Fraternities and sororities are encouraged to attend the Greek Life Interest Session which takes place during orientation. Chapters should have no more than five (5) representatives at the session.
 4. During orientation activities, no student participating in or registered for orientation may be asked to leave or removed from the regularly scheduled and/or approved orientation activities. For example: orientation students should not be asked to go visit a fraternity/sorority house, go eat a meal off campus, participate in any activity that is not scheduled and approved by the Office of Admissions or another department at UTA, etc. Failure to abide by this policy will result in the immediate removal of the organization from any and all future orientation sessions including activity fairs and interest sessions, the list of individuals who are interested in joining a fraternity/sorority will not be released to the offending chapter until the end of all orientation sessions.
- III. Membership Eligibility
- a. Those wishing to join a fraternity or sorority at UTA must be matriculated students at UTA and have a minimum of a 2.0 GPA.

- b. Potential members must attend the Greek 101 Risk Management Session held each fall and spring semester and sign the no hazing agreement. The Potential members should attend the session during the semester they intend to join a fraternity or sorority and will be required to sign the no hazing agreement prior to initiation into the fraternity or sorority.
- c. UTA Greek Life will verify the enrollment and grade point average of new/interest/associate/pledge members after their attendance at the Orientation/Information Session.
- d. All fraternities, sororities, and an ineligible student will be made aware of the situation as soon as possible. No fraternity or sorority should continue to allow an ineligible student to continue to pursue and obtain membership in a fraternity or sorority. A fraternity or sorority violating these rules will be subject to a referral to the appropriate judiciary body.

IV. Chapter Membership Intake/Recruitment Events

- a. If a fraternity or sorority is not participating in a formal recruitment process coordinated through governing council, the fraternity or sorority is subject to the following:
 - i. Each fraternity or sorority must submit a list of recruitment activities by the first Friday of each long semester with the signature of the fraternity or sorority chapter president and fraternity or sorority chapter advisor and/or complete the MGC/NPHC Intake and Rush Policy and Procedures packet. Failure to submit a list of events by the established date will result in
 - 1. Fraternity or sorority membership intake/recruitment events being omitted from published materials produced by the respective council.
 - 2. Loss of room reservation privileges (which will be reinstated once the chapter has turned in their information).
 - ii. Chapters canceling, relocating, or hosting unscheduled membership intake / recruitment activities without notifying the appropriate council officer / Greek life advisor in writing at least 24 hours in advance will be subject to a \$50.00 fine or other appropriate sanction.
- b. Chapter advisors are encouraged to attend all membership intake/ recruitment events.
- c. Only those members who appear on the current chapter roster on file in the Greek life Office or alumni may participate in membership intake/ recruitment events.

V. Chapter Rosters

- a. Each fraternity or sorority must submit a chapter roster update by the eighth week of classes to the Greek life Office listing the status of all its members and also listing the chapter's new/interest/associate/pledge members.
- b. A final chapter roster with all active (including newly initiated members) must be filed with the Greek life office by Friday at 5pm three weeks prior to the start of finals week.

VI. Advertising & Publications

- a. Each council will be responsible for contributing to the development and cost of general Greek Life recruitment materials (videos, brochures, etc.) as well as a brochure with the compiled recruitment events for all fraternities or sororities within their respective council.
- b. Individual fraternities or sororities are responsible for any advertising or publications for their individual fraternity or sorority. Any posters, banners, or fliers must be approved through the Office of Student Governance and Organizations.

VII. Announcing new/interest members, coming out shows, or bid day

- a. Each council will be responsible for coordinating one day or week when the chapters may announce their new/interest/associate/pledge members.
- b. Chapters will not be allowed to hold individual events on campus where new/interest/associate/pledge members are announced.
- c. The council must coordinate the event which may take place as early as the first week of classes but no later than three weeks from the start of final exams each fall and spring semester.

- d. This event must include all organizations in each council and each organization must have some involvement in the event. If an organization did not have any new members for the semester, they must still participate in the event in some capacity.

VIII. Fines

- a. All fines are to be paid to the council to which the fraternity or sorority belongs.
- b. Any fines collected should be used for recruitment events for the council.

IX. Violations

- a. Any violation of this policy will be referred to the appropriate judiciary body.
- b. All sanctions will be enforced by the appropriate judiciary body.

Updated May 4, 2004