

**The University of Texas at Arlington
Panhellenic Council
Risk Management Policy**

The policy stated below will be in effect for each PHC chapter after it is duly adopted by The University of Texas Panhellenic Council. Please be sure to review each section with your advisor to insure that your chapters complete compliance after the policy is adopted.

Alcohol and Drugs

1. The possession, use, and/or consumption of alcoholic beverages while on Chapter premises, during an official fraternity event, or in any situation sponsored or endorsed by the chapter, must be in compliance with any and all applicable laws of the state, county, city, and university.
2. No chapter members, collectively or individually, shall at any time purchase for, sell to, or serve alcoholic beverages to any person under the legal drinking age.
3. No alcoholic beverages may be purchased through the Chapter Treasury nor may the purchase of same for members or guests be undertaken or coordinated by any member, new member, or alumnus in the name of or on behalf of the chapter. A Chapter may secure a professional catering service with professional bartenders to provide a cash bar. Any service retained must have a blanket liability insurance policy.
4. No chapter members may provide alcoholic beverages to members or guests by selling tickets or cups, by charging admission fees, by taking up a collection (passing the hat), or by using other direct or indirect means of collection monies from persons attending chapter functions.
5. The purchase and/or use of a bulk quantity of alcoholic beverages; e.g. kegs, party balls, trash can punch; is prohibited. No Chapter shall allow a tap system and/or keg to be present in the chapter house, or on chapter property, or at a chapter function (unless the keg or tap system is part of a cash bar operated by an approved licensed caterer).
6. The serving and consumption of alcoholic beverages at all fraternity house property shall be in accordance of the **University Residence Alcohol Policy**.
7. No Chapter shall host and "open" party (social function) where alcoholic beverages are present. Individual nonmembers attending a chapter function may do so only by specific written or verbal invitation by chapter members who should assume responsibility for the welfare of said guests and any damage to chapter premises caused by those guests. *A list of invited individual guests' names must be maintained and monitored at the door or entry to the function. The safety and welfare of each guest must be an assumed responsibility of the individual who invited the said guest. Furthermore, the numbers of guests present inside any fraternity house may not exceed the legal fire safety code set for that structure.
8. *Guest and host invitation lists must be completed prior to the function and maintained on file after the function. Only the following people may add names to the list on the day of the party: President, Vice-President, Social Chairman, Treasurer, Secretary, Membership Education Chairperson, and the party chairman. This will allow for the unexpected arrival of out of town guests, alumni, or other special situations.

9. No signs, fliers, or advertisements may be posted announcing parties where alcohol is to be present.
10. No Chapter shall serve, or permit the use, possession, or consumption of alcoholic beverages at Chapter Recruitment functions. In addition, the Chapter is expected to be an active proponent of "dry recruitment".
11. No Chapter may co-sponsor (co-sponsor defined in 12) an event with an alcoholic distributor, charitable organization, or tavern (tavern being defined as an establishment deriving more than half of annual gross sales from alcohol) where alcohol is given away, sold, or otherwise distributed to those present. Exceptions to this rule may apply for philanthropic events. Definition of a philanthropic event is left up to the Greek Advisor. *All known philanthropies affected by the section will be turned into the Greek Advisor at the beginning of each semester.
12. Any sharing of financial, planning, or creative responsibilities by two or more groups is the definition of co-sponsorship. No later than January 1, 2001, chapters may not co-sponsor a function at any fraternity house if that function is not substance-free. Chapters may only sponsor or co-sponsor a function with alcohol if that function occurs in a state licensed third-party vendor location or in an unlicensed location if the chapter, with the assistance of the Council, enforces the following measures: a hired state licensed bartender, wristbands for those of age and older, BYOB, and inclusion of alternative beverage(s).
13. No Chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups, or organizations.
14. At any and all Chapter functions where the legal consumption of alcoholic beverages is permitted, alternate or non-alcoholic beverages and food shall be served.
15. Should any member or guest at a Chapter function or present in Fraternity facilities appear to be intoxicated, chapter members shall take reasonable steps to safely escort that person to his/her place of lodging. In particular, chapter members shall take all reasonable steps to prevent apparently intoxicated persons from operating a motor vehicle or walking themselves home. A sober and responsible member who is capable of assisting as needed should accompany such persons.
16. *Sorority women are responsible for their chapter members at all Fraternity functions. The Sorority chapter must take all the necessary steps to protect themselves and the Fraternity hosting the event. Following sign-in and wristband policies are mandatory.
17. No Chapter members shall permit, tolerate, encourage, or participate in "drinking games" at any chapter function.
18. No alcohol shall be present at any New Member/Associate Member/Novice program or activity of the Chapter.
19. The illegal use, possession, sale, or distribution of any controlled substance at Chapter functions shall be strictly prohibited.

Hazing

No Chapter shall conduct hazing activities. Hazing activities are defined as:

“Any action or situation created, intentionally, whether on or off Sorority premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include but are not limited to the following: use of alcohol, paddling in any form, creation of excessive fatigue; physical and psychological shocks; quests, treasure hunts, scavenger hunts, road trips, or any other such activities carried on outside or inside of the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good tastes; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; and any other activities which are not consistent with fraternal law, ritual or policy, or the regulation and policies of the educational institution.”

Sexual Abuse

PHC chapters should educate their members on the dangers of date rape, gang rape, or verbal and printed harassment. Sorority members should take appropriate steps to be as safe as possible at Fraternity functions and any function where alcohol is present.

Fire, Health, and Safety

1. All chapter houses shall, prior to, during, and following occupancy, meet all local fire and health codes and standards.
2. All chapters must have posted by a common phone the emergency numbers for fire, police, and ambulance and must have evacuation routes from chapter houses posted on the back of the door of each sleeping room.

Education

At the beginning of each Fall and Spring semester, each chapter shall educate every member and new member in proper risk management practices and review the full contents of this policy at a chapter meeting. In addition, from time to time, the Panhellenic Council shall hold a risk management seminar in which attendance will be mandatory for a percentage of each chapter, which will be determined by the Greek Advisor.

Violations

All violations of this policy shall be referred to the PHC Judicial Board.

This policy is not in lieu of the University Residence Alcohol Policy nor any national risk management policy under which a chapter may be governed. It is intended to work hand in hand with other governing policies. In the case that a chapter has violated identical segments of this policy and the University Residence Alcohol Policy, the violation shall be considered as a single violation by the PHC Judicial Board.

Updated 12/5/00