

**UNIT EFFECTIVENESS PROCESS
PHASE 1 – ASSESSMENT PLAN for ADMINISTRATIVE OUTCOMES
2006-2007**

Unit Name: Student Governance and Organizations

Core Functions

Student development through involvement and leadership learning

Intended Outcome 1

Students participating in the UTA-HOSTS! Program will have an increased retention rate.

Related Core Function and/or Planning Priority Strategy

Planning Priority II, Goal 2 and Planning Priority IX, Goal 1

Action Steps to Achieve Intended Outcome

Student governance will provide professional assistance, training manuals and intervention strategies to peer mentors and mentees to assist new students.

Assessment Methodology Description

Include the following:

- *full description of the planned assessment activity*
- *the criteria for success*
- *the timetable for assessment activity*
- *responsible persons (by job title, not name) and specific duty*

Retention data will be compiled by the Office of Institutional Research and Planning. UTA-HOSTS! participants will exceed the retention rate of the general undergraduate student body by 5% the first year and 10% after second year.

Intended Outcome 2

Constituent Councils will be effective in addressing policy issues and providing programs and publications for their respective school or college.

Related Core Function and/or Planning Priority Strategy

Planning Priority II, Goal II and Planning Priority IX, Goal 1

Action Steps to Achieve Intended Outcome

Constituent Council Advisors will discuss goals for the organization and the CC Tracking Instrument (which measures a variety of organization activities and goals related to programs, publications, officer retention, and budget spending). Advisors will rate the development of their respective Constituent Councils over the long semesters using this instrument. This instrument looks at programs and planning processes, publications, membership and officer retention, participation in activities

which affect student policies (e.g., University Committees), and budgetary activities.

Assessment Methodology Description

Include the following:

- *full description of the planned assessment activity*
- *the criteria for success*
- *the timetable for assessment activity*
- *responsible persons (by job title, not name) and specific duty*

These ratings will be "tallied" at the end of the Spring semester by staff, and results will be used to show which Councils are experiencing success and to discover any patterns regarding less successful Councils or areas. 75% of Constituent Councils will have high ratings on the CC tracking instrument in order for this outcome to be considered achieved. These results will be used to change the way advisors work with Councils in the upcoming year in order to increase the number of Councils experiencing success overall.

Intended Outcome 3

Students who participate in student organizations (Constituent Councils, Student Congress, the Graduate Student Senate, FLOC, and the Ambassadors) will have experiences that foster the development of leadership skills.

Related Core Function and/or Planning Priority Strategy

Planning Priority II, Goal 2

Action Steps to Achieve Intended Outcome

Student Governance staff will provide annual training, notebooks, and individual workshops that foster leadership skills and citizenship learning.

Assessment Methodology Description

Include the following:

- *full description of the planned assessment activity*
- *the criteria for success*
- *the timetable for assessment activity*
- *responsible persons (by job title, not name) and specific duty*

Student Governance staff will administer an Experiential Evaluation Instrument to these students at the end of the fall and spring semesters. When the majority of participants taking the survey score above the mean (average) on the instrument, it will indicate that the majority of students have had experiences in organizations that foster the development of such skills and learning as consulting and delegating, problem solving, motivating, managing conflict and team-building, etc. Success will be indicated when the majority (over half) of the scores are above the mean. The Director will tabulate the results of the instrument and distribute those results to Student Governance staff. The results will be used to help organizations work on organizational issues in the upcoming year and maintain a healthy environment.

Intended Outcome 4

Related Core Function and/or Planning Priority Strategy

Action Steps to Achieve Intended Outcome

Assessment Methodology Description

Include the following:

- *full description of the planned assessment activity*
 - *the criteria for success*
 - *the timetable for assessment activity*
 - *responsible persons (by job title, not name) and specific duty*
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Intended Outcome 5

Related Core Function and/or Planning Priority Strategy

Action Steps to Achieve Intended Outcome

Assessment Methodology Description

Include the following:

- *full description of the planned assessment activity*
 - *the criteria for success*
 - *the timetable for assessment activity*
 - *responsible persons (by job title, not name) and specific duty*
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Intended Outcome 6

Related Core Function and/or Planning Priority Strategy

Action Steps to Achieve Intended Outcome

Assessment Methodology Description

Include the following:

- *full description of the planned assessment activity*
- *the criteria for success*

- *the timetable for assessment activity*
 - *responsible persons (by job title, not name) and specific duty*
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Intended Outcome 7

Related Core Function and/or Planning Priority Strategy

Action Steps to Achieve Intended Outcome

Assessment Methodology Description

Include the following:

- *full description of the planned assessment activity*
 - *the criteria for success*
 - *the timetable for assessment activity*
 - *responsible persons (by job title, not name) and specific duty*
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Intended Outcome 8

Related Core Function and/or Planning Priority Strategy

Action Steps to Achieve Intended Outcome

Assessment Methodology Description

Include the following:

- *full description of the planned assessment activity*
- *the criteria for success*
- *the timetable for assessment activity*
- *responsible persons (by job title, not name) and specific duty*

