

#### ★ CAREERS REPRESENTING AMERICA ★

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U.S. citizenship is required. An equal opportunity employer.

# **Foreign Service Specialists**

Using Specialized Expertise to Protect America's Interests at Home and Abroad

America's foreign policy is designed to amplify the nation's voice and extend its reach in areas critical to the daily lives of its citizens. We work to ensure our country's diplomatic leadership enhances our economic, food, and energy security and stability, and reflects American values.

With your diverse educational and cultural backgrounds, perspectives, and knowledge, and exceptional analytical and problem-solving skills, you can become part of America's leadership, contributing your specialized skills, innovative thinking, and global perspective to support and expand our efforts worldwide.

As a U.S. citizen, you are America. And you can represent America to the world.

Specialists work in eight (8) different areas: Administration, Construction Engineering, Facility Management, Information Technology, International Information and English Language Programs, Medical and Health, Office Management, and Security. They work in embassies and consulates across the globe. Candidates should be worldwide available.

## **Foreign Service Specialist Career Tracks**

#### Administration:

- Facility Manager Financial Management Officer
- General Services Officer Human Resources Officer

### **Construction Engineering:**

• Construction Engineer

#### **Information Technology:**

- Information Management Specialist (full-range: radios to computers)
- Information Management Technical Specialist (Digital, Radio, and Telephone)

I've discovered that my technical expertise has a global impact on counter-terrorism.

I am diplomacy. I am America.





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### **International Information and English Language Programs:**

- English Language Officer
- Information Resource Officer (librarian/database manager)

#### Medical and Health:

- Health Practitioners Regional Medical Officer
- Regional Medical Officer/Psychiatrist Regional Medical Technologist

## Office Management:

Office Management Specialist

### **Security:**

- Diplomatic Security Special Agent Diplomatic Courier
- Security Engineering Officer Security Technical Specialist
- Security Protective Specialist Supervisory Security Protective Specialist

For more information on each career track, including current employment opportunities, visit: <u>careers.state.gov/specialist</u>.

## **Foreign Service Specialist Selection Process**

- 1. Submit Your Application
- 2. Initial Review
- 3. Qualifications Evaluation Panel (QEP) 8. Clearances: Medical and Security
- 4. Writing Exercise
- 5. Oral Assessment

- 6. Placement on a Register
- 7. Foreign Languages
- 9. Final Review Panel
- 10. Register of Cleared Candidates

An Oral Assessment Study Guide for Foreign Service Specialists is available at: http://careers.state.gov/uploads/67/c5/67c58820892e93329a2abdd41c0e4983/F SS-OA-study-quide-June-2013-final.pdf2

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