



ATTENDANCE RECORD/ABSENCE REQUEST

(Must be submitted before or within one week of absence to be excused)

Participant Name: _____ Date Submitted: _____

_____ requires the <i>above student</i> to actively	
Organization's/School Name	
Participate at/in _____	
Specify Activity (include any details)	
on _____	from _____ to _____.
Date(s) of Activity	Time(s)
_____ / _____	_____ / _____
Activity Sponsor's Name	Sponsor's Signature
_____ / _____	_____ / _____
Title	Telephone Contact

OR

The <i>above student</i> could not attend activity due to illness on _____
Date
<i>Sign below:</i>

Participant Signature

Parent/Guardian Signature

SCHOOL RELATED ACTIVITIES/UNIVERSITY INTERSCHOLASTIC LEAGUE (U.I.L.) ACTIVITIES.

Students who miss a sponsored Upward Bound Math and Science Activity (ies) due to participation in a School related and/or a University Interscholastic League activity may provide proper documentation verifying participation. Students will be held responsible for any missed information/assignments given on the date(s) of absence. The form must be completed entirely to be considered proper documentation.