



ATTENDANCE RECORD / ABSENCE REQUEST

(Must be submitted before or within one week of absence to be excused)

Participant Name: _____ Date Submitted: _____

_____ requires the above student to actively Organization's/School Name	
Participate at/in _____ Specify Activity (include any details)	
on _____ from _____ to _____ Date(s) of Activity Time(s)	
_____ Activity Sponsor's Name	/ _____ Sponsor's Signature
_____ Title	/ _____ Telephone Contact

OR

The above student could not attend activity due to illness on _____ Date(s)
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Sign below:

Participant Signature

Parent/Guardian Signature

SCHOOL RELATED ACTIVITIES/UNIVERSITY INTERSCHOLASTIC LEAGUE (U.I.L.) ACTIVITIES.

Students who miss a sponsored Upward Bound Math and Science Activity (ies) due to participation in a School related and/or a University Interscholastic League activity may provide proper documentation verifying participation. Students will be held responsible for any missed information/assignments given on the date(s) of absence. The form must be completed entirely to be considered proper documentation.