Guide for Students on Dismissal for One Academic Year
(Dismissal 2 and subsequent)

What Does This Mean?

Students who are dismissed on Dismissal 2 will be dropped from all courses enrolled in for the next term and/or will be barred from enrollment for the following sessions until one full academic year has elapsed, including Summer sessions and Intersessions. The purpose of this dismissal period is to allow students the time for self-reflection and to deal with the serious recurring issues that are impeding academic success.

Once students have not been enrolled at UT Arlington for one full academic year, they must then formally reapply to the University. The Grade Point Deficiency (GPD) and curriculum that may have been taken at another college or university in the interim will impact if students are readmitted to UT Arlington; readmission to UT Arlington is not automatic. A GPD represents the number of hours of coursework with a letter grade of “A” or “B” a student needs in order to raise the grade point average to a 2.0 (your advisor can inform you on how to calculate your GPD). Students with GPDs that are 24 hours or above or are serving their second or subsequent Dismissal 2 will be required to submit an appeal to the University Advising Readmission Committee for evaluation. In most cases, if students are readmitted, they are assigned an Undeclared major and will receive advising through the University Advising Center, unless a department is willing to readmit a student to the major.

Those students who are readmitted to the University can then re-enroll in courses. Upon return to the University, students will be required to earn at minimum a 2.5 semester GPA in order to avoid subsequent Dismissal 2 suspensions until they reach the Table of Standards or Good Standing.

What Can I Do About It?

Self-Determination and Advocacy

The best course of action is to contact an academic advisor in your major department to develop a plan of action for your time away from campus, as well as when you need to make contact again to re-apply and re-enroll. At some point, you should also talk with your advisor about an action plan for academic success when you return. Here are some questions that a student on Dismissal 2 should consider:

- **What impact will my dismissal have on my life in general?** For instance, are my housing arrangements impacted? Do I have health insurance while I am not enrolled in school? How might this impact my future scholarships and financial aid, such as Satisfactory Academic Progress (SAP), loan deferment, etc.? For International students, does this impact my visa status for the United States? What realistic
adjustments do I need to make to your graduation plan? How serious is my GPD and do I need to consider making a fresh start at another college or university?

- **Are there environmental factors that are impacting my ability to succeed in college?** For instance, am I working too much and cannot devote enough time to my studies? Am I experiencing personal stressors from family, friends, or personal health issues? Is something impeding my ability to attend classes?

- **Do I have the academic skills I need to succeed in completing my college coursework to the best of my ability?** For instance, do I have the proper time management skills to plan enough study time? Do I know how to prepare for exams? Do I actively take notes and participate in class and read course assignments? Am I receiving poor grades on written assignments and need improvement with my writing skills?

- **Am I in the right major for my particular strengths and skill set?** For instance, am I having troubles completing the coursework for my major area of study, but I am doing well in other subjects? Do I really enjoy this major or are my parents pressuring me to be in this major? Is this really the right major for me? Do I have a good understanding of what my major truly entails?

- **Do you have the right attitude and motivation to be in college?** For instance, do I think negatively about having to do my school work or do I see it as an opportunity to learn something new? If I say “I am motivated and determined to get a degree,” am I really following through by studying the proper amount and producing quality work? Am I actively seeking the resources on- and off-campus that will help me be a successful student? Is getting a college degree my number one priority? If so, am I following through with behavior that will help me be successful in achieving that degree?

With some self-reflection, students can work with their advisors to consider solutions and plans that will boost future academic performance. For instance,

- Students who find that they are working too much could cut down on the amount of time working or on the credit hours taken in a given semester. It is better to take fewer credit hours and get good grades than to take more hours and fail or withdraw from courses.

- Students with family members who are sick could cut down on the number of credit hours taken in a given semester or take the semester off altogether.

- For students who seem to study a lot for exams but still do not perform well, they could consider attending a Counseling Services seminar or finding a tutor based on their individual needs. **There are so many resources on campus that students can use to learn study skills or gain help with a particular topic. Responsible students will seek out those resources and use them to their fullest extent.** See a list of available resources within the University College at [www.uta.edu/universitycollege/current/academic-support](http://www.uta.edu/universitycollege/current/academic-support).

- Students who enjoy science might consider a career track other than Pre-medicine. They might seek tutoring for Biology and Chemistry courses. Students who do not enjoy the math courses needed to complete an Engineering degree might consider another major. Students can also work with a Counselor in Counseling Services for dealing with parental pressures for a given major or to help identify other possible areas of interest given your strengths. Even if a student is in a major he/she could elect to take the UNIV 1131: Majors Exploration class to further investigate his/her strengths and the chosen major. Another option is investigating the Major Exploration website at [www.uta.edu/universitycollege/current/academic-planning/majors-exploration](http://www.uta.edu/universitycollege/current/academic-planning/majors-exploration).

- Students may simply need to develop a study schedule to ensure that enough study time is allotted to meet their goals.
While this list of scenarios is certainly not comprehensive, it serves to show that the many student issues that impede academic performance have several potential solutions with a little effort, more proactive thinking and some careful planning with the long-term goal in mind…to graduate with a college degree.

**Appeal for Waiver of Dismissal**

Some schools/colleges will consider appeals for the waiver of dismissal status for the full academic year or possibly after part of the dismissal has elapsed. For students who wish to seek an appeal, here is the basic process for obtaining an appeal:

- Visit with your academic advisor who may be able to help you determine if you might have a viable appeal and the departmental procedures for making appeals.
- Students in an academic major will need to seek the support of the following individuals for their waiver:

<table>
<thead>
<tr>
<th>School or College</th>
<th>Departmental Representative</th>
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<tbody>
<tr>
<td>School of Architecture</td>
<td>Will Not Consider Appeals</td>
</tr>
<tr>
<td>College of Business</td>
<td>Will Not Consider Appeals</td>
</tr>
<tr>
<td>College of Education</td>
<td>Education majors: Assistant Dean of Student Affairs</td>
</tr>
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<td></td>
<td>Kinesiology majors: Department Chair</td>
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<tr>
<td>College of Engineering</td>
<td>Department Academic Advisor will forward requests for appeal to the Associate Dean of Engineering</td>
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<tr>
<td>Interdisciplinary Studies</td>
<td>Will Not Consider Appeals</td>
</tr>
<tr>
<td>College of Liberal Arts</td>
<td><strong>Assistant Dean of COLA</strong></td>
</tr>
<tr>
<td>College of Science</td>
<td>Will Not Consider Appeals</td>
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<tr>
<td>School of Social Work</td>
<td>Director of the BSW program</td>
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<tr>
<td>University College and Undeclared students</td>
<td>Director of the University Advising Center</td>
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- If the designated department or college representative listed above supports the appeal, this Representative can email a letter of support and rationale to the Director of the University Advising Center to have the dismissal waived. Appeals are only granted when departmental support is provided. Departments/Schools/Colleges have the right to consider or deny appeals based on their individual standards.
- Students who were 1) required to take UNIV 1131: Freshman PASS and 2) received a failing grade (letter grade of “F”) will not be granted appeals for early readmission, even if the academic department or school/college supports the early readmission appeal.

**What University Policies Should I Consider?**

**Grade Replacement or Grade Exclusion**

The University has adopted two policies, grade replacement and grade exclusion depending on the year of student admission to the University, to help students repair their cumulative grade point averages (GPA). These policies can be found in the Academic Regulations – Institutional Grading Policies section of the
Undergraduate Catalog at [www.uta.edu/catalog/](http://www.uta.edu/catalog/). These policies may be used upon return to the University in an attempt to improve the GPA. However, while these policies may repair the GPA, they will not solve the potential underlying causes. Talk with your academic advisor to find out more about these policies and if you would be eligible for their use.

**Satisfactory Academic Progress (SAP)**

For students who receive federal financial aid, federal regulations require that institutions monitor the academic progress of students. Eligibility of federal financial aid may be impacted by a student's grade point average and the number of credit hours completed in a given session. More information about the eligibility requirements can be found at [www.uta.edu/ses/fao/](http://www.uta.edu/ses/fao/) under Financial Aid>Satisfactory Academic Progress. In some cases, appeals are considered by the Financial Aid Office. The appeal form can be found on the Financial Aid website under Financial Aid>Forms.

**It is very important to note that a SAP Appeal is a separate process from the Appeals for Waiver of Dismissal. Students must complete both appeal processes independently if necessary.** In addition, an appeal granted by the academic department for readmission may not impact your ability to receive federal financial aid. Likewise, an approved SAP appeal does not guarantee that an academic department will grant an appeal for the waiver of a dismissal.

**University Advising Readmission Committee**

Students seeking return to UT Arlington after having sat out from a Dismissal 2 may be required to complete an appeal for the University Advising Readmission Committee. This committee determines if students can return to the University after they have completed their 12-month dismissal period. (Note: All requests for early readmission must follow the directions under the heading: Appeal for Waiver of Dismissal).

Students seeking readmission must complete the appeal at minimum seven working days prior to the first day of class for consideration. For students with very few or no core courses remaining, a letter of support and a tentative degree plan from the intended major is required. If an appeal is granted, the committee will provide a “Readmission Authorization” to the Admissions Office. The student is responsible for completing a new admission application and paying the application fee. Although the Readmission Committee may approve an appeal, the Admissions Office may still deny admission based upon grade point average and/or transfer work.

Students considering filing an appeal should meet with an advisor in the University Advising Center. At this time, a specific plan of action can be developed for the individual student.
Created by the University Advising Center as a support tool that students can refer to after having received an academic status letter from the Office of Records. While this tool was created by the University Advising Center, students should seek the advising from the academic advisor in their major department. University College and Undeclared students would see an advisor in the University Advising Center. This tool should not be used as a replacement to the Undergraduate Catalog and advisement from your academic department.