This fall there are 44 available internship positions spread across 15 sites, listed below. Details of each position are provided in the following pages. The internship application is online at: www.surveymonkey.com/s/UTeachInterns.

**Tutoring/Teaching**
- Arlington Classics Academy
- Arlington ISD: Ousley Junior High
- Arlington ISD: Young Junior High
- Boys & Girls Clubs: Fort Worth
- Boys & Girls Clubs: Grand Prairie
- Communities in Schools
- Eagle Mountain-Saginaw ISD
- Fort Worth ISD: Handley Middle
- Girlstart

**Museum/Educational Centers**
- Botanical Research Institute of Texas
- C.R. Smith Aviation Museum
- Ft. Worth Museum of Science & History
- Perot Museum of Nature & Science

**On-Campus**
- Science Ambassadors
- UTeach Arlington Kit Manager

**Internship Site Map**
You can access an interactive map in Google: https://www.google.com/maps/d/edit?mid=zsCS1qz5BhaA.kxtjjsxEmUC4
# Tutoring/Teaching

## Arlington Classics Academy

**Location:** Primary Campus: 2800 W. Arkansas Ln. Arlington, TX 76016 (3 miles / 9 minutes from UTA)  
Intermediate & Middle School Campus: 5200 S. Bowen Rd. Arlington, TX 76017 (5 miles / 12 minutes from UTA)

**Positions:** 3

**Schedule:** Flexible between Monday-Friday 9:00-4:00; 15-20 hours.

**Description:** Each intern will be assigned to one campus. Interns will work with campus administration to fulfill roles in organizing curriculum or setting up learning centers/labs, facilitating small groups, assisting instructional specialists, assisting students while working to complete content on technology devices, etc. Interns will work under the direction of teachers or instructional specialists as directed by the campus administration.

## Arlington ISD: Ousley Junior High

**Location:** 950 Southeast Parkway Arlington, Texas 76018 (7 miles / 18 minutes from UTA)

**Positions:** 2

**Schedule:** Flexible between Monday-Friday 9:00-4:00; 10-20 hours.

**Description:** The interns will work with a variety of students. It could be small group, individual or whole group instruction. Other duties may also be assigned by the cooperating teacher.

## Arlington ISD: Young Junior High

**Location:** 3200 Woodside Dr. Arlington, TX 76016 (6 miles / 13 minutes from UTA)

**Positions:** 3

**Schedule:** Flexible between Monday-Friday 8:00-4:00; up to 20 hours.

**Description:** Specific job duties TBD, but they primarily need assistants to work with teachers in the classrooms. Interns might also do some tutoring during class time.

**Special Note:** This position may require an interview, which will be arranged after eligible applicants are selected.

## Boys & Girls Clubs: Fort Worth

**Location:** 3218 E Belknap St, Fort Worth, TX 76111 (15 miles / 21 minutes from UTA)

**Positions:** 3

**Schedule:** Monday-Friday 2:30-7:00; up to 20 hours.

**Description:** Contribute to programs, activities and services that prepare youth for success. Contribute to implementing strategies for quality improvement. Facilitate activities for youth 6-18 years of age. Plan and implement daily activities that center on fun learning opportunities in the areas of Math, Reading, Writing, Science, and Technology. Utilize basic computer skills to demonstrate and guide lessons as well as to document program activities and reports.

## Boys & Girls Clubs: Grand Prairie

**Location:** 1000 Enterprise Dr. Grand Prairie, TX 75051 (6 miles / 15 minutes from UTA)

**Positions:** 4

**Schedule:** 2:30-6:30. Must work at least 3 weekdays; 12-20 hours. Some Saturdays optional.

**Description:** Interns serve as Activity Leaders to assist with the Project Learn Program, which is a part of Academic Success. Each Activity Leader will work with one of the following age groups: 6-8, 9-10, 11-12, or 13&up. On-site training will be given to all interns. Interning at the club is a great place if you like working with youth and you are a creative person. Interns will get to help shape young peoples’ future through education.

09/24/2014 EG
### Communities in Schools

**Location:** Walnut Grove Middle in Midlothian ISD  
990 N Walnut Grove Rd, Midlothian, TX 76065 *(27 miles / 38 minutes from UTA)*

**Positions:** 4

**Schedule:** Flexible between Monday-Friday 7:30-4:30; up to 20 hours.

**Description:** There are a variety of ways that an intern can work with CIS. (1) People are needed to tutor 6th-8th grade. (2) CIS has a mentoring program where interns would be paired with a single student to work on academics and life skills. (3) An intern can lead a small group; the curriculum would be provided.

### Eagle Mountain-Saginaw ISD

**Location:** Locations vary. Admin building: 1200 Old Decatur Rd. Saginaw, TX 76179 *(26 miles / 36 minutes from UTA)*

**Positions:** 4

**Schedule:** Flexible between Monday-Thursday 8:30-12:00 & 12:30-4:30 (no afternoon shift on Tue); up to 19 hours.

**Description:** Interns will be assigned to middle school or high school campuses to work in AVID classes as AVID tutors. AVID, which stands for Advancement Via Individual Determination, is a college-readiness system designed to increase the number of students who enroll in and complete a degree at four-year colleges, focusing on students in the academic middle. Students are taught skills in note-taking, organization, time management, and higher level thinking while receiving academic support through weekly in-class tutorials run by current college students.

### Fort Worth ISD: Handley Middle

**Location:** 2801 Patino Rd. Fort Worth, TX 76112 *(6 miles / 13 minutes from UTA)*

**Positions:** 3

**Schedule:** Flexible between Monday-Thursday 9:00-6:00, Friday 9:00-4:20

**Description:** Interns will provide Pull-out and Push-in tutorial support for struggling students or do re-teaching for students who have not mastered content. Lesson materials and student groupings will be arranged by campus staff. Interns can tutor math and/or science, and some reading if desired.

### Girlstart

**Location:** Asa Low Intermediate in Mansfield ISD  
1526 N. Walnut Creek Dr. Mansfield, TX 76063 *(10 miles / 21 minutes from UTA)*

**Positions:** 3

**Schedule:** Tuesday 3:30-5:15 for after-school program; prep time also required, day/time flexible. 5 hours.

**Description:** Serve as a STEM Crew Leader in an after-school program that meets once a week. Lead 5E curriculum focused on STEM, run engaging icebreakers, prepare materials needed prior to each week, maintain program attendance/evaluation information, learn and implement the Girlstart method, facilitate classroom management techniques, provide feedback to program directors. Most importantly, have fun and act as a positive role model for girls. (STEM = science, technology, engineering, mathematics)

**Special Notes:** Girlstart requires female interns. 
This position is only ~5 hours per week. If you need more hours, we may be able to place you at both Girlstart and another site.
**Museums and Educational Centers**

<table>
<thead>
<tr>
<th><strong>Botanical Research Institute of Texas</strong></th>
<th><a href="http://www.brit.org">www.brit.org</a></th>
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<tbody>
<tr>
<td><strong>Location:</strong> 1700 University Dr. Fort Worth, TX 76107 (18 miles / 23 minutes from UTA)</td>
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</tr>
<tr>
<td><strong>Positions:</strong> 2</td>
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<tr>
<td><strong>Schedule:</strong> Depends on department, see below; 10-20 hours.</td>
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</table>
| **Description:** Three departments to choose from:  
  1. **Green Revolution/Teacher Intern:** Support the field school with disadvantaged youth and support teacher development programs. Tuesday 3:00-8:00, some Saturdays.  
  2. **Research Intern:** Complete assignments given by the research team. Flexible between Monday-Friday 9:00-5:00.  
  3. **Field Study Trip Intern:** Engage students on Field Study Trips. Wednesday & Friday 9:00-1:30. |

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<tr>
<th><strong>C.R. Smith Aviation Museum</strong></th>
<th><a href="http://www.crsmithmuseum.org">www.crsmithmuseum.org</a></th>
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<tr>
<td><strong>Location:</strong> 4601 Hwy 360 Fort Worth, TX 76155 (11 miles / 18 minutes from UTA)</td>
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<tr>
<td><strong>Positions:</strong> 2</td>
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<tr>
<td><strong>Schedule:</strong> Flexible between Tuesday-Saturday 9:00-5:00; 15-20 hours.</td>
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<tr>
<td><strong>Description:</strong> Assist in museum education programs and exhibit projects including outreach programs, activity and build programs, group tours and workshops, accessioning and digitizing artifacts, working with exhibits and educating visitors.</td>
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<tr>
<th><strong>Fort Worth Museum of Science and History</strong></th>
<th><a href="http://www.fwmuseum.org">www.fwmuseum.org</a></th>
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<tbody>
<tr>
<td><strong>Location:</strong> 1600 Gendy St. Fort Worth, TX 76107 (18 miles / 25 minutes from UTA)</td>
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<tr>
<td><strong>Positions:</strong> 2</td>
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<tr>
<td><strong>Schedule:</strong> Flexible between Monday-Saturday 10:00-5:00, Sunday 12:00-5:00; 10-20 hours.</td>
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<tr>
<td><strong>Description:</strong> Interns will work with the Innovation Studios team. Interns work on the floor in Innovation Studios facilitating, working with guests, and keeping the studios in order. Desired qualities: energetic, great people skills. Information about Innovation Studios: <a href="http://www.fwmuseum.org/about-innovation-studios">www.fwmuseum.org/about-innovation-studios</a></td>
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<tr>
<th><strong>Perot Museum of Nature &amp; Science</strong></th>
<th><a href="http://www.perotmuseum.org">www.perotmuseum.org</a></th>
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<tbody>
<tr>
<td><strong>Location:</strong> 2201 N Field St. Dallas, TX 75201 (21 miles / 27 minutes from UTA)</td>
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<tr>
<td><strong>Positions:</strong> 4</td>
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<tr>
<td><strong>Schedule:</strong> Flexible between Monday-Saturday 10:00-5:00, Sunday 12:00-5:00; up to 20 hours.</td>
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<tr>
<td><strong>Description:</strong> Specific job duties TBD depending on intern interests and the museum's needs this semester. Previous Perot internships have included assisting with early childhood and family adventures programs, engaging guests in the various exhibit halls, assisting the gallery presenter, and more.</td>
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### Science Ambassadors

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<th>Positions: 2</th>
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<td><strong>Schedule:</strong> Flexible between Monday-Friday 10:00-2:00; up to 15 hours.</td>
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<tr>
<td><strong>Description:</strong> Interns will perform fun and exciting science demos for K-12 students. Must be comfortable speaking in front of groups of 100+. Must be familiar with lab safety protocols and have taken at least one lab class, preferably chemistry.</td>
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www.uta.edu/cos/scienceambassadors

### UTeach Arlington Kit Manager

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<th>Positions: 3</th>
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<tr>
<td><strong>Schedule:</strong> Flexible between Monday-Thursday 8:00-7:00, Friday 8:00-5:00. 12-15 hours.</td>
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<tr>
<td><strong>Description:</strong> Duties include kit inventory and management, checking supplies in and out, and assisting students with preparation of lesson plans. Kit managers will also assist master teachers as needed with classes including setting up labs, organizing equipment, completing copy requests, and data management. The intern must be able to observe and provide feedback to students during their practice of lesson plans in both Math and Science topics. Some general office duties will be required. Desired qualities: outgoing personality, excellent organizational skills, strong attention to details, dependable, good communication skills, and the ability to work well with a variety of people.</td>
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<tr>
<td><strong>Special Notes:</strong> Kit Managers must have completed the UTeach STEP 1 &amp; 2 courses. An interview is required for this position, which will be arranged after eligible applicants are selected.</td>
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www.uta.edu/uteach