THE UNIVERSITY OF TEXAS AT ARLINGTON
ENVIRONMENTAL HEALTH & SAFETY OFFICE

HOT WORK PERMIT
Notification Call Ext. 2185

INSTRUCTIONS:
A. VERIFY PRECAUTIONS LISTED BELOW (OR DO NOT PROCEED WITH THE WORK).
B. COMPLETE AND RETAIN THIS PERMIT.
C. THIS PERMIT IS GOOD FOR ONE DAY ONLY UNLESS OTHERWISE INDICATED.

I. GENERAL INFORMATION
Date:___________ Location:__________________________ Requested by:__________________________
(Bldg/Floor & Area-Room Number) (Dept/Company/Contractor)
Start:___________AM / PM Stop:___________AM / PM Name of Person(s) Performing Hot Work:_____________________
Has this person attended UTA Hotwork training? □ Yes □ No Contact Number:_________________________

II. DESCRIPTION OF WORK TO BE PERFORMED: (Check All That Apply)
☐ Electric Arc Welding ☐ Tig/Mig Welding ☐ Propane Torch
☐ Oxygen Acetylene Welding ☐ Cutting, Soldering ☐ Other (description below):
Other ____________________________________________________________________________________________________

III. REQUIRED CONTRACTOR PRECAUTIONS CHECKLIST: (Requestor shall initial each)
☐ Hot work equipment is in good repair. ☐ Fire watch may be required for adjoining areas, above and below.
☐ Fire watch will be provided during, and for 30 minutes after work, including any coffee or lunch breaks.
☐ Extinguisher is contractor furnished; in service/operable.
☐ Fire watch is trained in use of this equipment, the use of fire extinguishers and is aware of how to activate fire alarm.
☐ Fire watch is supplied with suitable extinguisher(s).
☐ Smoke detectors will be covered and uncovered each day.
☐ A minimum 4A60BC or greater.

Signature of Person Performing Hot Work:____________________________________________________ Date:________________
(by signing, I am acknowledging that I have addressed the precautions above)

IV. WORK AREA EVALUATION (To be performed by EH&S)

REQUIREMENTS WITHIN 35 FT (10m) OF WORK:
Does the building have a fire alarm system? □ Yes □ No Does the building have a fire sprinkler system? □ Yes □ No
If yes, does it have to be deactivated? □ Yes □ No
☐ Flammable liquids, dust, lint, and oil deposits removed. Is Lockout/tag-out required? □ Yes □ No
☐ Floors are swept clean.
☐ Combustible floors wet down, covered with damp sand or fire-resistant sheets.
☐ Other combustibles are removed where possible or protected with fire-resistant tarpaulins or metal shields.
☐ All wall and floor openings covered.
☐ Available sprinklers are in service/operable.
☐ The area is protected with smoke or heat detection.
IV. WORK AREA EVALUATION (To be performed by EH&S)

WORK ON WALLS/CEILINGS OR ENCLOSED EQUIPMENT:

☐ Construction is noncombustible and without combustible covering or insulation.

☐ Combustibles on other side of walls are moved away.

☐ Conduction of heat into other areas is safeguarded.

☐ Enclosed equipment is cleaned and all combustibles are removed.

☐ Containers purged of flammable liquids/vapors and no explosive atmosphere is present.

☐ Fire-resistant tarpaulins are suspended beneath work.

☐ There is ample ventilation to remove smoke/vapor from work area.

V. SPECIAL CONDITIONS

This permit is approved with the following conditions:

EXPIRATION DATE: _______________________ TIME: _______________ AM/PM

Signed:_____________________________________  Date:______________  Time:_____________AM/PM

(EH&S)

For more information contact Environmental Health & Safety, 817-272-2185.