Welcome New and Returning Employees Fall 2010 Semester

Welcome Back
I hope you all had a very productive and enjoyable summer and are ready for another great semester.

As in the last few years, our department continues to grow. We are delighted to welcome new faculty, postdoctoral fellows and graduate students to join our department this semester.

New People
Dr. Yueming Liu is a postdoctoral researcher from Nankai University in China. He is working with Dr. J. Su and researchers in Bioengineering Department on research projects supported by a major NIH grant.

Dr. Marc Turcotte is a visiting professor from UT Southwestern Medical Center. He brought a major NSF grant to UT Arlington and is currently collaborating with Dr. J. Su and faculty in several other departments on interdisciplinary research projects.

Dr. Nilifer Topsakal is a postdoctoral researcher from Cumhuriyet University in Turkey. She is working Dr. Aktosun on research projects in applied mathematics.

Dr. Laura Villafuerte-Altúzar is a visiting professor from Universidad Autónoma de Chiapas in Mexico. She is working with Dr. B. Chen on research projects in applied mathematics.

Dr. Weiguo Wang is a visiting professor from Ocean University in China. He is working with Dr. R. Li on research projects in computational mathematics.

Dr. Jichen Yang is a visiting professor from Beijing Aerospace and Aeronautics University. He is working with Dr. J. Su on research projects in applied mathematics.

We also have five new part-time faculty: Dr. Sue Brown, Mr. Farid Derisavifard, Ms. Alice Lubbe, Ms. Yi Liu, and Mr. Jason Smith.

In addition, 15 new graduate fellows, teaching assistants, and research assistants joined our department this semester: Justin Ahrens, Miguel Arellano, Jason Bacon, Ernesto Garcia, Jason Gilgenbach, Ben Hildebrand, William Kenney, Kamran Moradi, Ivan Ojeda, Ho-Lan Peng, Denise Rangel, Allie Ray, Catherine Rogers, Juan Romero, Mengfan Tang, and Hongguang Xi.

WORK-STUDY STUDENTS; along with Ebone Bruner who joined us during the summer.

Please take a moment to introduce yourself if you haven’t already.

CHANGES
Just a couple of changes since last semester…

Breanna Standifer is our new Advising Assistant, Events and Front Desk Coordinator. Before accepting this full-time position, Breanna worked with us as a work-student study while pursuing her degree in Communications. She graduated in 2009.

Karen Garcia is our new front desk office assistant. She is interested in pursuing a Masters in Music, particularly in Piano.

You might have noticed Vishti and Kim have switched offices. Kim is now in PKH #470 and Vishti is located down the hallway in PKH #473.

Scott Lacy is currently taking pictures of all the newcomers for our department website & posting in the lobby.

We wish you all a Great UTA experience.
As you prepare for the new semester, we hope this information will be beneficial.

*Have a teaching good time.*

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**A-Z Index**

Looking for information and no one is around to ask. Don’t PANIC, you can research it yourself from [www.uta.edu](http://www.uta.edu) homepage, look at the top for the A-Z index. This can be your BFF!

### Add/Drop

Dr. Zhu and Dr. Hawkins are the only ones who can approve an “add” for a student to enroll in a full class.

To drop a class, the student must see their major advisor and are only allowed a limited number of dropped classes.

#### Administrative Staff

We are here to help you in any way possible…Just ASK…

Just ask **KAREN, BARBARA** or **BETH** at the Front Desk about:
- building problems, copier, copy requests, fax, mail, printer, supplies or if you need to leave something for a student to pick up or give a make-up exam. If they can’t help you, they’ll know who can…

Just ask **BREANNA** about:
- Student advising issues, adding/dropping classes, MAT requirements; Special Events/Conferences.

Just ask **KIM** about:
- Payroll, grant account issues, scholarship information and new employee set-up which includes-IDs, parking, keys, telephone & email, office room assignments.

Just ask **SHELLEY** about:
- classrooms, final exams, syllabi, grades, textbooks, student evaluations, software/equipment, card-reader access.

Just ask **VISHTI** about: Procards, reimbursements and any department travel.

### Algebra- why 3?

1302 is considered “regular” College Algebra, whereas 1301
is more “Problem Solving” for Liberal Arts majors. 1315 is for Business majors.

All three have different textbooks.

Math 1316 is Part II of 1315. However, as long as a student has completed 1302 with a “C” or better, they can proceed to 1316.

Assignment Sheets
Assignment sheets for 0301-2425 lists pages & problems for the course. They are available from the Department website. Each instructor is expected to cover all of the topics listed.

Campus News
MavWire features campus news, events and updates on students, alumni, faculty and staff, is published by the Department of University Communications.

To subscribe to or submit items for possible inclusion in MavWire, e-mail mavwire@uta.edu.

Break-room/Lounge
Located in #467, there is a refrigerator and microwave for faculty/staff use, please LABEL and DATE your belongings.

Every 3rd Thursday of the month, the refrigerator will be cleaned out.

There is usually a daily game of “Bridge” going on around lunch time, if you are interested in joining in.

Class Rolls
In MyMav, from your Faculty center, you may access & print a class roster anytime.

No one is allowed in your class that is not on the class roster after Census day (Mon, Sept 13th).

Changes-
CLASSroom assignment changes cannot be made after the first day of classes without being approved by the Registrar’s office.

We have a classroom preference list for future semesters, you can email Shelley your preference.

If you absolutely have a problem with your current classroom, please let Shelley know ASAP.

Class Rooms
(If you have ANY issues with Classrooms, please see Shelley)

Equipment-
The following classrooms are installed with LCD projectors and computers with DVD drive. You
will need to use your UTA MyMav ID card and your assigned PIN number to enter.

*102  *305
*103  *309
105  *319
107  *321
109  
*111
*113

*These rooms also have Elmos installed.

We have overhead projectors available for your use, please let Shelley know if you would like one for your classroom.

Erasing-
Whether your classroom has a chalkboard or dry-erase board, as common courtesy please erase everything from the boards before exiting.

Study Hall-
#114 is kept UNLOCKED and available for students to study in.

On rare occasions, it may be reserved for a class, in such cases the schedule will be posted outside the door.

Furniture-
Each room is equipped with just ENOUGH seats/ chairs / tables to accommodate the maximum capacity allowed, with no extra seating. Do NOT remove ANY furniture from the classrooms. By doing so causes room counts to be inaccurate.

Schedules-
Sign holders are installed outside each classroom door posting the schedule of that room.

Please do not post additional signs around the classroom doors, walls, etc.

All classrooms are correctly assigned as stated on MyMav with the exception of #304 & #308. These are alternative rooms used mainly for our MathEd courses & Calculus labs.

You will receive additional notice if your class has been assigned in one of these rooms.

Copy Room
Located in #475.
Please see Breanna for an ACCESS CODE.
When copying, please use double-sided paper when possible. You can also SCAN documents to your email address in PDF format.

Course Announcements
Please post Course announcements on the Bulletin board in the lobby area on the 4th floor ONLY.

Please Do NOT post by the Elevators, if so, they will be REMOVED.

The computer lab is located in #313-315 & is open to all UTA students taking a math course.

It maintains 55 pc's & an HP printer. Students can use MATLAB, Mathematica & other software.

Hours are posted at the front desk & by the lab entrance. All lab assistants are GTAs assigned by Dr. Hawkins.

Periodically the School of Nursing will request the use of the lab. On these occasions a reminder email will be sent out along with a sign posted by the lab door.

Computer Lab
Course Hours
CLASSES ARE NOT TO BE DISMISSED. If an emergency or illness arises & you cannot meet your class, inform the Math department immediately at 817-272-3261, if after 5:00pm please leave a message on the answering machine. Additionally you must mass email your students notifying them using the MyMav system.

If you know in advance of an absence, you may arrange for another colleague to substitute for you.

Department Info:
The Mathematics department is located in Pickard Hall (PKH) at 411 S. Nedderman Dr., Arlington, TX 76019; PO Box 19408.
Main #: 817-272-3261
Fax#: 817-272-5802
Website: www.uta.edu/math

The building is open until 11pm daily, after hours you will need to use your MyMav ID card to enter.

We share the building with the School of Nursing.

Floor Break-down:
Nursing Learning Resource Center- Classrooms- Offices-
Math 1 2 4

Email:
You will be assigned a UTA email address and added to the department listserv. It is your responsibility to check your email on a regular basis, as this is the preferred form of communication. It is also a good habit to check your JUNK/SPAM account for any missed legitimate emails.

E-Culture Policy:
The University of Texas at Arlington has adopted the University email address as an official means of communication with students.

All students are assigned an email account and information about activating and using it is available at www.uta.edu/email. New students (first semester at UTA) are able to activate their email account 24 hours after registering for courses. Students are responsible for checking their email regularly.

Equipment:
Available for Check-out-
(departmental use only)
Please see Shelley to check-out.

Calculator/ViewScreen- TI-83/TI-84 series is required for teaching Math 1301, 1302 & 1315.
Camera- Olympus, C-3020 Digital.
Elmo Projector- Portable, perfect for presentations.
Laptop- We have 3 laptops.
LaserPen- Our newest gadget, perfect for presentations.

TV with VCR/DVD- Math 1302, 1315/1316 and 1324 have supplemental videos available. Perfect for additional classroom instruction.

Computer-
You are responsible for the computer (and printer-if applicable) that you use in your office. If you share an office and have a community computer/printer, everyone that uses it is equally responsible.

Please fill out & sign the attached ***“Equipment Transaction Form” listing all the UTA equipment you are responsible for. You must include the UTA Inventory number usually located on the top of your pc. (please see SAMPLE)

If you have been assigned a laptop and remove it from campus, you must also complete the “Removal of Equipment” form. (given as needed)

Please return completed form(s) to Shelley by Mon- October 4, 2010.

Maintenance-
To maintain proper operating conditions of your computer, please be aware of the following:

►Your pc should be already set-up to allow automatic updates as needed.

To verify: from the START button, go to Control Panel, look for Auto Updates, window should be grayed out, indicating that it is automatic; if not, Windows Updates will need to be installed from the link on OITs homepage.

►However, in addition to automatic updates, you should do the following updates on a weekly basis:
2. Antivirus- In the system tray (at the bottom of your screen, near the time) right click on the Yellow Shield Icon and use LiveUpdate.

REMEMBER:
Re-Boot at the end of each day

NEED HELP?! Contact David Smith, davidsmith@uta.edu or cell# 817-563-1853.
If he cannot fix it, then he will refer you to the helpdesk.
Exams:

**Mid-Term Exams**
include PreCalculus II - 1323, Calculus I - 1426 and Calculus II - 2425.

**Mid-Term I** - Fri, Sept 24th
**Mid-Term II** - Fri, Oct 29th
Both are 6:00-8:00pm.

**Departmental Finals**
include 0301--2326 (with the exception of 1301) and are given on the Saturday after the last day of classes. (Dec 11th).

**See Final Exam schedule for individual times.**

If your course(s) are included, please announce to your class.

The coordinator of each course is responsible for communicating with the instructors of each section to create a common exam. The exam will be typed, copied & kept locked until administered.

If you are unable to administer any of your exam(s) or just need help proctoring, please let Shelley know ASAP.

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Proctoring-
GTA/GRA’s must be available for proctoring Mid-Term & Departmental Exams.

So mark it on your calendar now!

Individual assignments will be made a couple of weeks prior to the exam date(s).

If you have any conflicts, please let Shelley know as soon as possible.

Since proctoring is included in your GTA/GRA duties, your reason of absence must be valid.

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**Final Review Week**
The week prior to final exams is considered “final review week (Dec 6-10th).

The purpose of this week is to allow students sufficient time to prepare for final examinations.

Classes meet as scheduled but it is against University policy to administer any exams constituting 10% or more of the final grade, except makeup tests & lab exams.

In addition, no instructor is allowed to give the final exam during this week.

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**Fundamental Math 0301/0302**
Students take these courses if they have not passed the Math Aptitude Test (MAT) or have THEA requirements. Both courses are Pass/Fail.

The MAT is now available ONLINE at http://distance.uta.edu/MAT.

Students must pass the MAT with at least an “11” out of 25 to proceed to 1302 College Algebra; along with fulfilling their TSI (THEA or Accuplacer) requirements.
Go “GREEN” Campaign
REDUCE, RECYCLE, REUSE .......... In an effort to conserve resources, and minimize waste the President’s Sustainability Committee asks each of us to please consider doing the following:

✓ Turn OFF lights when NOT in use (Office and Classroom)
✓ Photocopy on Both sides when possible
✓ Use personal mug/glass instead of DISPOSABLE
✓ RECYCLE- paper, plastics, aluminum, techno-trash
✓ RECYCLE- Organic trash - this includes:
  o Coffee grounds/filters
  o Fruit peels/ skins
  o Salads
  o Boiled Egg shells
  o NO MEAT, DAIRY or GREASE type products
  (look for the GREEN bucket in the Lounge area)

These are just a few of the many ways we can work together to help the University protect the environment.

Grades
Grades are posted by logging onto MyMav, Faculty center, Grade Roster. You must have a valid UTA login & password activated.

Up until the last day to drop, Nov 5 th the student will automatically receive a “W”. After this time, the student must receive a grade.

Fall posting period is Nov 29 –Dec 21 st , with the deadline Dec 21 st, noon 12:00pm.

Grades available online to students Dec 22 nd.

The office staff does not have access to this feature and cannot give out grades. You are not allowed to post grades on your office door.

Incomplete-
A grade of “I” may be given if the student meets the criteria of such, stated on the “Incomplete grade” form (see Shelley for Form.)
If you have any questions, please see Dr. Zhu.

Grade Replacement/Grade Exclusion
Please review the new policies concerning replacement/ exclusion of grades.

See Institutional Grading Policies- http://www3.uta.edu/catalog/content/general/academic_regulations.aspx#top

Retention- All grade books must be kept for one year & any exams not returned to the student must be kept for one semester. If you need a grade book ask Karen.

If you are a part-time instructor- at the end of the semester, please turn in to the front desk a copy of your class roll with all students grades listed.

Holiday Schedule 10-11

Labor Day- Mon, Sept. 6 th

Thanksgiving- Thurs-Fri, Nov 25-26 th

Christmas- Fri-Fri, Dec 25-31 st

MLK Jr.- Mon, Jan 17, 2011

Memorial- Mon, May 30 th

Independence- Mon, July 4 th

International Spouses Club
ISC is a network for wives, husbands and significant others of UT Arlington international students and scholars, helping make the transition smoother.

For more information: http://www.uta.edu/oie/programs/spouse_club.php

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It Works When We All Pitch In!
For more information, www.uta.edu/sustainability

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**Attachments**
Library Coordinator
Ren-Cang Li works directly with the Science & Engineering Librarian for all library needs. Please contact him for suggestions on any new book purchases or journal subscriptions.

Math Clinic
Provides tutorial aid to all students enrolled in Fundamentals – Cal III (0301-2425) & DE 3319. Located in #314, the clinic is open 7 days a week the following hours:
- M-R: 8a-9p
- F: 8a-1p
- Sat: 10a-6p
- Sun: 1p-7p
www.uta.edu/math/clinic
817-272-5674

Please share this information with your students.

Actuarial Science Club
The purpose of the organization is to bring together students who are interested in pursuing a career in Actuarial Science, including starting study groups for the exams, generating information about Actuarial careers, and interacting with employers in the area.

Meets Monthly on Mondays, 12:00-1:00pm in PKH #308.

For more information, contact Ruth Gornet at rgornet@uta.edu

Math Clubs:
Usually meet Wednesdays, 12-1:00pm in PKH #304/308 and alternate monthly; except where otherwise noted.

GS Algebra Seminar
The Graduate Student Algebra Seminar (by students for students - no faculty allowed) will give students an opportunity to present their research in a 15/20/30 minute talk or in a series of talks. Any graduate student is welcome to attend the talks but we would like the speakers to give talks in algebra/algebraic geometry.

Meets Fridays. 2:00-3:00pm in PKH #487.

For more information, contact Padmini Veerapen at pveerapen@uta.edu or Kristen Beck at kbeck@uta.edu

AWM
Association for Women in Mathematics encourages women to have active careers in the mathematical sciences and promotes equal opportunity and treatment of women in the mathematical sciences. They do encourage male membership though.

For more information, contact Angela Brown at ambrown@uta.edu;

Organization website: www.awm-math.org

MAA
Mathematical Association of America has become a focal point for our students to build peer support network, develop professional skills, and organize social and extra-curricular activities.

For more information, contact Christopher Mitchell at Christopher.mitchell@mavs.uta.edu or Mark Jackson at mark.jackson@mavs.uta.edu

Organization website: www.maa.org
Mid-Cities Math Circle (MC)^2

The main goal of the Mid-Cities Math Circle is to provide a stimulating environment for local area middle- and high-school students as well as undergraduate students to learn math. Regular attendance of the seminar will help students improve their individual problem-solving skills, but also enjoy and understand math better. The Math Circle will be especially helpful for those who plan to attend local, national, or international math competition, including the Putnam Exam.

Teachers, lecturers, and professors are welcome to (MC)^2 as well.

The Math Circle meets every Wednesday from 7:00-8:00pm in PKH #102.

Organization website: www.midcitiesmathcircle.org

Student Organizations provide opportunities for students to engage in activities that enhance their educational experience. For a list of UT-Arlington student organizations, go to: www.uta.edu/studentorgs.

Student organizations can post advertisement flyers around the 1st, 3rd and 4th floor water fountain areas ONLY.

All flyers must be approved/stamped by the Student Governance Office (located in UC) BEFORE posting.

SIAM

Society for Industrial and Applied Mathematics’ mission is to build cooperation between mathematics and the worlds of science and technology through our publications, research, and community. UTA Chapter's mission is to help build a community among mathematics graduate students.

For more information, contact Alicia Prieto at alicia.prietolangarica@mavs.uta.edu

Organization website: www.siam.org

Orientation

All benefits eligible employees must attend “New Employee Orientation” through Human Resources, located at the Wetsel Bldg.

For assistance call 817-272-5554 or register online at https://policy.uta.edu/HRWeb/Application?cmd=classes#1000381

Payday

Is the first working day of every month. Pay for the month of Sept 2010 will be received in Oct 2010. If you don’t use direct deposit, you must pick your check up personally in the Payroll office. Please see Kim for any payroll issues.

MyMav


You must have access for logging into MyMav, printing class rosters, posting grades and emailing students.

Personal Data

New employees, if you haven’t already done so, please fill out an information sheet for our department files. Returning employees need only fill out if a change has been made. Please see Kim for the form.

Office Hours

All teaching employees are required to maintain a minimum of 2 hours (for first class) and 1 hour (for each additional class) of availability for their students. Please continue to submit this information to the front desk for posting on the board.

PIN Number

Access the following website https://webapps.uta.edu/oit/selfservice/login.php for your identification number to enter the locked classrooms and building (after-hrs).
Printers
Unless you have your own personal printer, the office pc’s are connected to the network printer located in the front lobby in the mailbox area. Occasionally the main printer will malfunction.

Don’t PANIC; you can print to the BACK-UP printer, located next to the main one.

Please follow the instructions for adding: Start > Settings > Printers > Add a Printer

Then choose:
Next > A network printer > Connect to this printer: Name: \talisman\Math_HP4015 > Next > Next > Finish

If you need help connecting to either printer, contact David Smith, our Computer Resource Assistant.
When printing, please only print ONE copy, then use the Copier for additional copies.

Science Education & Career Center
Offers resource materials and study aids for students in Biology, Chemistry, Mathematics, Physics, and Psychology classes. Please inform your students of this valuable resource.

For more information go to: www.uta.edu/cos/SECC/

Seminars
On Friday afternoons, there is usually a talk of various research topics from one of our interest groups:
Algebra,
Applied Mathematics,
AGANT- (Algebraic Geometry, Algebra & Number Theory),
GAGA- (Geometry & Geometric Analysis), and
Mathematics Education
Mathematics & Statistics
Colloquium Series
For more information visit www.uta.edu/math/pages/main/seminar.htm

Please plan to attend.

Social Gatherings
Back to school Lunch- Friday, 9-3-2010
Birthday Celebration- each month to honor those born within that month
Christmas Party
Summer Baseball Game & Cookout
Intramural Sports
Look for emails announcing dates.

Special Programs
You probably have heard the words GAANN, GK-12, LSAMP-BD, SURGE, and UTTER around here in the department. These are acronyms of our five major scholarship/fellowship programs for undergraduate and graduate students.

GAANN:
Graduate Assistance in Areas of National Needs:
This program is supported by two 3-year grants from the U.S. Department of Education, with total funding of over $1,000,000. It provides graduate students who are US citizens and permanent residents, and who has demonstrated financial needs and strong academic record with fellowships of up to $30,000 per year.

Currently there are 8 GAANN fellows in this program.

GK-12:
Graduate Teaching Fellows in K-12.

Private Tutors
Students who need individual tutoring should be referred to the SOAR office, Hammond Hall. This is on a cost-share basis.

We also keep a list of tutors for distribution at the front desk, but they are not necessarily affiliated with the department nor do we endorse any one on the list.

If you would like to be added, please let Breanna know.

**Attachments**
This program is supported by a 5-year $2.83 million National Science Foundation grant. It provides graduate students who are US citizens or permanent residents and who are interested in developing strong leadership and communication skills and in bringing doctoral level research to K-12 classrooms with fellowships of $30,000/year, plus tuition and other education and research allowances.

Currently, there are 8 GK-12 fellows in this program.

LSAMP- BD
The UT Arlington Louis Stokes Alliance for Minority Participation Bridge to Doctorate Program is funded by a $1 million National Science Foundation grant. It aims to recruit, retain, and graduate increased numbers of STEM (Science, Technology, Engineering, and Mathematics) professionals, especially those among women and underrepresented minorities. Each LSAMP-BD fellow receives a $30,000 stipend per year for two years, plus funding for tuition and fees, student health insurance, research supplies, and travel to professional conferences.

Currently, there are two LSAMP-BD fellows in the Department of Mathematics.

SURGE:
Scholarships for Undergraduates to Reach Goals in Education program.

This program is supported by a 4-year $483,000 National Science Foundation Grant. It provides undergraduate students who are US citizens and permanent residents and who have demonstrated financial needs and a strong academic record with scholarships, up to $10,000 per year.

Currently we have 15 students in this program.

UTTER:
Undergraduate Training in Theoretical Ecology Research.

This program is supported by a 5-year $780,000 National Science Foundation grant. It provides each qualified participating undergraduate student with two years of scholarship support up to a total of $11,400.

Currently there are 16 students in this program (8 from mathematics and 8 from biology).

Student Issues:
Disruptive Conduct
If you have disruptive students disturbing your class, you have the right to take action.

According to Student Conduct and Discipline, “students are prohibited from engaging in or attempting to engage in conduct, that is intended to obstruct, disrupt, or interfere with, any instructional, educational, research, administrative, or public performance or other activity authorized to be conducted in or on a University facility.”

For tips on how to deal with disruptive behavior [http://www.uta.edu/studentaffairs/conduct/pdf/faculty.pdf]

Student Behavior
The Behavior Intervention Team (BIT) is a collaborative...
interdisciplinary committee of University officials that meets weekly to discuss students exhibiting behaviors indicative of high risk.

For more information www.uta.edu/studentaffairs/bit

**Syllabus**

All instructors of record are required to post course syllabi in the University’s “ReSearch Profile System”, http://www.uta.edu/ra/real/.

You must have all courses posted by the last day of the first week of classes (Friday, Sept. 3, 2010).

You may also post to your personal webpage as well.

Informing your students in writing the first week of class regarding your expectations of them will limit misunderstandings in the future. Please also include final exam information.

As of Fall 2010 the following courses have NEW textbooks:

- 1302- Custom, 2/E
- 1426- Author, Tan

If you are assigned to teach a course, please see Shelley for any deskcopies & solutions manuals you will need. Additional resources may also be available ONLINE.

Please see Shelley for ALL your ordering needs. Please Do NOT accept unsolicited material; this increases the textbook costs for our students.

ALL deliveries should be sent to Shelley Worley.

We provide textbooks to GTA/GRAs for their teaching, lab or grading assignments, but not for the classes they are attending as required by their degree programs.

Students can purchase new/used textbooks & student solutions manuals from the University bookstore on the corner of Pecan/Border St. (UTA Blvd.) or ONLINE at www.uta.edu/bookstore.

**WEBCT**

WebCT is a Web-based e-learning environment. In this virtual classroom professors can post lectures, class notes, assignments, grades, and online quizzes; document course activities; and monitor student participation in discussion forums. It facilitates communication between faculty and students via integrated e-mail, chat and bulletin boards. For more information see www.uta.edu/webct

**Vitaes**

Every TEACHING employee must electronically submit a current vitae every Fall semester.

Please email to worley@uta.edu by Sept. 30th, 2010.

**Textbooks**

(Please see Shelley for ALL your textbook needs.)
**Attachments**

**FALL 2010**
**OFFICE PERSONNEL**
Jianping Zhu, Chair
D.L. Hawkins, Associate Chair

**ADMINISTRATIVE STAFF**
Kim Bell
Administrative Assistant II

Visharti Maharaj
Administrative Assistant I

Shelley Dian Worley
Support Specialist II

Breanna Standifer
Support Specialist II

Barbara Douglas
Office Assistant II

Beth Hanks
Office Assistant II

Karen Garcia
Office Assistant II

**WORK-STUDY STUDENTS:**
Lamies Anshasi
Ebene Bruner
Amber Lynch
Tiffany Lynch

**UNDERGRADUATE ADVISORS:**
Harvy Baker #408
Carole Krueger #448
Tuncay Aktosun #461

**GRADUATE ADVISOR:**
Jianzhong Su #429

**COMPUTER RESOURCE ASSISTANT**
David Smith #442
davidsmith@uta.edu
Cell# 817-563-1853

**LIBRARY COORDINATOR**
Ren-Cang Li #445

**WEBMASTER**
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