The University of Texas at Arlington

**Apartment and House Application Policies**

**Housing Eligibility**
Application for housing is separate from application to the University of Texas at Arlington. Acceptance as a student is acknowledged only through the Office of Admissions and is not a prerequisite for applying for housing. Applicants are responsible for verifying acceptance to the University prior to accepting an offer for a housing property. **The offering of a property does not guarantee or indicate that the applicant has been admitted to the university.**

Apartment and house residents must be enrolled in at least six credit hours at UTA. Residents need not be enrolled in summer classes provide they will be enrolled in the fall and spring semesters. Houses are only for students with dependent children.

**Application Submission**
An application for housing may be submitted up to 18 months in advance of the desired move-in date.

**Initial Application Period**
New apartment and house applications are valid until the **earliest** of the following dates:
1. an accommodation offer is made, or
2. until the latest acceptable move-in date noted on the application, or
3. for 6 months from the earliest move-in date noted on the application.
An applicant, who wants to remain on the assignment list beyond the time noted above, may renew the application before it expires.

**Application Renewal**
Applicants who want to remain on the assignment list beyond the initial application period are required to periodically renew their applications to indicate continued interest in a UTA apartment or house. To renew an application, the applicant must submit an on-line renewal request prior to expiration of the initial application. In such instance, the application will be renewed and the latest acceptable move-in date will be extended until the **earliest** of the following dates:
1. the date requested, or
2. six months from the renewal request date.
An application may be renewed multiple times, provided the renewal request is received before the application expires.

**Application Expiration**
An applicant, who does not receive an offer before the application expires, must submit a new application, and no consideration shall be given to the previous application.

**Assignment Priorities**
Generally, applications will be given priority based on the date received and the earliest move-in date.

**Offer of Housing Property**
Offers for apartments or houses are made by phone or email. Applicants are responsible to immediately go on-line and update their Personal Contact Details if there is any change to their phone number, email address, or mailing address. Applicants are responsible for checking their email daily. Applicants are also responsible for checking their phone messages daily if they do not personally answer the phone.
Acceptance of Offer
To accept an offer, the applicant must respond promptly and without delay. The appropriate leasing personnel must receive the required documents and monetary consideration as stated in the offer, or the offer will be considered void.

Special Conditions - Changing Accommodation Preferences
After submitting an initial application, some applicants may consider changing their accommodation preferences. Requesting to change an apartment preference will change the date the application was received to the current date. By requesting to change an apartment preference, the priority for assignment will place the application on the bottom of the waiting list for the revised apartment preference.

Special Conditions - Accommodations for Students with Disabilities
Many properties are already accessible for students with disabilities. If you have special needs because of a disability, you must note this on your application and contact the Office for Students with Disabilities 817-272-3364. You may also visit www.uta.edu/disability for more information. Special requests should be made as soon as possible. Major alterations may require 4-6 weeks for completion.

Policies Subject to Change
The University, in its sole discretion, reserves the right to make exceptions and changes to the assignment priorities and policies without prior notice and without compensation to applicants waiting for assignment to university housing.

**Resident Policies and Lease Terms and Conditions**

Applicants may want to be aware of various resident policies and lease terms and conditions before applying. As a minimum, applicants should be aware of the following policies.

**No Pets Allowed**
Except for service or guide dogs for persons with disabilities and fish in aquariums less than 10 gallons, no pets are allowed (even temporarily) anywhere in the apartment, apartment community, house, or house premises without prior written authorization from The University.

**Smoking**
The apartment smoking policy gives preference to the needs of non-smokers. Smokers may smoke in their apartments as long as it does not bother others.

**Parking**
Parking areas are located next to each community. Residents with vehicles must display the proper parking tag on their vehicle. Because of limited space, only one vehicle per resident is permitted to be parked in the parking lot. Parking tags may be purchased at the Parking Office at 1225 W. Mitchell. For more information, call (817) 272-3381 or visit www.uta.edu/police/parking.htm

**Insurance**
Renter's, Health, and Life Insurance are the responsibility of each resident. UTA assumes no liability for loss, damage, or theft of personal property, injury, or death. Residents are encouraged to adequately insure themselves against such losses.

**Weapons**
Use or possession of firearms, fireworks, or any lethal weapon in leased properties or elsewhere on the University campus is prohibited.
In addition to the policies highlighted above, the following list of resident policies and lease terms and conditions is available for on-line review as noted below.

**Apartment Residents**
- UTA Apartment Lease Agreement – Sample
- UTA Terms and Conditions for Apartment Lease Agreement
- UTA Housing Handbook – Apartments and Houses

**House Residents**
- UTA House Lease Agreement – Sample
- UTA Terms and Conditions for House Lease Agreement
- UTA Housing Handbook – Apartments and Houses

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