MEMORANDUM

Date: May 8, 2001

To: Dana Dunn
   Vice President for Academic Affairs

From: Edward T. Morton
       Chair, Commencement Committee

Regarding: Committee Activity Report

During the 2000-2001 academic year, the Commencement Committee acted on the issues listed below:

1. Under the leadership of our previous chair, Dr. Judy Reinhartz, new banners were purchased for use at graduation and other university sponsored events. The banners are housed and maintained by Paul Cathey in Texas Hall.

2. The registrar's office no longer provides mementos to be passed out at graduation. They will, upon request, provide diploma covers. Colleges may distribute diploma covers, or other appropriate material for students participating in graduation ceremonies.

3. In order to reduce the rising cost of graduation ceremonies the committee voted to print a generic graduation program with a separate insert for each college indicating the order of events for each ceremony. This was viewed as a stop gap measure until the registrar could make a recommendation for an increase in graduation fees to cover expenses for high quality graduation programs over approximately the next five years.

4. Student Government has passed a resolution to change the font on UTA diplomas from Time New Roman to Old English. We will poll students at the May 2001 graduation ceremony regarding their preference of fonts and forward the information to President Witt.

ETW: pm