Thank you for considering The University of Texas at Arlington for your dual credit destination. Below you will find the steps that are needed to be followed in order to apply, be accepted, and register for courses as a dual credit student. For more information please contact the Dual Credit Coordinator at dualcredit@uta.edu or visit the University Advising Center in Ransom Hall.

**UTA Dual Credit Checklist**

**High School Students**

Thank you for considering The University of Texas at Arlington for your dual credit destination. Below you will find the steps that are needed to be followed in order to apply, be accepted, and register for courses as a dual credit student. For more information please contact the Dual Credit Coordinator at dualcredit@uta.edu or visit the University Advising Center in Ransom Hall.

### Before You Apply

- **Speak with your high school counselor or homeschool coordinator to determine if Dual Credit is an available option**
- **Review UTA’s academic calendar vs. your high school academic calendar to avoid conflicting schedules**
- **Review the dual credit admissions criteria at www.uta.edu/dualcredit**

### Ready to Apply

- **Apply to UTA online at ApplyTexas.org**
  - Application type: Freshman
  - School: Dual Credit
  - Major: On Campus Dual Credit
- **Pay the $75 fee or submit a fee waiver**
  - Check with your high school counselor to see if fee is covered by school district
- **Submit official high school transcript and official PSAT, ACT and/or SAT test scores**
- **Complete the UTA Dual Credit Admissions Agreement:**
  - www.uta.edu/dualcredit
- **Submit the TSI Score Authorization Form (If Applicable)**
  - www.uta.edu/dualcredit
- **Review UTA’s academic calendar vs. your high school academic calendar to avoid conflicting schedules**
- **Review the dual credit admissions criteria at www.uta.edu/dualcredit**

### Once Admitted

- **Complete the Course Selection Form found on the dual credit website**
  - If homeschool coordinator is a parent/guardian, both the parent and counselor signatures will be the same individual
- **Set up MyMav and UTA email accounts**
- **The Dual Credit Coordinator will register you for classes once general registration opens for the start term**
- **Turn in meningitis record**
- **Complete TSI requirements**

### Once Enrolled

- **You will be billed for class**
- **Purchase books**
- **Obtain parking pass if you plan to bring a car to campus (www.uta.edu/pats)**