

## Site-Specific Training Record

### Hazard Communication Program

Laboratory Version

The University requires documentation that all laboratory employees who use or handle hazardous materials/machinery (chemicals, radioactive materials, biohazards, lasers) are trained in accordance with the Hazard Communication Act. This requires the completion of both General Hazard Communication Training and Site-Specific Training, and if applicable, Basic Radiation Safety, Laser Safety, Biosafety Level 2 (BSL-2), and Bloodborne Pathogens for Laboratory Research Personnel Training. The Lab Supervisor or Principal Investigator (PI) is responsible for ensuring that Site-Specific training is provided to new employees. Employees must be retrained whenever the potential for exposure to hazardous materials increases significantly or when new or significant hazard information is received. In compliance with UT Arlington’s Laboratory Safety Manual, Hazard Communication Program and the Texas Hazard Communication Act, the individuals listed below have attended a training session covering the topics listed on the next page of this document.

Department: \_\_\_\_\_ Building/Room: \_\_\_\_\_ Date: \_\_\_\_\_

P.I. Name (print) \_\_\_\_\_ P.I. Signature: \_\_\_\_\_

NAME (print clearly) Last, First, MI	UTA I.D. (Mav Express Card #)	Net ID	Employee Code*	Signature

\* Employee Codes: Faculty (F); Postdoc (P); Graduate Student (G); Undergraduate (U); Research Staff (R); Storeroom Staff (S); Other (O) please specify: \_\_\_\_\_ .

**Submit this form to EH&S by email at [ehsafety@uta.edu](mailto:ehsafety@uta.edu), by fax to 817-272-2144, or mail to Box 19257.**

# UTA Hazard Communication Program Site-Specific Training Record

I certify that the topics listed below were covered in this training session.

Department: \_\_\_\_\_

P.I. Name (print) \_\_\_\_\_

P.I. Signature: \_\_\_\_\_

Instructor (print) \_\_\_\_\_

Instructor Signature: \_\_\_\_\_

## General Lab Safety Topics:

- Personal Protective Equipment (PPE)
- Laboratory Fume Hoods
- Safety Showers and Eye Wash Stations (Location/Use)
- Emergency Evacuation Procedures
- Fire Extinguisher/Alarm Pull Station Locations
- SDS Interpretation/Labeling/How SDS & Labels Relate
- Laboratory Security
- Incident Response Procedures/Reporting
- Report- Unsafe Conditions/Unusual Events/Suspicious Persons

## Chemical Safety Items:

- Lab Safety Manual - Chemical Hygiene Plan
- Chemical Storage/Chemical Segregation
- Compressed Gas Cylinders Safety/Storage
- Location of Hazardous Chemicals/Health Effects/Safe Handling
- Flammable Liquids Storage Guide/Limits
- Glass Cleaning/Disposal
- Hazardous Waste Disposal (Handling, Clean-up, Storage, Disposal)
- Proper Labeling of Secondary Containers
- Respiratory Protection Program at UTA
- Lab Chemical Spills Procedure/Spill Kit Location
- Lab Electrical Equipment
- Peroxide Forming Compounds
- Mercury Handling
- Piranha Solution
- Pyrophoric Chemical Safety
- Toxic Gas
- Cryogenic Safety/Handling
- Hydrofluoric Acid Safety/Handling/Disposal

## Biological Safety Items:

- Biological Safety Manual
- Exposure Control Plan for Bloodborne Pathogens
- Biohazardous Material (Types, Labeling, Storage, Inventory)
- Biohazardous Waste Plan (Treatment, Decontamination, Disposal)
- Sharps Waste Contaminated with Biohazardous Agents/Disposal
- Disinfectants (Location, Use, Concentration, Disposal)
- Autoclaves (Location, Safe Use, Appropriate PPE)
- Biosafety Cabinets (Proper Use, Maintenance, Certification)
- Transport/Secondary Containers/Signage

## Radioactive Material Safety Items:

- Radiation Dosimetry
- Posting, Signage and Labeling
- Radiation Safety Manual
- Safe Handling
- Shielding
- Monthly Wipe Testing/Lab Surveys
- Proper Waste Segregation & Disposal
- Survey Instrumentation
- Contamination Detection
- Inventory Records
- Pregnancy Declaration/ Withdrawal

## Radiation Producing Machine (x-ray) Items:

- Radiation Dosimetry
- Radiation Producing Machine Manual
- Standard Operating Procedures
- Posting, Signage and Labeling
- Protective Measures
- Survey Instrumentation
- Safety Interlocks
- Pregnancy Declaration/Withdrawal

## Laser Safety Items:

- Laser Safety Eyewear
- Laser Safety Manual
- Posting/Review of Labeling/Warning Systems
- Standard Operating Procedures
- Location of Documents
- Safety Interlocks
- Non-Radiation Hazards

## List Other Safety Topics Specific to this Lab:

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- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_