



Safety Alert! Paper Cutters

The Office of Environmental Health & Safety would like to alert the campus community about the danger of using paper cutters and paper guillotines. Paper cutters are fitted with sharp blades and when used improperly or without safety features, can result in laceration or amputations.

Modern paper cutters are equipped with blade guard, blade latch and a functioning tension spring to prevent injuries. Conversely, older models or malfunctioned paper cutters may be missing a finger blade guard and other safety features. Learn more about Paper Cutter Safety features [here](#).

You are requested to take a few actions:

1. Inspect the paper cutter within your office space and report any equipment missing the safety features or damaged to your supervisor and EH&S Office at ehsafety@uta.edu.
2. Remove any damaged or unsafe equipment from use immediately.
3. If unsure, request a review of your paper cutter by an EH&S Specialist via email to ehsafety@uta.edu.

Following safe workplace practices with paper cutters will prevent injuries. Don't lose your thumb!

Injury Reporting:

Report all injuries to your immediate supervisor and EH&S Office.