

Website links for compliance training

Compliance and Ethics for New Employees

1. Criminal Background Checks <https://www.utsystem.edu/board-of-regents/policy-library>
2. UTA's tobacco-free campus policy <http://www.uta.edu/tobaccofree>
3. Compliance and Legal Affairs <http://www.uta.edu/ouc/index.php>
4. UTA Policies & Procedures <https://www.uta.edu/policy>
5. POLICY 5-508: Conflicts of Interest, Conflicts of Commitment, and Outside Activities <https://www.uta.edu/policy/hop/5-508>
6. PROCEDURE 3-34: Ethics and Standards of Conduct <https://www.uta.edu/policy/procedure/3-34>
7. UT System Ethics Policy <https://www.utsystem.edu/offices/general-counsel/ethics>
8. Regents' Rules and Regulations, Series 30103 Standards of Conduct <https://www.utsystem.edu/offices/board-regents/regents-rules-and-regulations>
9. Texas Penal Code Chapter 36 <http://www.statutes.legis.state.tx.us/Docs/PE/htm/PE.36.htm>

Important Compliance Topics for Annual Training

10. Criminal Background Checks <https://www.utsystem.edu/board-of-regents/policy-library>
11. UTA's tobacco-free campus policy <http://www.uta.edu/tobaccofree>
12. Compliance and Legal Affairs <http://www.uta.edu/ouc/index.php>
13. Lost or Missing University Inventory Report Form 2-53 <https://www.uta.edu/policy/form>
14. Removal of Equipment from University Campus 2-47 <https://www.uta.edu/policy/form>
15. UTA Policies & Procedures <https://www.uta.edu/policy>
16. POLICY 5-508: Conflicts of Interest, Conflicts of Commitment, and Outside Activities <https://www.uta.edu/policy/hop/5-508>
17. PROCEDURE 3-34: Ethics and Standards of Conduct <https://www.uta.edu/policy/procedure/3-34>
18. UT System Ethics Policy <https://www.utsystem.edu/offices/general-counsel/ethics>
19. Regents' Rules and Regulations, Series 30103 Standards of Conduct <https://www.utsystem.edu/offices/board-regents/regents-rules-and-regulations>
20. Texas Penal Code Chapter 36 <http://www.statutes.legis.state.tx.us/Docs/PE/htm/PE.36.htm>

Bomb Threat Response

21. Bomb Threat Reference Checklist <http://police.uta.edu/docs/UTA%20PD%20Bomb%20Threat%20Reference%20Checklist1.pdf>

Business Contracts and Purchasing at UTA

22. Handbook of Operating Procedures, Policy 5-403 – Best Value Procurement <https://www.uta.edu/policy/hop/5-403>
23. University Procedures, Section 4 <https://www.uta.edu/policy/procedure>

Campus Carry

24. POLICY 12-500 Concealed Carry and Weapons On Campus <https://www.uta.edu/policy/hop/12-500>
25. Handgun licensing <http://www.dps.texas.gov/rsd/chl/index.htm>
26. Texas Senate Bill 11
<http://www.legis.state.tx.us/BillLookup/History.aspx?LegSess=84R&Bill=SB11>
27. Handgun Licensing Program: Demographic information by age
<https://www.dps.texas.gov/RSD/LTC/Reports/2015Calendar/byAge/9LicenseApplicationsIssued.pdf>
28. Conviction rates <http://www.dps.texas.gov/rsd/chl/reports/convrates.htm>
29. Texas Penal Code 46.03 <http://www.statutes.legis.state.tx.us/Docs/PE/htm/PE.46.htm>
30. University Exclusionary Areas <http://www.uta.edu/news/info/campus-carry/map.php>
31. UTA Campus Carry Policy <http://www.uta.edu/news/info/campus-carry/>
32. University Housing Handbooks and Guidelines <https://www.uta.edu/housing/housing/manuals/>
33. Summer Camp Guide For UT Arlington Divisions/Departments <https://www.uta.edu/campus-ops/conferences/docs/Summer%20Camp%20Guide.pdf>
34. Texas Government code for DPS <https://www.dps.texas.gov/dem/GrantsResources/ch418.pdf>

Conflicts of Interest, Conflicts of Commitment and Outside Activities

35. Outside Activity Portal to request approval for outside activities
<http://outsideactivity.utsystem.edu>
36. Re-disclose activities that you have already disclosed under the Research Conflict of Interest Policy <http://www.uta.edu/research/administration/departments/rs/conflict-of-interest/index.php>
37. Regents' Rule & Regulation 30103: Standards of Conduct
<http://www.utsystem.edu/bor/rules/30000Series/30103.pdf>
38. Regents' Rule & Regulation 30104: Conflict of Interest, Conflict of Commitment and Outside Activities <http://www.utsystem.edu/bor/rules/30000Series/30104.pdf>
39. UTS180: Conflicts of Interest, Conflicts of Commitment, and Outside Activities:
<http://www.utsystem.edu/bor/procedures/policy/policies/UTS180.pdf>
40. Handbook of Operating Procedures Section 5-508, Conflicts of Interest, Conflicts of Commitment, and Outside Activities: <https://www.uta.edu/policy/hop/adm/5/508>
41. UT Arlington's Standards of Conduct Guide http://www.uta.edu/ouc/pdf/conduct_guide.pdf
42. Outside Activities Portal <http://outsideactivity.utsystem.edu>

Disability Compliance at UTA

43. Office for Students with Disabilities www.uta.edu/disability
44. Office of Human Resources <http://www.uta.edu/hr/ada/index.php>
45. US Department of Justice, Civil Rights Division http://www.ada.gov/service_animals_2010.htm
46. University of Washington, DO-IT <http://www.washington.edu/doi>
47. Job Accommodation Network <https://askjan.org/>

Environmental Health & Safety

48. UTA's Procedure, 8-1, University Environmental Health & Safety Policy
<https://www.uta.edu/policy/procedure/8-1>

49. UTA's Management Leadership Tool
<http://www.uta.edu/ouc/downloads/compliance/doc/management-leadership-tool.pdf>
50. 7-1, Emergency Communication <https://www.uta.edu/policy/procedure/7-1>
51. 7-2, Fire <https://www.uta.edu/policy/procedure/7-2>
52. 7-3, Tornado <https://www.uta.edu/policy/procedure/7-3>
53. 7-4, Medical Emergencies on Campus <https://www.uta.edu/policy/procedure/7-4>
54. 7-5, Elevator Emergency Actions <https://www.uta.edu/policy/procedure/7-5>
55. 7-6, Emergency / Fire Evacuation Procedures <https://www.uta.edu/policy/procedure/7-6>
56. 7-7, Outdoor Group Activities / Weather Hazards <https://www.uta.edu/policy/procedure/7-7>
57. Application for Copy of Driver Record <http://www.uta.edu/policy/form/8-56>
58. EH&S Defensive Driving Awareness Training (DDAT) <https://uta-ehs.org>
59. 12 & 15 Passenger Van Online Training <https://uta-ehs.org>
60. Campus Safety Plan <http://www.uta.edu/campus-ops/ehs/campus-safety>
61. Personal Protective Equipment <http://www.uta.edu/campus-ops/ehs/campus-safety/docs/10-PPE.pdf>
62. Exposure Control Plan for Bloodborne Pathogens <http://www.uta.edu/campus-ops/ehs/biological/docs/BBP-exposure-control-plan.pdf>
63. Biological Safety section <http://www.uta.edu/campus-ops/ehs/biological/index.php>
64. UTA Procedure 8-10, Biological Safety <https://www.uta.edu/policy/procedure/8-10>
65. Texas Hazard Communication Act (THCA)
<http://www.statutes.legis.state.tx.us/Docs/HS/htm/HS.502.htm>
66. UTA's Hazard Communication Program Guidelines <http://www.uta.edu/campus-ops/ehs/chemical/docs/haz-com-program.pdf>
67. Resource Conservation and Recovery Act (RCRA) <https://www.epa.gov/rcra/resource-conservation-and-recovery-act-rcra-regulations>
68. UTA Laboratory Safety Manual <http://www.uta.edu/campus-ops/ehs/chemical/docs/lab-safety-manual.pdf>
69. Chemical Safety section <http://www.uta.edu/campus-ops/ehs/chemical/index.php>
70. UTA Procedure 8-11, Chemical Safety <https://www.uta.edu/policy/procedure/8-11>
71. EH&S website <http://www.uta.edu/campus-ops/ehs/>
72. UTA's Procedure 8-6, Driving Records/Training <https://www.uta.edu/policy/procedure/8-6>

Equal Opportunity Services (EOS)

73. Equal Opportunity Services <http://www.uta.edu/hr/eos>
74. TITLE IX: Sex Discrimination, Harassment, And Assault <http://www.uta.edu/titleix>
75. Texas Workforce Commission – Civil Rights Division
<http://www.twc.state.tx.us/customers/cwp/civil-rights-discrimination.html>
76. US Equal Employment Opportunity Commission <http://www.eeoc.gov>
77. Dept. of Labor - Office of Federal Contract Compliance Programs (OFCCP)
<http://www.dol.gov/ofccp/index.htm>
78. Dept. of Education – Office of Civil Rights <http://www2.ed.gov/about/offices/list/ocr/index.html>
79. US Dept of Justice – ADA Act <http://www.ada.gov>

The Family Educational Rights & Privacy Act of 1974 (FERPA)

80. Student Release of Information Form <http://www.uta.edu/records/services/student-release-of-information-form.php>

Information Security Training

81. List of countries who have signed the Wassenaar agreement <http://www.wassenaar.org/>

Managing Risks and Preventing Fraud

82. Whistle Blowers Act, UTS 131 – Protection from Retaliation for Reporting Suspected Wrongdoing <https://www.utsystem.edu/board-of-regents/policy-library>

Property Management

83. Asset Information Form is Form 2-49 <https://www.uta.edu/policy/form>
84. A Removal of Equipment from University Campus Form - Removal Form <https://www.uta.edu/policy/form>
85. Missing Property Reporting to Property Management - Form 2-53 <https://www.uta.edu/policy/form>
86. Requests to remove a part from an item for cannibalization - Inventory Transaction Form Form 2-45 <https://www.uta.edu/policy/form>
87. Procedure 2-43, Responsibilities, Inventories, Reporting and Tracking of University Property <https://www.uta.edu/policy/procedure/2-43>

The Jeanne Clery Disclosure of Campus Security Policy & Crime Statistics Act

88. Campus Security Authority Incident Report form - <https://www.uta.edu/php-lib/machform/view.php?id=1850>

Title IX Annual Compliance Training

89. UTA Police Department <http://police.uta.edu>
90. Relationship Violence And Sexual Assault Prevention <http://www.uta.edu/rvsp/>
91. Important Numbers <http://www.uta.edu/rvsp/resources/important-numbers.php>

Workers' Compensation Training for Employees and Supervisors

92. Injury Management Organization (IMO) <http://injurymanagement.com>
93. WCI procedure 8 – 7 <https://www.uta.edu/policy/procedure/8-7>
94. Return to Work Policy for Work-Related Injury or Illness Procedure 8 – 8 <https://www.uta.edu/policy/procedure/8-8>
95. Workers' Compensation section <http://www.uta.edu/campus-ops/ehs/workerscomp/index.php>
96. Medical Provider <http://injurymanagement.com/imo-med-select-network/find-a-provider>
97. Employee's Report of a Work-Related Injury or Occupational Disease <http://www.uta.edu/policy/form/8-6>
98. Notification of a Work-Related Injury or Occupational Disease h <http://www.uta.edu/policy/form/8-9>

- 99. Workers' Compensation Network Acknowledgement form <http://www.uta.edu/campus-ops/ehs/workerscomp/index.php>
- 100. Notice of Network Requirements after every work-related injury
<https://www.utsystem.edu/sites/default/files/documents/wci-network-forms/imo-med-select-hcn-notice-network-requirements/wcihcnoticenetreq.pdf>
- 101. Supervisor's Report of Employee Work-Related Injury or Occupational Disease form
<http://www.uta.edu/policy/form/8-2>
- 102. Injured Employee Workers' Compensation Guidelines <http://www.uta.edu/policy/forms/8-10A>
- 103. Workers' Compensation Pharmacy Information <http://www.uta.edu/policy/form/8-14>
- 104. Division of Workers' Compensation <http://www.tdi.texas.gov/wc/indexwc.html>

Endowment Compliance

- 105. Handbook of Operating Procedures <http://www.uta.edu/policy/procedures>
- 106. UTA Annual Statement of Responsibility & Accountability for Internal Control
www.uta.edu/compliance
- 107. Board of Regents' Rules and Regulations <http://www.utsystem.edu/bor/rules>
- 108. All departmental forms <http://www.uta.edu/policy/form>