



The Weekly Briefing

The latest cybersecurity updates from the Information Security Office.

Working From Home

Since the outbreak of COVID-19, the need for a secure work environment at home has become essential. While the world is finally beginning to return back to normal, many still work from home. Whether you are permanently remote or you need the option available to you in the future, it is crucial that you ensure that your home office will keep your and the University's confidential information just as secure as your office on campus would. Here are some of the most important tips for keeping cyber secure while working from home.

Identify and secure your physical workspace.

Find a space that allows you to maximize your productivity. It should be comfortable and have minimal distractions.

Ask yourself:

- 1) Am I using a clean-desk policy where I secure work-related items like printed material or devices when not in use?
- 2) Can I shred important documents I no longer need?

Make sure your devices are secured.

The bad guys often gain access to a system because it wasn't properly secured.

Ask yourself:

- 1) Am I using unique passwords for everything and not ones that are similar or the same as those I've used before?
- 2) Do I make sure to secure my device when I step away, even for just a second?
- 3) Have all the latest security updates been installed on my device?

Make sure your internet connection is secure.

One of the biggest security holes in your home is the internet connection.

Ask yourself:

- 1) Have I changed the default password and enabled the security settings on my router?
- 2) Am I using multi-factor authentication (MFA), which is a way of confirming my identity using two or more security mechanisms (like fingerprint as well as username and password), when available?

Keep your personal and work life separate.

Ask yourself:

- 1) Am I making sure my work device isn't used for personal activities?