Using the Echo360 Lecture Capture equipment in the classroom

To view instructions for a classroom, please click on the room number below:

NH 105 and NH 106

For classroom support in these rooms please call 817-272-1449 or email classroomsupport@uta.edu.
1. Turn on the “Monitor/camera” wall switch if available.
2. Turn the Projector on by selecting the **POWER ON** or **SYSTEM ON** button of the Crestron switch on the wall. It is usually located near the entrance door.
   a. In NH,105,106, use the projector switch to bring the projector screen down
3. If using the classroom PC
   a. Select **“PC”** on the Crestron Box to send the display from the classroom PC to the Projector Screen
   b. Turn on the PC and Enter the Login credentials
   c. the classroom PC can also be turned on to access the “Xpanel controls” which gives an easy access to the projector controls
4. If using Laptop
   a. Select **“Laptop”** on the Crestron Box to send the display from the laptop to the Projector Screen
      b. A VGA cable with tag “Laptop” seen on the desk can be used to connect the laptop
5. If using Document Camera
   a. Select **“Document Camera”** on the Crestron Box to send the display from the laptop to the Projector Screen
   b. Also, switch on the Power Button located on the Document camera
Using Document Camera

Power Button: Turn on the document camera

INT/EXT Button: Switch between the document camera view and a laptop connected to Document camera via a VGA cable

AF: Auto Focus button; Resets focus of camera

Lamp: Turn on the internal light to view text better

Using Delvcam (Projector Viewer)

1. Press **Power button** on the Delvcam
2. Press the **AV/PC button** to switch the views between PC-Camera-HDMI-Document Camera-Laptop
3. It helps show the screen that is currently projected onto the screen
Changing Focus of Camera

1. If the camera is not properly focused on the podium, or if you plan to focus the camera elsewhere, use the RM-EV100 remote.

2. Select “Camera 3” in NH 105 and press button 1 to focus on podium or press “Pan-Tilt” arrow keys to focus elsewhere.

Using Wireless Microphone

1. Switch on the wireless microphone and attach it to your body.
2. If battery light has turned from green to red, kindly replace the battery.
3. The microphone must be used during recording of an online education class or otherwise the audio will not be recorded.