

MEETING OF THE GRADUATE ASSEMBLY

THE UNIVERSITY OF TEXAS AT ARLINGTON

DATE: November 09, 2006
TIME: 2:30 pm
PLACE: San Saba Room, University Center
PRESIDING: Dr. Nancy Hadaway, Presiding Chair

ATTENDING: Edward Bellion Ski Hunter Mary Schira
Earnest Crosby Andrezej Korzeniowski Craig Slinkman
Greg Frazier Mohan Kumar James Teng
Roger Goolsby Neill Matheson Gerald Saxon, Ex Officio
Nancy Hadaway Roger Mellgren Sarah May Fauzi, GSR
Rebecca Hegar Raymond Jackson

Guest: Andrew Clark for Ivana Segvic

I. Call to Order

The meeting of the Graduate Assembly was called to order at 2:35 pm by Dr. Nancy Hadaway, Presiding Chair

II. Approval of Minutes

Minutes from the October 5, 2006 Graduate Assembly Meeting approved as submitted.

III. Report of the Graduate Dean

Dr. Jackson made the following announcements:

- Graduate student enrollment for fall 06 appears flat or slightly down, but Spring 07 applications are showing a modest increase.
- The Graduate School is continuing to develop international recruiting initiatives. Currently the GS is working with two IREX Muskie students.
- New Graduate School brochures are available for unit distribution and recruiting initiatives. Please contact Mike Acosta for requests.
- The PeopleSoft customer service communications mod (CRM) development continues. When implemented, CRM will be more powerful than Apply Yourself, will interface with MyMav and can query on-line applications. Go Live is scheduled for early spring.
- The Graduate School is currently recruiting in China and Thailand with ongoing regional recruiting.
- Career Development and GS continue to develop retention and placement initiatives.
- Reports – “Where are they?” OIT first focused on reports from MyMav to the Coordinating Board and now moving to unit reports.

IV. Committee Reports

A. Committee on Graduate Students – Ernest Crosby, Chair

A revised doctoral degree completion form was distributed for comments. The form was tested by several colleagues, noting the HTML format was easy to complete and distribute to advisors and faculty. After discussion by GA, it was the consensus to distribute the form

to graduate advisors for comments on the values and liabilities of the form.

B. Committee on Program Creation – Dr. Greg Frazier, Chair

No committee report.

C. Committee on Program Revision – Dr. Mary Schira, Chair

The committee met regarding clarification regarding expectations for completing a program and applying for educator certification. The committee recommended changing the wording to, "If a student allows *this* six month period to *lapse* without passing all state exams and applying for certification, additional coursework and/or state exams will be will be required for recommendation for certification."

The GA unanimously approved with revision.

V. Report of the Chair – Dr. Hadaway

A handout summary of current GTA orientation practices was distributed for review and comments. GA discussed the various orientations in the colleges/schools noting HOP is not concise regarding requirements vs. needs. The GTA orientation summary was submitted to the Committee on Graduate Studies for consideration.

HOP, Chapter 4, Section 4-100 and 4-200 were distributed for discussion and consideration of graduate faculty status and productivity. The motion was made and seconded not to pursue.

VI. Report of Graduate Student Senate Representative

Sarah May Fauzi, Vice President of the GSS acknowledged and thanked the Assembly members who attended the graduate student orientation and mixer held in October.

1. The GSS is continuing to work with Dean Cohen researching GTA stipends paid by other universities to determine if UTA is competitive.
2. The GSS is reviewing the size of doctoral dissertation committees to determine if the size of the department and the required members can be portionate.

VII. New Business

No new business to report.

VII. Old Business

Nothing to report.

VIII. Adjournment

The meeting adjourned at 3:50 pm.

Respectively Submitted:
Jennifer Knight
Executive Assistant to the Dean
Office of Graduate Studies
GA:F110092006