



OFFICE OF GRADUATE STUDIES AT UT ARLINGTON

Office of Graduate Studies Excellence in Doctoral Student Mentoring Award

**Liberal Arts and Professional Disciplines
CAPPA, COBA, COLA, EDUC, CONHI, SOCW**

Application Process:

UT Arlington doctoral students, faculty, and staff are invited to nominate a qualified faculty member for the award. Nominated faculty will be contacted to submit the following documents in order for consideration of the award.

The application packet should include the following:

- Application form including a list of doctoral students mentored by the applicant in the last eight years including name, graduation date and placement of each student;
- An essay (approximately 3 pages) that integrates the applicant's mentoring philosophy with doctoral professional development accomplishments and specific examples of success. Submission implies agreement that the essay can be published on the OGS website;
- A letter of recommendation from the applicant's direct supervisor (e.g., department chair or dean) that discusses the applicant's doctoral student teaching and mentoring activities and performance;
- In addition to the recommendation letter, applicants may submit a maximum of 3 support letters (at least one must be from a current doctoral student);
- Updated C.V. documenting courses taught, research, and service that directly impacted students e.g., graduate advisor, organization advisor, organizer or participant in workshops or other extracurricular activities providing academic, professional and/or social benefits to students, etc.; and
- List of joint publications and/or creative activities with graduate students *OR* if joint publications are uncommon in the faculty member's field, please supply a statement of the potential impact and significance of the students' work in the discipline or field and how the applicant contributed to this effort.

Application packets must be sent to Leah Collum in the Office of Graduate Studies electronically at leah@exchange.uta.edu or via mail (Box 19185, Arlington, TX 76019).

Selection Committee

A panel consisting of faculty, doctoral students and OGS leadership will select one graduate faculty member who excels as a mentor to graduate students based upon the selection criteria listed below.

1. Director of the Office of Graduate Studies (chair)
2. Representative of the Graduate Assembly
3. Representative of the Graduate Student Senate (PhD student)
4. Previous winner of the Award
5. Associate Dean of the Office of Graduate Studies

SELECTION CRITERIA

Nominees should exhibit the following characteristics:

1. Promotes successful completion of students' research and degree programs by monitoring progress and offering honest, constructive feedback when needed or sought ;
2. Commits to advancing students' long-term professional development and integrates students into the broader culture of the discipline;
3. Ensures that students master the content and skills of their discipline, including the ability to teach or

present content to professional and non-professional audiences;

4. Creates a supportive environment for research and scholarship by fostering mutual respect and demonstrating sincere and active interest in the well-being of the student;
5. Maintains accessibility by providing consistently open lines of communication;
6. Connects students with the resources necessary to take full advantage of academic and professional opportunities and enables students by helping them to develop their own local and national networks;
and
7. Models a solid record of scholarship marked by excellence in research and teaching skills, research presentation and publication, the ability to obtain funding, and the exercise and nurturing of good mentoring practices.