


Instructions for Final Masters Exam Report

Note: This is a fillable form that eliminates the need to print-out and write-in your answers. You can simply fill-out the form electronically, and then print-out the results.

1. Enter all required information, except for that related to the results of the examination and print form.
2. You can save a filled copy of this form on your computer by clicking on the  icon on your browser.
3. Submit form to Committee Chairperson. Chairperson will enter result of the Comprehensive Exam and sign the form.
4. Acquire (typically done by Chairperson) necessary signatures from
 - a. Chairperson
 - b. Committee members.
 - c. Graduate Advisor.
5. Make sure you retain a copy for your records.
6. Graduate Advisor should submit form with the original signatures to the Office of Admissions, Records and Registration.

Reminder: Send to: The Office of Admissions, Records and Registration at the address below.

Office of Admissions, Records and Registration
University of Texas at Arlington
Box 19088 · Arlington, TX 76019-0088
Phone: 817-272-3372
Fax: 817-272-3223
Email: Ask Records and Registration

**University of Texas at
Arlington**

Final Master's Exam Report

This report must be submitted to the Office of Admissions, Records and Registration after the examination is administered. An unconditional pass is required before the degree will be conferred. Students and advisors should consult the current Graduate Catalog for deadline dates applicable to the administration and report of the Final Masters Examination.

Student name: _____ Date of Exam: _____
(Last) (First) (mm/dd/yyyy)

UT Arlington ID: 1000_____ Program: _____

This is to report that the above-named candidate sat for the Final Master's Examination with the following result:

- Passed unconditionally
- Passed conditionally, with the specified remedial _____

(Upon completion of the required remedial work, the Committee must notify the Office of Admissions, Records and Registration that all the conditions imposed have been satisfied.)

- Failed, with permission to be reexamined after specified period: _____
- Failed, dismissal from the program.

The examination was:

- Oral
 - Thesis
 - Thesis Substitute/Non-Thesis
- Written (Thesis Substitute/Non-Thesis)
- Written and Oral (Thesis Substitute/Non-Thesis)

Name (typed) Signature Date (mm/dd/yy)

Committee Chair

Committee Member

Committee Member

Committee Member

Graduate Advisor