Grade Distribution:

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<td>Daily Participation</td>
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<td>Quizzes</td>
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<td>Laboratory Manual/Workbook</td>
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<td>Mi Diario</td>
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**GRADING SCALE:**

- **A** (90 – 100)
- **B** (80 – 89)
- **C** (70 – 79)
- **D** (65 – 69)
- **F** (64 and below)

**TEXTS:**

- *Quia Workbook*, 8th edition to accompany *Puntos de partida*, 8th edition

Grade Distribution (2314):

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**TEXTS:**

- Quia Activities Manual to accompany *Reflejos*

**OBJECTIVES:** In Spanish 2313, the objective of the course is to develop skills in the areas of listening, reading, writing and speaking in the Spanish language. Emphasis is placed on creative oral practice of Spanish in the classroom to actively promote speaking proficiency. Writing skills are reinforced through the inclusion of formal compositions. Mastery of grammatical structures is also highly emphasized for enhanced communication and comprehension in Spanish.

**PLACEMENT EXAM:** Transfer students, students who have taken high school Spanish or have Spanish-speaking relatives are encouraged to take the UTA CLEP placement test. Call the Counseling and Testing Center (817-272-3670) for details. (Neither the Department of Modern Languages nor the Testing Center has study aids for this test.)

**MIDTERM AND FINAL EXAMS:** Midterm and final exams will be given only on the dates indicated on the syllabus. You will be tested on approximately half of the course material for the midterm. The final will emphasize the last half of the course, but will contain some of the concepts presented in the first half, which are required for comprehension of topics presented in the last section of the course.

**CHAPTER TESTS:** Chapter tests will be given only on the dates shown on the syllabus. You will be tested over material from the workbook, the lab manual, the text and class activities. The policy of the department is no make-ups. If a student provides proper written documentation for an excused absence (only for serious extenuating circumstances) on the day of a chapter test, the score of the midterm or final closest to the missed test will be used as the score for that test. Otherwise, missed tests are recorded as a “0”.

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**GRADING SCALE:**

- **A** (90 – 100)
- **B** (80 – 89)
- **C** (70 – 79)
- **D** (65 – 69)
- **F** (64 and below)
QUIZZES: Quizzes cannot be made up under any circumstances. There will be 8 quizzes and the lowest grade will be dropped.

QUIA LAB MANUAL AND WORKBOOK/ACTIVITIES MANUAL: Students are responsible for completing the assignments listed in the syllabus on the dates indicated. The laboratory manual and the workbook will be completed on-line. The system will allow access after the due date but will not generate a grade.

MI DIARIO (2313): Students will complete the Mi diario section of the workbook. These will be corrected using an ECCO (Error Correction Code). Grades will be based on the student’s rewrite based on the ECCO corrections. No credit is given for the original submission.

ATTENDANCE: Each student is allowed four “free” hours of absences per course. All absences, for whatever reason, count, including but not limited to absences due to illness, family emergencies and religious holidays. If a student maintains his or her attendance record at or below this allowance of four, two points will be added to the student’s final average. Three tardies equal one absence.

MISCELLANEOUS:
*Spanish 2313 will be conducted at least 75 percent in Spanish at the beginning of the semester and 80 to 90 percent by the end of the semester.
*Note that for every hour spent in class, a student should be prepared to invest at least two hours of outside preparation.
*Spanish 1441 and 1442 or their equivalents are prerequisites for Spanish 2313. If you are currently enrolled in any other lower-division Spanish course, you will be dropped from the higher-level course. A grade of “C” or better in 1442 is a prerequisite for SPAN 2313.
*Students are required to make any course changes by the census date (Jul 13). The last day to drop is Jul 29.

STUDENT QUESTIONS/CONCERNS: Should students have questions or concerns, they should first try to resolve these with their class instructor, then with Prof. Natalie Wagener, Supervisor of Lower Level Spanish. Only after having spoken with the instructor and Prof. Wagener should the Spanish Section Coordinator, Dr. Jinny Choi, be contacted in the event of unresolved issues.

DISABILITY ACCOMMODATIONS/AMERICANS WITH DISABILITIES ACT: The University of Texas at Arlington is on record as being committed to the spirit and letter of federal equal opportunity legislation. (Reference Public Law 93112 – The Rehabilitation Act of 1973 as amended.) Instructors are required by law to provide “reasonable accommodation” to students with disabilities, so as not to discriminate on the basis of that disability. Student responsibility primarily rests with informing faculty at the beginning of the semester and in providing authorized documentation through designated administrative channels.

ACADEMIC DISHONESTY: It is the philosophy of The University of Texas at Arlington that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures, which may include suspension or expulsion from the University. (See “Regents’ Rules and Regulations”)

LANGUAGE ACQUISITION CENTER (LAC): located on the third floor of Trimble Hall (rooms 303 – 307), offers audio, video and computer services for students of Spanish at UTA.

E-culture Policy: All email correspondence to your instructor must originate from your UTA email account. Email originating from any other account will be ignored. When dealing with faculty over email, it is important that students keep the following in mind: 1) Always use salutations and signatures. Be courteous. 2) For serious matters use emails to facilitate a mutually agreeable time to meet. Email should not be used to
avoid personal interaction. 3) Never use email to vent or to respond immediately to an emotional situation. 4) Always remember that email creates a documentary record of one's communication with others.

There are two main reasons for using email in this course: 1) To set up a face-to-face appointment with your professor if you wish to ask questions regarding course materials, clarification or concerns about your progress in the course. 2) To inform the professor of absences.

**Do not use email for the following:** 1) Do not email your professor asking him/her to tell you what you missed in class. 2) Do not email your professor asking him/her to email you class notes as an attachment. 3) Do not email your professor asking him/her to email you course handouts. 4) Do not use email as a way to solve issues that should be resolved professionally during the professor's regularly scheduled office hours.

**Cell phones, i-pods and laptops must be turned off and/or closed during class time.**

**Student Support Services Available:** UTA supports a variety of student success programs to help you connect with the University and achieve academic success. These programs include learning assistance, developmental education, advising and mentoring, admission and transition, and federally funded programs. Students requiring assistance academically, personally, or socially should contact the Office of Student Success Programs at 817-272-6107 for more information and appropriate referrals.

*****WEEK 1: 8 - 9
Wed: **Puntos:** Cap. 12

Thu: Cap. 12

*****WEEK 2: Jul 13 - 16
Mon: Cap. 12
Prueba Cap. 12
Due: Labbook, Workbook, Mi Diario
   Cap. 13

Tue: Cap 13
Due: Labbook, workbook

Wed: **Puntos:** Cap. 13
Prueba Cap. 13
Due: Mi Diario

Thu: Cap. 15

Sun: Due: Labbook, workbook

*****WEEK 3: Jul 20 - 23
Mon: Review for the Midterm (12, 13, 15)
Midterm (12, 13, 15)
There is NO Mi diario due

Tue: Cap. 16
Due: Labbook, workbook
Wed: Cap. 16
Prueba Cap. 16
Due: Mi Diario

Thu: Cap. 17

*****WEEK 4: Jul 27 - 30
Mon: Cap. 17
Review for the final (16 - 17)
Due: Labbook, workbook

Tue: Final (16-17)
There is NO Mi diario due
2314 Begins: Reflejos Cap. 1

Wed: Cap. 1/2
Due: Activities Manual 1/2

Thu: Cap 2
Prueba 1&2

Cap. 3

*****WEEK 5: Aug 3 - 6
Mon: Cap. 3
Review for the Midterm (1-3)
Due: Activities Manual 3

Tue: Midterm Cap (1 - 3)
Cap. 4

Wed: Cap. 4
Due: Activities Manual 4

Thu: Prueba Cap. 4
Cap. 5

*****WEEK 6: Aug 10
Monday: Cap. 5
Review for the Final (4 - 5)
Due: Activities Manual 5

Tuesday, Aug 11: FINAL EXAM (4 -5)