



Office of Field Education

**COMMUNITY & ADMINISTRATIVE PRACTICE
GRADUATE ADVANCED FIELD LEARNING CONTRACT
FACE SHEET**

Student Name Printed: _____ Student Email: _____

Student Signature: _____ Date: _____

Student MAVS ID: _____

Field Instructor Name Printed: _____ Field Instructor Email: _____

Field Instructor Signature: _____ Date: _____

Liaison Name Printed: _____ Liaison Email: _____

Liaison Signature: _____ Date: _____

Agency Name: _____

Agency Address: _____

Agency Phone Number _____

Type of Placement: **Advanced Graduate Community and Administrative (CAP)** _____

Total number of clock hours to be completed for this semester: _____ Hours: _____

Semester: _____ Year: _____

Weekly Supervision Schedule: _____
Day of the week and time

Weekly Field Schedule: _____
Day of the week and time



Office of Field Education

COMMUNITY & ADMINISTRATIVE PRACTICE
Advanced Graduate
Field Learning Contract Objectives

Student Name: _____ **MAVS ID:** _____

The student will be able to:

Objective 1: Advanced social workers in community and administrative practice assess personal strengths and areas for professional growth.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 2: Advanced social workers in community and administrative practice develop an action plan for continued growth including use of continuing education, supervision, and consultation.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		



Objective 3: Advanced social workers in community and administrative practice implement and effective decision-making strategy for deciphering ethical dilemmas in community and administrative practice.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 4: Advanced social workers in community and administrative practice integrate community and administrative practice models and multiple sources of knowledge to inform intervention choice and design.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 5: Advanced social workers in community and administrative practice demonstrate awareness of cultural competence in program design, evaluation, personnel management, board functioning, and/or community relationships.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		



Objective 6: Advanced social workers in community and administrative practice utilize community practice models and knowledge of administrative practice to advance human rights and social and economic justice.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 7: Advanced social workers in community and administrative practice select and/or design intervention models to promote human rights and social and economic justice.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 8: Advanced social workers in community and administrative practice assess and identify gaps in research pertaining to community and administrative practice.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		



Objective 9: Advance social workers in community and administrative practice apply research to inform best practice in relation to community assessment, program design, program evaluation, and/or community relation efforts.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 10: Advanced social workers in community and administrative practice assess social, political & organizational theories as they apply to organizations & communities.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 11: Advance social workers in community and administrative practice apply knowledge or human behavior theory to practice with organizations and communities.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		



Objective 12: Advanced social workers in community and administrative practice utilize community organization models to advance social and economic well-being.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 13: Advanced social workers in community and administrative practice utilize knowledge of administrative practice to advance social and economic well-being.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 14: Advanced social workers in community and administrative practice utilize research skills to identify trends in client needs.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		



Objective 15: Advanced social workers in community and administrative practice implement community and administrative practice skills to improve programs to meet those needs.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 16: Advanced social workers in a community and administrative practice utilize essential community and administrative practice social work skills in working with organizations and communities that foster collaborations.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 17: Advanced social workers in community and administrative practice use existing or develop community assessments in choosing or developing appropriate intervention strategies.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		



Objective 18: Advanced social workers in community and administrative practice implement community and administrative practice intervention strategies to achieve organizational goals, enhance client capacities, resolve problems, and advocate for clients.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		

Objective 19: Advanced social workers in community and administrative practice evaluate community and administrative practice programs and use professional judgment to improve and enhance program outcomes.

Tasks: What tasks will be assigned to the student to achieve this objective?

Evaluation Methods		
1-Verbal report in supervision	2-Observation by supervisor	3-Written reports
4-Other (please specify):		