



HONORS COLLEGE

The University of Texas at Arlington

Powwow Vendor Agreement

UT-Arlington 22nd Annual Powwow – March 4th, 2017

www.uta.edu/powwow

This letter serves as a delineation of the responsibilities between

_____ (known as 'vendor'), and the Honors
(Name of Vendor, NOT Business Name)

College concerning the UT Arlington Benefit Powwow to be held on **Saturday, March 4th, 2017.**

VENDOR BUSINESS NAME: _____ EMAIL: _____

ADDRESS: _____
(street or Box) City State Zip

PRODUCTS TO BE SOLD: _____

Do you have a tribal affiliation? If so, what tribe? _____

The Native American Student Association at UT Arlington agrees to:

- (1) Secure University Space, including specified tables and chairs, for the vendor,
- (2) Assume responsibility for campus and local advertising;
- (3) Provide up to date information through social media (Facebook) and through email,
- (3) Honor vendor special requests **IF ACCOMMODATIONS CAN BE MADE IN REASONABLE TIME**

VENDOR agrees to:

- (1) Pay a booth fee in accordance with booth size (PLEASE CHECK SELECTION)
 _____ \$ 55.00 (3 Tables, Approx. 8.5' x 8.5') _____ \$ 95.00 (4 Tables, Approx. 8.5' x 12' x 8.5')
 _____ \$ 130.00 (5 Tables, Approx. 8.5' x 18' x 8.5' space)

NASA requests that Vendors donate at least one item for student raffles

Do you require (SELECT ONE): Table Setup OR Space Only

- (2) Receipt all sales and assume all responsibility for the merchandise and any associated taxes,
- (3) Not to share booth with another vendor,
- (4) Not use the UT-System or UT Arlington logos or seals unless prior permission is provided, and
- (5) Comply with applicable University of Texas System Rules and Regulations, UT Arlington policies, state and Federal law including The Indian Arts and Crafts Act of 1990 (and all updates).

VENDOR understands that the Native American Student Association may revise or modify the schedule at any point prior or during the powwow. Checks are payable to "UTA Honors College". Cash payments MUST be

(1) pre-approved by contacting ridingin@uta.edu (2) made prior to table setup, (3) and are considered a special request if approved. Please list any special requests, such as electricity or location, below:

(List special requests, such as electricity or location preference)

Agreed to and Accepted by _____, on _____, and
(sign name) (today's date)

_____ on _____.
(Departmental or NASA Representative) (today's date)

Please mail completed form with payment to:

UT Arlington Honors College
Box 19222 (ATTN: Linda Nesbitt)
Arlington, TX 76019-0222