



## 2009 – 2010 UTAAA Membership Application

### Member Information

Name \_\_\_\_\_

Department \_\_\_\_\_

Box \_\_\_\_\_ Extension \_\_\_\_\_

E-mail \_\_\_\_\_

### Instructions for Payment

**2009 – 2010 dues are \$10.00.**

#### Individual Payment

Complete this membership form and turn it in along with a check made payable to 'UTAAA' at the next meeting. Alternatively, you may send your form and payment by mail to the address below.

Misty Underwood  
University Advising Center  
Box 19196  
Arlington, TX 76019

#### Department Payment

The following procedure must be followed in order for dues to be paid to UTAAA by Department:

1. Complete this membership form.
2. Take the completed form to your administrative/departmental secretary to complete a VP2 for payment of dues (UTAAA VID # is 17529459574). The secretary will receive a document ID #.
3. Please ask your secretary to send this membership form with the document ID # to Misty Underwood at the address above.
4. You must also send a copy of form to Accounts Payable at Box 19135 for check issuance.

Document ID #: \_\_\_\_\_